

June 9, 2016

Meeting duly advertised and called to order at 8:00pm with reading of the Open Public Meetings statement and Pledge of Allegiance.

Commissioners' Poppe Jr., Flemming, and Redington and Ryan in attendance. Also Attorney Rich Braslow, Fire Dist Administrator S. Rauch and Board Auditor Bob Elliott.

CVFC was represented by Chief, Assistant Chief and Company President. WVFC was represented by the Chief and Company President. Career personnel J Poppe and A Poppe also in attendance.

Administrator's Report (Attached). Purchase requests submitted and approved).

The Medical/Physical Policy was submitted. Motion to accept by Commissioner Ryan, 2nd by Commissioner Redington; approved.

Unit 5624 will be repaired in-house (front end/steering). All other apparatus repair addressed.

It was suggested that the fire company put a truck committee together to discuss replacement and/or refurbishing – 5605 & 5611. Company stated already in process.

2015 Audit _ Bob Elliott presented the Fire District 1 final audit. One (1) line item transfer required to cover employee benefits. Resolution introduced to approved transfer - Motion to approved transfer by Commissioner Ryan, 2nd by Commissioner Redington; approved. Resolution introduced to accept audit – Motion by Commissioner Redington, 2nd by Commissioner Ryan; approved.

Motion by Commissioner Ryan to approve April 2016 minutes, 2nd by Commissioner Redington, approved. May 2016 minutes unavailable at this time.

WVFC Report Progress. Upcoming drills with Joint Base/Lakehurst.

CVFC Report Progress. Red cross seminar; radio issues; Project Crash discussed. SOG's are to be completed.

Old Business Two (2) proposals received for the roof project and still waiting on a third. The Board will schedule a special meeting if necessary to get repairs going.

New Business All submitted purchase requests approved.

Motion to go to closed session by Commissioner Ryan, 2nd by Commissioner Poppe; approved at 2100 hours

Motion to reopen meeting by Commissioner Ryan, 2nd by Commissioner Poppe. Meeting reopened at 2120 hours.

Motion by Commissioner Ryan, 2nd by Commissioner Poppe to adjourn at 2120 hours; approved.

District 2 Board of Fire Commissioners

06/09/16

Approve to Pay

Accrual Basis

June 2016

Date	Num	Name	Memo	Amount
Jun 16				
06/09/2016	20606	A T & T	0205973458001	-52.77
06/09/2016	20607	AGT Battery Supply LLC	62794	-353.53
06/09/2016	20608	Attention to Detail		-260.00
06/09/2016	20609	Braslow, Richard		-1,715.00
06/09/2016	20610	C & T Lawn Sprinkler Systems & Lan...		-175.00
06/09/2016	20611	Cablevision		-366.67
06/09/2016	20612	Electronic Measurement Labs		-183.15
06/09/2016	20613	Flemming, Martin		-437.50
06/09/2016	20614	Garden State Fire & Security Alarm ...	3431	-246.15
06/09/2016	20615	GPS Trackit		-125.00
06/09/2016	20616	Hunter Pest Services LLC		-45.00
06/09/2016	20617	Hunter Peterbilt		-147.45
06/09/2016	20618	Interstate Mobile Care Inc.		-2,478.00
06/09/2016	20619	Jackson Municipal Utilities Authority		-9,087.80
06/09/2016	20620	Koerner & Koerner PA	Client No. 31110	-725.00
06/09/2016	20621	Ocean Security Systems		-384.00
06/09/2016	20622	Poppe, Adam		-495.20
06/09/2016	20623	Poppe, John Jr.		-437.50
06/09/2016	20624	Redington, Robert		-437.50
06/09/2016	20625	Rubio, Vinny		-437.50
06/09/2016	20626	Ryan, John		-437.50
06/09/2016	20627	SNJ Div of Pensions		-30,469.28
06/09/2016	20628	Toms River Fire Academy	Cassville VFC	-375.00
06/09/2016	20629	Twin Rocks Spring Water		-3.00
06/09/2016	20630	United Communications Corp		-590.31
06/09/2016	20631	Verizon Wireless		-100.14
06/09/2016	20632	VFIS	VFP 4331-1647D-01	-7,107.00
06/09/2016	20633	VFIS Specialty Benefits	GC38624	-3,194.91
06/09/2016	20634	Witmer Public Safety Group/The Fire...		-94.00
06/09/2016	20635	Zen Business Consulting		-695.65
06/09/2016	20636	AGT Battery Supply LLC	62794	-31.67
06/09/2016	20637	SNJ Div of Pensions		-57,393.29
06/09/2016	2016039	Freehold Cartage Inc.	60066000	-237.80
06/09/2016	2016040	Home Depot	6035322500449628	-160.97
06/09/2016	2016041	Jersey Central Power & Light	100015400045	-1,344.84
06/09/2016	2016042	Leaf Capital Funding		-203.00
06/09/2016	2016043	NJ Natural Gas	22-0013-5208-06	-239.89
06/09/2016	2016044	Speedway Fleet	0461-00-716420-5	-1,431.10
06/09/2016	2016045	Verizon	732928910034807Y	-165.58
06/15/2016	SNJHBF0616	NJSHBP	Health Benefits Monthly Billing	-17,092.86
Jun 16				-139,957.51

