

December 1, 2014
5:15 P.M.
City Hall Commission Room

The Commissioners of the City of Horton met for a regular meeting on Monday, December 1, 2014 at 5:15 p.m. in the City Hall Commission Room.

Mayor Lentz called the meeting to order.

Present: Mayor Lentz, Commissioners Krug, Stirton, and Edwards. City Attorney Kevin Hill and City Clerk/Administrator Kim Clausen were also present.

Motion by Commissioner Edwards to adopt the agenda. Seconded by Commissioner Krug. All aye.

Motion by Commissioner Edwards to approve the minutes from the November 17, 2014 regular meeting. Seconded by Commissioner Stirton. All aye.

Motion by Commissioner Edwards to approve appropriation ordinance #3327 (Payroll) for the amount of \$35,845.45. Seconded by Commissioner Stirton. All aye.

Motion by Commissioner Edwards to approve appropriation ordinance #3328 (Disbursements) for the amount of \$64,809.30. Seconded by Commissioner Stirton. All aye.

Public Comments

Stacy Gaskell was present to ask about using the Blue Building for a Girl Scout overnight in early 2015 at no charge. The Commission requested that Stacy come back to a meeting with a firm date and we will verify that it is not already reserved.

2013 Audit Presentation

Brian Nyp from Mize & Houser Company was present to give a brief presentation on the 2013 financial statements. Motion by Commissioner Edwards to approve the 2013 audit. Seconded by Commissioner Krug. All aye.

New Billing Software Discussion

The City Clerk updated the Commission with the two companies that have given demonstrations for the new software for the city, CIC and Data Technologies, Inc. The Commission would like to get some tallies of who other cities went with that compare in size to Horton and discuss at the next meeting.

Use of the Armory for Walking

The City Clerk has had a few calls regarding the Armory being open for people who want to walk during the day during the cold months. The Commission would like the City Clerk to verify with the cities insurance on any liability issues and bring to the next meeting.

Christmas Bonuses for Employees

Motion by Commissioner Edwards to approve the bonuses for city employees and to use money received from scrapping old meters to offset some of the cost. Seconded by Commissioner Krug. All aye.

Staff Reports

Rex West and team will be sweeping the streets for The Christmas Luminaries this week and continue to work with the contractors on the downtown improvements.

Chief of Police

Chief Calhoun and other officers will be working traffic control for The Christmas Luminaries. He also spoke about an IRS scam that has been brought to his attention, and asked if the city would benefit from getting alerts from Nixle. Nixle is a privately held U.S. corporation that offers free and paid notification services for local police departments, county emergency management offices, municipal governments and their agencies. This will be discussed further at the next meeting after Chief Calhoun gathers more information.

Mayor Lentz

Mayor Lentz presented a bill from Goodman Construction, Inc. for the amount of \$94,809.00. Motion by Commissioner Edwards to pay Goodman Construction, Inc. after Mayor Lentz verifies the individual amounts on the invoice. Seconded by Commissioner Krug. All aye. Donations for the downtown street lights continue to come in. All but a few have been paid for. The lights should arrive the second week of December. Both Mayor Lentz and Rex West commented on how the Night of Lights at the Civic Center was a success. It was nice to see Reinvent Horton, the Chamber of Commerce, and the volunteers work together to pull this off.

City Clerk's/Administrator's Agenda

Kim presented the Commission with the write-off report, which is a report that shows active accounts that haven't paid in two years. For auditing purposes, these accounts need to be changed to write-off status even though the back balances will still be attempted to be collected. Motion by Commissioner Edwards to allow the City Clerk to change the account statuses from active to write-off in utility billing.

Commissioner's Agenda**Commissioner Krug**

No Comment.

Commissioner Stirton

No Comment.

Commissioner Edwards

No Comment.

Commissioner Barton

Commissioner Barton requested that in his absence that the City Clerk ask about hiring a fulltime lake caretaker for next year with benefits, and eliminate the current contract position.

Motion by Commissioner Edwards to adjourn the meeting at 6:26 p.m. Seconded by Commissioner Stirton. All aye.

Kim Clausen, City Clerk

Tim Lentz, Mayor