



Mokena Fire Protection District

MOKENA FIRE PROTECTION DISTRICT TRUSTEES' MEETING AUGUST 11, 2020

The regular meeting of the Mokena Fire Protection District was held on Tuesday, August 11, 2020 at Mokena Fire Station #1 at 7:00 PM.

Present: President William Haas, Treasurer Ken Blank, Trustee Craig Warning, Trustee Dennis Burkhardt, Chief Howard Stephens, Assistant Chief/Deputy Administrator Joe Cirelli, Assistant Chief Rick Campbell, Recording Secretary Nancy Feigel

Absent: Secretary Robert Hennessy

Ken Blank made a motion, seconded by Dennis Burkhardt, to appoint Craig Warning as interim secretary for this meeting. Motion passed with all eyes.

MINUTES OF PREVIOUS MEETING, CORRECTIONS, APPROVAL

Dennis Burkhardt made a motion, seconded by Craig Warning, to approve the minutes of the July 14, 2020 Trustee meeting. Motion passed with all eyes.

Ken Blank made a motion, seconded by Craig Warning, to approve the minutes of the July 14, 2020 Closed Session meeting. Motion passed with all eyes.

PUBLIC COMMENTS

None

UNION REPORT

None

TREASURER'S REPORT

Dennis Burkhardt made a motion, seconded by Craig Warning, to accept the Monthly Statement as presented. Motion passed with all eyes.

Craig Warning made a motion, seconded by Dennis Burkhardt, to pay the monthly bills in the amount of \$163,196.48 as presented. Motion passed with all eyes.

Emergency 9-1-1

Administrative Offices
19853 S. Wolf Road
Mokena, IL 60448
Adm. (708) 479-5371
Fax (708) 479-2970

Fire Station #1
19853 S. Wolf Road
Mokena, IL 60448
(708)479-3781

Fire Station #2
10000 W. 191st Street
Mokena, IL 60448
(708) 479-3782

Fire Station #3
10855 W. 183rd Street
Orland Park, IL
60467
(708) 479-3785

www.mokenafire.org

Established 1883
Organized 1917



*Serving Portions of the Communities of
Mokena, Homer Glen, Orland Park, Frankfort*

TRUSTEES' REPORT

The Trustees thanked all the employees of the District for the hard work and fantastic job they are doing during the COVID 19 pandemic.

CALENDAR AND CHECKLIST

The budget and appropriation ordinance have been published and filed with the County Clerk.

The adoption of the annual audit will be held in September or October.

ASSISTANT CHIEF CAMPBELL'S REPORT

Ambulance 91 (Freightliner) out of Station 1 was out of service due to a faulty EGR valve. This was repaired by Trans Chicago and is back in service.

Engine 92 (HME) out of Station 3 is now back in service after the following repairs: replacing the corroded fuel tank, repairing the oil leak from the head gasket and front cover of the motor, replacing the radiator, repairing the rear spring hangers, replacing the rear torque arm, replacing the a/c compressor and replacing the front and rear springs. When the new engine is received from Pierce, Engine 92 will be put in reserve.

We are scheduled to meet with Pierce this month to review and approve the final drawing on the new engine. Expected delivery is March 2021.

Murray Overhead Doors repaired the faulty springs on the engine overhead bay door at Station 1 as well as a faulty opener on the ambulance bay door at Station 2.

We have placed 30 MSA self-contained breathing apparatus in service on July 24. These were purchased through the grant that we received from the Assistance to Firefighters Grant. Thank you to Firefighter Buchan for inventorying these and getting them in service.

We will be purchasing personal protective equipment (PPE) to prepare the District for the upcoming cold and flu season as well as the COVID pandemic. The estimated cost for the PPE is \$25,000.00.

The new 2021 Freightliner chassis was delivered to Alexis Fire on July 22. The 2007 International was picked up by Alexis Fire on July 28. A 2018 E-450 Ford ambulance was delivered to be used as our reserve ambulance until the ambulance remount is completed, in approximately six months.

Due to the pandemic, Illinois Department of Public Health is requiring each department to perform a self-inspection on all of the ambulances and non-transport vehicles. They have all passed inspection and the appropriate paperwork has been submitted.

The August training calendar was reviewed by the Board.

The Board approved the following class requests:

Ken Berger	Vehicle Machinery Technician
Eric Kobialko	Vehicle Machinery Technician

ASSISTANT CHIEF CIRELLI'S REPORT

We have remained active with the Laraway Communications Center and Will County 9-1-1. The mobile CAD client is scheduled to be upgraded in the next week, which should provide additional stability and feature enhancements. We are still beta testing the P1 Handheld on the iPads. We anticipate the P1 Handheld to be available for deployment in the fourth quarter of 2020.

The three portable dual band radios are expected to be delivered in the next two weeks. These radios were purchased through grant funding from the Illinois State Fire Marshal.

We have taken delivery of three Clorox 360 electrostatic disinfecting machines.

We currently have one employee out on unpaid leave.

The Distributed Antenna System (DAS) at Smith Crossing is installed and awaiting acceptance testing. The DAS allows radio signals to be passed through, or extended, into the structure from the exterior.

Fire Marshal Murray has been training with Lt. Sickles and has begun conducting general fire inspections.

The Trustees reviewed the July code enforcement reports.

The Fire Prevention Bureau has been working on a plan to provide remote/virtual fire prevention programming this year.

CHIEF'S REPORT

The FY2020 ambulance billing data was reviewed.

The updated Strategic Plan has been completed and will be distributed to the Board for review. The approval of this will be an agenda item at the October meeting.

The annual Illinois Fire Chiefs Association Conference, which is held in Peoria every year, has been cancelled.

There are seven Property Identification Numbers, contiguous to the MFPD, that are not currently paying for fire protection services. The Board would like to proceed with the steps necessary to correct this.

The District is presently not taking advantage of a Rescue Tax that can be made available to our budget. If approved, the Rescue Tax would bring in approximately \$668,000 to the MFPD's budget, based on the 2019 extension. The Board would like attorney John Motylinski to attend the September Board meeting to discuss this further.

Letters received this month:

- The Shields family send a thank you for honoring Jim Shields.
- The Village of Homer Glen sent a thank you for all the first responders.
- A resident sent a thank you for participating in a celebration parade.

The Trustees reviewed the monthly alarm reports for July.

Six Customer Satisfaction Surveys received in the past month were shared with the Board.

CLOSED SESSION

Dennis Burkhardt made a motion, seconded by Craig Warning, to enter Closed Session at 7:50 PM to discuss personnel matters, pending litigation and upcoming benefits renewals. Motion passed with all ayes.

The Board returned to Open Session at 8:20 PM.

ACTION UPON CLOSED SESSION IF REQUIRED

None

ADJOURNMENT

Meeting was adjourned at 8:21 PM after a motion by Dennis Burkhardt.



Craig Warning
Interim Secretary, Board of Trustees

Recording Secretary:
Nancy Feigel