

DENTAL ASSISTING Technology & Management - ATD

This program prepares the dental assistant to assist the dentist at the chair side in the dental operator, to perform reception and clerical functions, and to carry out selected dental laboratory work that may be assigned by a dentist. Instruction includes a combination of theory, laboratory, and supportive courses. Chair side Clinical experience is provided through affiliation with the private dental practices in the surrounding geographical area. Classes begin twice a year; August and January. Applications are available throughout the year. The Hepatitis B immunization series (3 doses) is required. Successful completion of the dental assisting course qualifies the student to sit for the Dental Assisting National Board (DANB).

The program is accredited by the [American Dental Association Council on Dental Accreditation](#).

Additional steps in the registration process are required for this program.

NEXT COURSE OFFERINGS:

Course Name: Dental Assisting Technology & Management - ATD - Days

Instructors: Riccio, Gulsby and Ahlborn

Prerequisites: Completion of registration information/requirements.

Class Schedule: Monday - Friday (7:45am - 3:00pm)

Clinical Schedule: Scheduled by Instructor*

Start Date: August 2016

End Date: May 2017

*Please Note: Clinical Times Vary

Subjects taught in the Dental Assisting Program include:

- Introduction into Dental Assisting
- Dental Infection Control Assistant
- Dental Assistant I - Includes Radiography & dental lab
- Dental Assistant II - Includes clinical rotations

DENTAL ASSISTING Technology & Management - ATD

Charlotte Technical Center serves hundreds of adult students annually. The faculty and staff professionals are dedicated to providing quality technical training that relates to jobs in your chosen career field.

A High School diploma or GED is required for this program. You will need to submit an Official Transcript for admission. Also, submit a copy of any license or certification in the field. You will need an additional Official Transcript if you are applying for Financial Aid. If you are seeking financial aid, all paperwork **MUST** be completed with CTC's Financial Aid representative.

Any Foreign transcripts must be translated through **Josef Silny & Associates Inc. (7101 SW 102nd Avenue, Miami FL 33173), Phone# (305) 273-1616** prior to turning them into CTC. If you graduated from college, you may submit an official transcript in addition to your high school transcript.

Acceptance into the Dental Assisting program is a competitive process. A selection committee will review all applications and will invite the top candidates. Student selection will be based on transcripts, GPA, test results and an interview.

Students must have check, cash or credit card for the first semester tuition and fees as listed on the COST SHEET at the time of registration or have FULLY COMPLETED their financial aid with CTC's representative.

HEALTH RESPONSIBILITIES

In the Health Occupations program you will be required to perform physical activities (heavy lifting, bending, standing long periods of time) and deal with highly stressful situations. Students will be expected to work responsibly with such hazardous materials as blood, saliva, and other bodily fluids; radiation; mercury alloys; and other potentially harmful dental materials. Students will be expected to conduct

themselves in a professional manner both while at Charlotte Technical Center and at work in a dental office. The Dental Assisting program follows the CDC's policies and procedures on infectious diseases. These policies can be reviewed on the CDC website at <http://www.cdc.gov/mmwr/PDF/rr/rr5217.pdf>

***Latex Advisory:** The use of latex based products may exist in healthcare facilities as well as the CTC Health Science classrooms and labs. Individuals with latex allergies should seek expert advice from their healthcare provider so that they may receive information to make an informed decision regarding potential exposure to latex.

All Dental Assisting students are required to have a level 2 background screening (FDLE, Abuse, & FBI) and urine drug screening; to be done prior to 1st day of class. It is important to note that a previous arrest history may be a factor for certification or employment in the field. Additionally, once a student has a cleared background check, it is the responsibility of the student to **immediately self-report** any post clearance arrests or personal occurrences involving law enforcement to CTC administration. Failure to comply with this requirement may result in permanent dismissal from the Dental Assisting program. Certification criteria may require that you submit court records. The Dental Assisting National Board reserves the right to deny certification to any applicant who falsifies an application or has certain arrests. **Note that completion of this program does not guarantee certification.**

Additionally, you will need to have a pre-entrance physical examination, HBV vaccine and TB test.