



57 Upham Street, Melrose MA 02176
781-662-6101
info@music101studios.com

Student Information Private Lessons 2018 - 2019

Greetings! A few important things to keep in mind when registering for lessons...

1. Fall lessons will begin Tuesday September 4, 2018.
2. Registration is handled on a first come first served basis so please be timely in your response. For best scheduling options, return all registration materials by as soon as possible. Summer students will be given priority when scheduling.
3. Fall hours are Monday - Thursday 1:00 - 8:00 pm, Friday 2:00-6:00 pm.
4. Please include a payment equal to four lessons with each registration form submitted in order to be scheduled. An annual \$25.00 registration fee per student and \$40.00 per family must be included with September tuition. *Lesson times cannot be reserved without payment.*
5. Refunds for September lessons will only be given if the studio is unable to accommodate a student's request.

INSTRUCTOR SCHEDULES

<p><u>Monday</u></p> <p>*Matt Holehan, <i>Piano</i>: 4:30 - 8:00 *Alicia DePaolo, <i>Voice/ Piano</i>: 3:00 - 8:00 Kendra Comstock, <i>Voice/Piano/Guitar</i>: 2:30 - 8:00 Andrew King, <i>Piano</i>: 2:00 - 8:00 Vinh Pham, <i>Piano</i>: 3:00 - 8:00 TBD, <i>Voice</i> TBD, <i>Guitar</i></p>	<p><u>Tuesday</u></p> <p>*Stephen Sikorski, <i>P/V/G</i>: 1:00 - 8:00 Galen Willett, <i>Guitar/Piano</i>: 3:00 - 8:00 Kendra Comstock, <i>Voice/Piano/Guitar</i>: 2:30 - 8:00 Andrew King, <i>Piano</i>: 2:00 - 8:00 Carlo Mauricio, <i>Violin</i>: 4:30 - 8:00 TBD, <i>Voice</i> TBD, <i>Guitar</i></p>
<p><u>Wednesday</u></p> <p>*Alicia DePaolo, <i>Voice/ Piano</i>: 4:30 - 8:00 Galen Willett, <i>Guitar/Piano</i>: 3:00 - 8:00 Kendra Comstock, <i>Voice/Piano/Guitar</i>: 2:30 - 6:00 Sabrina Tseng, <i>Piano</i>: 2:30 - 8:00 Andrew King, <i>Piano</i>: 2:00 - 8:00 Vinh Pham, <i>Piano</i>: 3:00 - 8:00 TBD, <i>Voice</i> TBD, <i>Guitar</i> TBD, <i>Violin</i></p>	<p><u>Thursday</u></p> <p>*Stephen Sikorski, <i>P/V/G</i>: 5:00 - 8:00 *Matt Holehan, <i>Piano</i>: 4:30 - 8:00 *Alicia DePaolo, <i>Voice/ Piano</i>: 3:00 - 8:00 Galen Willett, <i>Guitar/Piano</i>: 3:00 - 8:00 Sabrina Tseng, <i>Piano</i>: 3:00 - 8:00 Kendra Comstock, <i>Voice/Piano</i>: 3:00 - 8:00 Carlo Mauricio, <i>Violin</i>: 4:30 - 8:00 TBD, <i>Piano</i> TBD, <i>Voice</i> TBD, <i>Guitar</i></p>
<p><u>Friday</u></p> <p>Nevena Dordevic, <i>Voice /Piano</i> TBD, <i>Guitar</i> TBD, <i>Violin</i></p>	<p><u>To Be Determined</u></p> <p>Jenny Herzig Brian Church</p>

*Instructor is not accepting new students. Requests will be placed on a wait list.

Please Note: Summer student priority scheduling closes August 10, 2018



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Student Registration Form Private Lessons 2018 - 2019

Primary Contact Name: _____ Phone: _____

Secondary Contact Name : _____ Phone: _____

Address _____ City _____ Zip Code _____

Emergency Contact Name: _____ Phone: _____

Email Address: _____

Preferred Form Of Billing: Hard Copy To Be: handed _____ emailed _____ both _____

Music 101 accepts payments by personal check or cash only.

Student Information

Name _____ DOB ____/____/____

School _____ Grade _____

Prior Experience/ Goals: _____

Private Lesson Options

INSTRUMENT	LESSON LENGTH	TUITION DEPOSIT (cost of 4 lessons)
Piano (4.5 +)	1/2 Hour	\$140.00
Violin (5 +)	3/4 Hour	\$210.00
Guitar (6 +)	1 Hour	\$280.00
Voice (10 +)		

Lesson Scheduling (one student per form)		PLEASE RETURN FORM WITH PAYMENT	
INSTRUMENT	LESSON LENGTH	DESIRED SCHEDULE: Day & Time Frame <i>e.g. Monday 3:00 - 6:00 end</i>	TUITION COST
<u>1st Instrument</u>	<input type="checkbox"/> 1/2 hr <input type="checkbox"/> 3/4 hr <input type="checkbox"/> 1 hour	Choice 1: _____ Choice 2: _____ Teacher Preference _____	\$ _____
<u>2nd Instrument</u>	<input type="checkbox"/> 1/2 hr <input type="checkbox"/> 3/4 hr <input type="checkbox"/> 1 hour	Choice 1: _____ Choice 2: _____ Teacher Preference: _____	\$ _____

I (parent/guardian or adult student) have read the attached payment/cancellation policy sheet thoroughly. I understand the information and am willing to comply with the established guidelines.

Signature: _____

Date: _____ ☐ In checking this box, I give permission to Music 101 to photograph and audio/video record classes, lessons, and other activities, to be used in print or electronic promotions. Music 101 will not publish the name of students, without parental consent.

