

**The Rye Fire Protection District**

**MINUTES OF THE RYE FIRE PROTECTION DISTRICT BOARD OF  
DIRECTORS MEETING  
Regular Meeting August 19, 2019**

Present Directors – Mr. John Schaiberger, Mr. Rich Simpson, Mr. George McGoff, Mr. Wally Rice,  
Mr. Mike Graber

Absent Directors – None

Others - Chief Steve Bennett, Captain Jim Beach

**Call to Order**

The meeting was called to order at 5:00 p.m. by Mr. Schaiberger, who chaired the meeting.

**Roll Call**

Roll call was taken, and present members were introduced.

**Approval of Agenda**

Mr. Schaiberger asked for any additions or changes to the meeting agenda. Mr. Schaiberger asked if CSafe Representative was going to be present. Chief Bennett noted that the representative could not be present, but available by phone.

Motion to approve Meeting Agenda for August 19, 2019 as posted.

Motion: Mr. Simpson  
Second: Mr. McGoff

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. McGoff, Mr. Rice, Mr. Graber  
Abstain: None  
Nay: None

**Receive or Act on Board Correspondence**

## The Rye Fire Protection District

None.

### **Public Comments on Non-Agenda Items**

None.

### **Colo Trust Representative to Present Information in Regards to Account**

Mr. Brent Turner, VP, Investment Advisory for Colo Trust was present to present info to the Board. Colo Trust was established in 1984 in accordance with the “Pooling Act” to allow Colorado local governments to pool their funds to take advantage of short-term investments and maximize net interest earnings. Colo Trust represents over 1,500 local government agencies including about 150 fire districts. Brent noted that interest is compounded daily with no minimum balances or transfers. There is no limit on the number of transactions. There are no transfer fees imposed by Colo Trust, but there is a minimal wire fee charged by Bank of San Juans. Colo Trust does accept ACH transactions. Mr. Schaiberger noted that in the past, there was a large amount invested and it slowly was pulled from Colo Trust. Brent noted that they can set up internal controls to limit how money is transferred out of the account. Separate accounts can be established with different controls on each account. It was noted that the July 2019 yield was 2.25%.

### **Information from CSAFE – Representative is available by phone but was not available to make meeting**

Chief Bennett noted that the representative was not available in person but could join via telephone. Chief passed out a handout with information. CSAFE was established in 1988 and has two funds that are rated AAA. CSAFE Cash is designed for an entity’s short to medium term (1-6 month) use of managing of cash. CSAFE Colorado Core is for longer term savings (3-36 months). Both funds are liquid. CSAFE Core has a minimum deposit of \$100,000; CSAFE Cash is \$50,000. The information provided shows CSAFE yields between 2.25% and 2.00%.

Chief Bennett provided some verbal information from the Bank of San Juans. The rates will be locked at 0.25%. An account with Bank of San Juans will not be liquid unlike Colo Trust and CSAFE.

Mr. Schaiberger asked the board to consider the three (3) options and be ready to discuss at next month’s meeting and vote on which account would be most beneficial for Rye Fire.

### **Approval of Minutes**

Mr. Schaiberger asked for approval of the minutes of July 2019.

## The Rye Fire Protection District

Motion to approval of the meeting minutes for July 2019 as presented.

Motion: Mr. Rice  
Second: Mr. McGoff

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. McGoff, Mr. Rice, Mr. Graber  
Abstain: None  
Nay: None

### Treasurer's Report

Accounts Receivable/Payable. It was noted that the CNB Interagency account is once again closed. Several months ago Chief Bennett put in \$0.50 to keep the account open, but the monthly fee's once again closed the account. Chief Bennett will discuss with the bank on why it closed and how to keep this account open. The account will be seeing activity over the next few months with Interagency activity in progress. Mr. Rice noted that the bulk of Property Tax Revenues have been received and we should only see a trickle of funds for the remainder of the year. The budget is at 58% through the year and noted to board members they can use that as a general guide when reviewing each budget line item. Towards the bottom of the Accounts Payable Report, there is a voided check. This was a reimbursement for overpayment for an EMS Activity. Due to payment considerations, two (2) checks were issued, one to the patient and another to the insurance company. The Cash Disbursements Report shows the bills that were paid last month. Under the Payroll Cash Disbursements, the individual employee's check amount is not posted, but available to Board Members when requested. The Cash Receipts Report shows the individual receipts for last month. The Journal Entries report shows entries being reclassified due to coding errors. For the Bank Reconciliation Report for the DDA Account, it was noted that the bank balance is the same amount as the DDA balance on the Cash Accounts Summary. The same is true for the other Bank Reconciliation Reports. Under the Bills to Pay, the check for ROI was noted that Rye Fire should receive about 50% reimbursement from grant payments. The Blue Tarp Credit Services invoice was questioned. Chief Bennett noted that this was a one year service that was offered when placing the fan order, which netted a savings of roughly \$130.

