

Minutes of the meeting of Belbroughton and Fairfield Parish Council Finance Committee held on 17th December 2018 at The Fairfield First School.

Present: Councillors: J Bradley, A Hood, A Mabbett, P Margetts, Dr R Morgan, S Nock, G Parsons and, C Scurrrell.

In attendance, the clerk. 0 members of the public.

360/18 Apologies. None.

361/18 Declarations of interest. None. **362/18 Dispensations.** None requested.

363/18 Minutes of previous meeting.

The minutes of the meeting of 19th November 2018 were approved by the Committee and then signed by the Chairman.

364/18 Bank reconciliation.

The Committee noted the monthly reconciliation carried out by Cllr. Scurrrell who duly signed the bank statements and the 'Quickbooks' reconciliation prints for Council records. The Committee agreed that Cllr. Bradley would carry out the next reconciliation procedure at the January Finance Committee.

365/18 Accounts for Payment.

The clerk circulated the list of items for payment totalling £2,810.86. The Committee authorised the cheque and electronic payments. Cllrs. Bradley and Scurrrell agreed to sign the cheques, and confirm the transfer between accounts and electronic payments.

366/18 The Green, Belbroughton and other parish area tree works.

- a. Removal of cypress trees on The Green: The Committee noted the two quotes received, however as council regulations require three quotes and that the third was yet to arrive it deferred a decision on the selection of contractor. The Committee also approved seeking a quote from Mr Nigel Williamson.
- b. Safety works: The Committee noted the two quotes received, however as council regulations require three quotes and that the third was yet to arrive it deferred a decision on the selection of contractor.

367/18 Maintenance Work

Cllr. Margetts advised that a resident had re-erected the fallen sign at Waystone Lane, Belbroughton and requested that the Parish Council send a thank you letter.

Action: the clerk to send appropriate letter.

Cllr. Margetts requested that the full Council consider taking up the W.C.C. Chief Executive Paul Robinson's offer to meet with parish councils. And, that should he be invited the response times to 'Hub' requests on Highways issues ought to be discussed.

Action: the clerk would review W.C.C. responses to requests.

340/18 Other Finance Business

The Committee agreed to discuss correspondence from Fairfield Villa Football Club following the Council's enquiry regarding the perceived use of the clubhouse by third parties.

The Committee noted from the club's response that there were activities taking place without the formal consent of the Council. The terms of the lease did require that permission was sought.

The Committee was however content to give its consent to the present advised activities but would require that all future agreements the tenant wished to enter into must be firstly referred to the council. It was concerned that the tenant had adequate insurance for all its activities including those of any third parties.

Action: the clerk would write formally to the football club confirming this minute.

The meeting closed at 8.45 pm.

Signed.....Chairman