Total Tuition Cost from above column	\$ _____
PLUS Registration Fee \$25/ individual; \$40/ family	\$25 or \$40
Total Due Now	\$ _____

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Student Questionnaire

2018 - 2019

Please fill out and return with your registration form:

Student Name _____

1. Are you interested in participating in Music 101's Group Classes? YES ☐ NO ☐

Small Ensemble:

Fall Session ☐
Oct. - Jan.

Spring Session ☐
Feb. - May.

Young Singers:

Fall Session ☐
Oct. - Jan.

Spring Session ☐
Feb. - May.

Select Chorus:
(requires audition)

Fall Session ☐
Oct. - Jan.

Spring Session ☐
Feb. - May.

2. Are you interested in participating in local performance opportunities? YES ☐ NO ☐

Please check off any that apply:

- ☐ *September 9, 2018:* Victorian Fair
- ☐ *September 29, 2018:* Porchfest
- ☐ *November 30, 2018 - December 1, 2018:* Home for the Holidays
- ☐ *December:* Assisted Living Facility
- ☐ *February:* Mid-Year Recital
- ☐ *April:* TBD
- ☐ *July:* Summer Stroll

3. Are you interested in receiving a written mid-year review? YES ☐ NO ☐

- Accomplishments will be outlined and goals set for the remainder of the school year.

4. Are you interested in learning more about participating in ABRSM? YES ☐ NO ☐

- ABRSM is the world's leading provider of music exams. Exams are a great motivator and measure of personal progress. They can also be an important addition to school applications.



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Payment and Cancellation Policies 2018 - 2019

Payments and Fees

All lessons are booked and must be paid for on a monthly basis. A \$25.00 registration fee per student or \$40.00 per family will be due upon registration. This fee will be added to September tuition on an annual basis. Payments are due at the last lesson of the month for the upcoming month. Any payments received after the 1st of the month will incur a \$5.00 late fee per student. If payment is not received before the second lesson, no further lessons will be given until the payment is rendered. If payment is made by check and it is returned by the bank, the parent of the student or the adult student will be charged the bank fee. Music 101 accepts cash and/or check only. Only the current student(s) on your account may attend lessons.

2017-2018	Lesson Rates
1/2 Hour Private Lesson	\$35.00
3/4 Hour Private Lesson	\$52.50
1 Hour Private Lesson	\$70.00

Voluntary Withdrawal from Monthly Lessons

In order to withdraw from the lesson program, Music 101 requires written notification by the 15th day of the month prior to when lessons will end. For example, a student who would like to withdraw for the month of April, notification must be given by a parent or guardian on or before March 15th. *Failure to notify the studio by the 15th will result in a student being held responsible for the upcoming month's full tuition.* If a student wishes to terminate lessons within a month that has been paid for, a refund will not be given for the remaining lessons.

Cancellations

The Music 101 year is broken up into 4 Sessions:

Session I:	September - December
Session II:	January - March
Session III:	April - June
Summer Session:	July - August

Sessions I-III:

Because a lesson time is reserved especially for a particular student, the studio requires 24 hours notice of an absence. A student may be credited for one lesson per session IF 24 hours notice of the absence is given. A credit will always appear on the invoice of the month following the absence. Failure to provide advance notification of an absence will result in a forfeit of the lesson and payment of that lesson. A student will be charged for any additionally missed lessons within a given session after the 1 credit has been issued. Any missed lesson minutes due to the late arrival of a student will not be made up.

Music 101 does not offer make-up lessons or reschedules. The credit system will be used in place of the make-up. A lesson which is canceled due to the absence of the teacher will always be credited to the following month's invoice.



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Payment and Cancellation Policies 2018 - 2019

Summer Session:

Summer session is a flexible 7 week program offered during the months of July and August. Information regarding our summer program will be available during the springtime.

Substitute Policy

When a teacher is to be absent, Music 101 believes in the policy of another member of the staff substituting for the day. All students follow a similar methodology in lessons. This enables members of the faculty to seamlessly cover each others lessons when the need arises.

Snow Cancellations:

Music 101 does not follow the weather related school cancellations. Information about our studio closing will be available after 12:00 PM. Please call the studio or check the website for updates.

Parking:

Please be aware that Music 101 does not have access to a driveway. Parking is available on the opposite side of the street. Please respect our neighbors by not using their driveways to park or turn around. Thank you for your cooperation.

Studio Etiquette

Please refrain from bringing any type of food, drink, or candy into the studio. Siblings are asked to wait quietly in the reception area during lesson times. Please keep pets outside.

Holidays

Please note Music 101 will be **OPEN** for lessons the following holidays:

Columbus Day, Monday October 8, 2018

Veteran's Day (observed), Monday November 12, 2018

Martin Luther King Jr. Day, Monday January 21, 2019

The studio will be **CLOSED** on the following dates:

August Break: August 24, 2018 - September 3, 2018

Labor Day: September 3, 2018

Thanksgiving: November 22, 2018 - November 23, 2018

Winter Break: December 24, 2018 - January 1, 2019

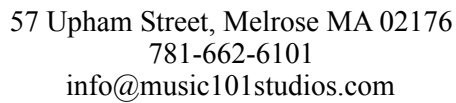
February Vacation: February 18, 2019 - February 22, 2019

April Vacation: April 15, 2019 - April 19, 2019

Memorial Day: May 27, 2019

July Break: July 1, 2019 - July 8, 2019

August Break: August 23, 2019 - September 2, 2019



[] = closed

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				
Closed April Vacation: April 15 - 19						

[illegible]

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	Annual Recitals Mid-June Last Day of the Academic Year: June 28					

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
<p>Closed June 29 - July 8 Summer Session: T, W, TH</p>						

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
<p align="center">Closed Aug 23 - Sept 2 Fall 2019 Begins September 3</p>						