Emergency Medical Services. Captain Beach noted that billings are up 19% ahead of budget and payments are over 43% above budget. If things continue on this track, EMS revenue will exceed the proposed budget. The chart details were reviewed. The light gray bars are the budgeted payments per month. The total budget is divided equally over 12 months. The dark bars are the monthly individual actual receipts. The payment linear trend line is the diagonal line which tracks the actual receipts and projects out to the end of the year. This is a linear trend line. The trend line is projecting that revenues from EMS will exceed the budget by about 33%.

Motion to accept the Treasurer's Report for Accounts Receivable, Accounts Payable and EMS Services for July 2019.

Motion: Mr. McGoff  
Second: Mr. Schaiberger

## The Rye Fire Protection District

Further Discussion: None.

Aye:	Mr. Schaiberger, Mr. Simpson, Mr. McGoff, Mr. Rice, Mr. Graber
Abstain:	None
Nay:	None

Capital Projects. Exhaust System. Mr. Graber provided Chief Bennett a detail for masonry supports in the walls once the holes are made. It is a simple angle-support that can be installed after the hole is cut. The seven (7) fans are on order and should arrive towards the end of August. Chief Bennett has been discussing the design with Captain Christian, who will be doing the electrical and believes this is on track.

## Fire Chief Report

### July 2019

**Statistics.** In the Month July 2019, Rye Fire responded to 99 calls for service of which 81 were EMS related and 18 were fire related. In comparison with previous year this is an decrease of 9% from 2018 and an increase of 12% from the 5-year average of 88.

**Administration/ Operations.** Completed the Educational funding agreement. Will send to the attorney for review.

Compile and provide information to complete the audit for 2018. Submitted a 60-day extension to the State so Rye Fire remains in compliance.

Donated expired, non-usable, haz-mat suits to PCC for fire-academy training.

Turbo on primary ambulance failed. Turbo was outside of warranty by 352 miles. Ambulance was in Pueblo and was able to limp it over to the city shops. It has been repaired.

Lights have been fixed on Engine 271, emergency lighting failed. Modified existing system to accommodate LED lighting. This is complete.

**Prevention.** We continue to provide Mitigation assessments for homeowners throughout the District.

Host Bountiful Baskets pickup.

**Training.** Training has been ongoing. Misc fire training with staffing. EMS training on going to maintain continuing education. ICS training was completed by some of the staff.

### **Task List.**

- **Fire Hydrants.** Testing is slowly proceeding. Colorado City Metro has had a number of incidents with their utility system, which has hampered them from helping and requesting that we not proceed.
- **Cardiac Monitors.** No funding options available at this time. Still have the option to purchase from AMR at a substantial discount.
- **Pueblo Regional.** All addresses have been updated and changed per requirements.

## The Rye Fire Protection District

- Educational Agreement. Discussed earlier. Will send to Legal Council.
- Bank CD Options. Discussed earlier.
- File Audit Extension. Extension was filed and approved.
- Audit. Amendment to budget is needed for final audit draft. Refer to New Business.

## Old Business

### Upcoming Year Projects

- Educational Fund. Discussed under Fire Chief Report.
- Fires in Region. Chief Bennett noted that the one (1) Interagency Staff has been on two (2) fires and heading to Arizona. Another Interagency Staff person is heading to Arizona. The Reveille Fire, located near the top of Greenhorn in extremely rough terrain, continues to be a slow-moving fire.

## New Business

### Resolution 19-006 – Resolution for Supplemental Budget and Appropriation

This resolution is to increase the revenue budget from \$930,269 to \$1,565,182 due to increased funds collected from Interagency activities throughout 2015. And the appropriation is increased from \$888,268 to \$1,370,408 for increased payments to Interagency personnel.

Motion to adopt 19-006, Resolution for Supplemental Budget and Appropriation.

Motion: Mr. Simpson  
Second: Mr. McGoff

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. McGoff, Mr. Rice, Mr. Graber  
Abstain: None  
Nay: None

### Election of Officers for the Board

Annual election of officers took place.

### Chairman of the Board

Motion to nominate to elect Mr. John Schaiberger Chairman of the Board.

## The Rye Fire Protection District

Motion: Mr. Simpson  
Second: Mr. McGroff

Further Discussion: No further nominations.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. McGoff, Mr. Rice, Mr. Graber  
Sustained: None  
Nay: None

### Vice-Chairman of the Board

Motion to nominate to elect Mr. Simpson as Vice-Chairman of the Board.

Motion: Mr. McGoff  
Second: Mr. Graber

Further Discussion: No further nominations. Another motion was made to keep all officers the same as this year.

Motion: Mr. Simpson  
Second: Mr. Graber

Further Discussion: None

Aye: Mr. Schaiberger, Mr. Simpson, Mr. McGoff, Mr. Rice, Mr. Graber  
Nay: None

Officers will be as follows. Mr. Schaiberger, Chairman of the Board. Mr. Richard Simpson, Vice-Chairman of the Board. Mr. Wally Rice, Secretary/Treasurer for the Board.

## Adjourn

Motion to adjourn was made at 6:30 P.M.

Motion: Mr. Simpson

Dated this 19<sup>th</sup> day of August 19, 2019.



Submitted by Jim Beach, Captain