

**TOWN OF MAPLE CREEK**  
**July 13, 2020**  
**Town Board Meeting Minutes**

**Call to order and Pledge of Allegiance**

Chairman Korth called the July 13, 2020 Maple Creek Town Board meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

**Verify open meeting notices, roll call, approval of agenda order (stands as is unless motion for change)**

The agenda for these minutes was posted at the three Town posting boards on Friday, July 10, 2020.

Elected Officers present: Dalton Korth, Mike Bruette, Jim Young, and Tory Much.

Appointed Officer present: Lynette Gitter

Others present: Jennifer Longsine, Robin Wilson, Pat Williams, Gary Coroneos, Karen Stuhr, Sue Griffin, Chris Thompson and Steve Janke.

**Approval of June 8, 2020 monthly Town Board meeting minutes**

Young made a motion, seconded by Bruette, to approve the June 8, 2020 Town Board meeting minutes. All Ayes. MOTION CARRIED.

**Treasurer's Monthly Report; 2020**

**A. Monthly Report**

The balances for all accounts as of May 31, 2020, are as follows: Checking - \$1,712.07; Investment Savings - \$319,779.35; and Town CD's - \$ 129,715.85. Total town funds--\$451,207.27. Stands as read subject to an audit with the clerk.

**Outagamie County Sheriff's officer report (if in attendance)**

None

**Public Input: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters for Town Board consideration, however, they cannot be discussed or acted upon until the subject matter, of the proposed action, has been noticed.**

Two town residents that live on the north end of Hintzke Road complained about the manure that is left on the road and not scraped off, along with the holes on the side of the road by the entrance to the field. The field is owned/operated by the Korth farm. They also complained about the hauling of manure on County Road W on Election Day.

**Specific matters for discussion and possible action:**

**A. Scott Thomas-proposed plans for farm property-formerly Lorraine Handschke property**

Mr. Thomas is looking at acquiring 40-47 acres of the Lorraine Handschke farm (Grandparents) on County Road D, potentially rezoning 2 acres from General Ag for a possible future buildable parcel. Also included in this division would be separating the existing home from the farm acreage and leaving a 2 to 2 ½ acre parcel with that home. The Town Board referred this to the Plan Commission for review.

**B. Class B Liquor license – July 14, 2020 to June 30, 2021—Pat Williams, d.b.a. Spooks on Spurr**

Bruette made a motion, seconded by Korth, to approve issuing a Class B Liquor License to Pat Williams, d.b.a. Spooks on Spurr for the period July 14, 2020 to June 30, 2021. All Ayes. MOTION CARRIED.

**C. Plan Commission Appointment 3 years as Chairperson-Gary Coroneos**

Young made a motion, seconded by Korth, to appoint Gary Coroneos to the Plan Commission for another 3 year term. All Ayes. MOTION CARRIED. Chairman Korth then appointed Gary as the PC Chairman.

**D. Minimum Lot Size Ordinance 8.04-review**

Chairman Korth would like to review the minimum lot size ordinance to change the road frontage to a minimum of 100 feet and include the acreage that is in the road right-of-way in the 2 acre minimum. There was considerable discussion, including the audience. The Clerk emailed the Town's Association regarding any

procedure. If the ordinance contains a reference to the statute authorizing its adoption (ours does), than per 236.45(4) of the State Statutes, “Before adoption of a subdivision ordinance or any amendments thereto the governing body shall receive the recommendation of its planning agency and shall hold a public hearing thereon. Notice shall be given by publication of a class 2 notice.”

Korth made a motion, seconded by Bruette, to proceed with checking into changing the Minimum Lot Size Ordinance starting with the Plan Commission. Korth & Bruette-Aye, Young-Nay. MOTION CARRIED.

Chairman Korth would also like the Plan Commission to start reviewing the 10 year plan.

The Clerk will set up a Plan Commission meeting on either July 27<sup>th</sup> or July 28<sup>th</sup>.

**E. Roads:**

**1. Church Street signs**

The Town of Lebanon doesn't want to do a study with the State regarding a 25 M.P.H. sign on Church Street. So, the sign idea is dead on arrival.

**2. Ditch Mowing**

The County finished the mowing. The Chairman thinks it looks good.

**3. Hintz Road construction update**

The County will start the construction in August.

**4. Chip Seal update**

The County will start the chip sealing sometime in August. Chairman Korth recommends that we only chip seal Hoffman Road and take the \$20,000 for chip sealing Pribbernow and use it for the Kickhafer culverts.

**5. Culverts on Kickhafer Road; Results of Special TB Meeting June 15<sup>th</sup>**

Chairman Korth called an emergency meeting for June 15, 2020 at 11:00 a.m. Kickhafer Road. Dalton Korth and Mike Bruette were in attendance. The meeting was to discuss the second culvert on Kickhafer that was also in very bad shape. The County was going to be on the road to replace the east end culvert. Bruette made a motion, seconded by Korth, to replace a 30 inch culvert at the west end of Kickhafer Road for approximately \$8,000. All Ayes. MOTION CARRIED. Korth made a motion, seconded by Bruette, to adjourn the meeting at 11:20 a.m. All Ayes. MOTION CARRIED.

Chairman Korth recommends that we only chip seal Hoffman Road and take the \$20,000 for chip sealing Pribbernow and use it for the Kickhafer culverts. Bruette made a motion, seconded by Young, to not chip seal Pribbernow Road due to the emergency culverts on Kickhafer Road. All Ayes. MOTION CARRIED.

Since the culvert is large enough to be considered a “bridge”, the County will be paying for half of the cost. It may take up to two years to get the reimbursement.

**F. Building permit-home-Steve Schweitzer-Review procedures**

The county permits and procedures and the building permit were issued for this home construction before anyone on the Town Board or the Clerk received any information. The building permit procedures need to be reviewed. This should go on next month's agenda.

**G. Gold Cross Meeting, Weyauwega City Hall, July 30<sup>th</sup> 6 p.m.**

Supervisor Young will attend this meeting. There is also a local unit meeting of the Town's Association on Monday, July 20<sup>th</sup> in the Town of Greenville. The chairman and both supervisors plan on attending.

**H. Clerk laptop**

Young made a motion, seconded by Korth, to purchase a laptop for the clerk's office for \$729 along with an additional \$45 for a total information transfer. All Ayes. MOTION CARRIED.

**I. Town Hall: Maintenance; furnace, ramp, signs, dehumidifier—Rent/Use**

Supervisor Young has completed sealing the handicap ramp and the front sign. There were 4 panels of soffit that needed replacing. Also, he picked up a piece of steel for the back door inside ramp. It should be completed by Election Day.

Young made a motion, seconded by Bruette to hire Hoffman Heating to do a summer maintenance check on the Town Hall furnace. All Ayes. MOTION CARRIED

Bruette made a motion, seconded by Young, to charge \$100 to rent the Town Hall which includes a \$50 refundable deposit. All Ayes. MOTION CARRIED

Korth made a motion, seconded by Young, to refrain from renting the Town Hall until after the November 3<sup>rd</sup> Election. All Ayes. MOTION CARRIED

**J. Posting Boards maintenance; cemetery**

Karen Stuhr stated that the posting board at the new cemetery on Fuerst Road needs replacing. The Plexiglas is coming apart at the corners. Supervisor Young will stop and take a look at it.

**8) Report of officers:**

- **Clerk**—the application for an operator’s license for Cheryl Rohan was withdrawn. There are Election grants available.
- **Raft**—none
- **Plan Commission**—none
- **Constable**—none
- **Building Inspector**—one permit issued to Steve Schweitzer at W10359 Schweitzer Road for a new home.
- **Cemetery Commission**—none

**Public Input: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters for Town Board consideration, however, they cannot be discussed or acted upon until the subject matter, of the proposed action, has been noticed.**

None

**Complaints and/or Correspondence/No action taken**

- Summer newsletter from Wolf River Propane
- Propane users brochure from Wolf River Propane
- Wisconsin Elections Commission regarding third party voter registration mailing

**Review and payment of vouchers**

Vouchers for checks numbering 11394 to 11419 were submitted for review and payment. An additional payment will be made by direct debit from checking for the July IRS withholding tax.

**Future Agenda Items: Discussion/Action?**

- Minimum Lot Size Ordinance
- Building Permit issuance

**Adjournment/Calendar: July 13<sup>th</sup> town board meeting**

*Young made a motion, seconded by Korth, to adjourn at 8:15 p.m. All Ayes. MOTION CARRIED.*

These minutes were taken at a meeting of the Town of Maple Creek Board held on the 13<sup>th</sup> day of July 2020, and were entered in this record book by:

\_\_\_\_\_, Clerk Gitter

And were approved this 10<sup>th</sup> day of August 2020 by:

\_\_\_\_\_, Chairman Korth

\_\_\_\_\_, Supervisor Bruette

\_\_\_\_\_, Supervisor Young