District 2 Board of Fire Commissioners

Cash Balances

All Transactions

	<u>Jun 15, 16</u>
ASSETS	
Current Assets	
Checking/Savings	
100.1 · TD BANK - Business checking	23,512.55
100.2 · TD Payroll	64,952.60
100.3 · TD Money Market (Cap Impr)	239,951.55
100.4 · TD Bank - Money Market #2	1,500,614.60
Total Checking/Savings	<u>1,829,031.30</u>
Total Current Assets	<u>1,829,031.30</u>
TOTAL ASSETS	<u><u>1,829,031.30</u></u>
LIABILITIES & EQUITY	0.00

District 2 Board of Fire Commissioners
 Profit & Loss Budget vs. Actual
 January 1 through June 9, 2016

3:21 PM
 06/09/16
 Accrual Basis

	Jan 1 - Jun 9, 16	Budget	\$ Over Budget	% of Budget
Income				
B-2 Total Anticipated Revenue				
A-7 Total UFSA Revenues				
Annual Registration Fees				
311.1 - LEA Fees (State) Current Yr D2	6,491.23	0.00	6,491.23	100.0%
311.1.1 - LEA Fees (State) Current Yr D1	1,301.30	0.00	1,301.30	100.0%
311.2 - D2 Local Reg Fees Current Yr	7,962.50	0.00	7,962.50	100.0%
311.2.1 - D1 Local Reg Fees Current Yr	4,288.70	0.00	4,288.70	100.0%
311.3 - D2 Permit Fees Current Year	1,426.00	0.00	1,426.00	100.0%
311.3.1 - D1 Permit Fees Current Year	210.00	0.00	210.00	100.0%
311.4 - Other UFSA Fees D2	110.00	0.00	110.00	100.0%
311.4.1 - D1 Other UFSA Fees	225.00	0.00	225.00	100.0%
311.5 - Penalties - Current Year D2	2,469.00	0.00	2,469.00	100.0%
311.5.1 - Penalties - Current Year D1	482.50	0.00	482.50	100.0%
312.1 - LEA Fees (State) Prior Year D2	941.20	0.00	941.20	100.0%
312.1.1 - LEA Fees (State) Prior Year D1	1,445.93	0.00	1,445.93	100.0%
312.2 - Local Reg Fees Prior Year D2	2,260.00	0.00	2,260.00	100.0%
312.2.1 - Local Reg Fees Prior Year D1	932.50	0.00	932.50	100.0%
312.3 - Permit Fees Prior Year D2	378.00	0.00	378.00	100.0%
312.3.1 - Local Permit Fees Prior Year D	42.00	0.00	42.00	100.0%
Annual Registration Fees - Other	0.00	0.00	0.00	0.0%
Total Annual Registration Fees	30,965.86	0.00	30,965.86	100.0%
Other Revenues	0.00	0.00	0.00	0.0%
Penalties and Fines	0.00	0.00	0.00	0.0%
Revenues Utilized	0.00	0.00	0.00	0.0%
311.5 - Deducted Penalties D2	500.00	0.00	500.00	100.0%
A-7 Total UFSA Revenues - Other	0.00	0.00	0.00	0.0%
Total A-7 Total UFSA Revenues	31,465.86	71,973.00	-40,507.14	43.7%
R-1 Total Fund Balance Utilized	0.00	221,000.00	-221,000.00	0.0%
A-1 Unrestricted Fund Balance	0.00	0.00	0.00	0.0%
A-2 Restricted Fund Balance	0.00	0.00	0.00	0.0%
R-1 Total Fund Balance Utilized - Other	0.00	221,000.00	-221,000.00	0.0%
Total R-1 Total Fund Balance Utilized	0.00	221,000.00	-221,000.00	0.0%
R-2 Total Misc Revenues Anticip	0.00	0.00	0.00	0.0%
A-3 Sale of Assets	0.00	0.00	0.00	0.0%
A-4 Interest on Investments	1,623.76	3,000.00	-1,376.24	54.1%
A-5 Other Revenue	0.00	0.00	0.00	0.0%
310 - Shared Services, Amendment 2015	0.00	0.00	0.00	0.0%
A-5 Other Revenue - Other	0.00	0.00	0.00	0.0%
Total A-5 Other Revenue	0.00	0.00	0.00	0.0%
Rental Income				
302.1 - Rental Income	4,251.00	18,000.00	-13,749.00	23.6%
Rental Income - Other	1,062.75	0.00	1,062.75	100.0%
Total Rental Income	5,313.75	18,000.00	-12,686.25	29.5%
R-2 Total Misc Revenues Anticip - Other	0.00	0.00	0.00	0.0%
Total R-2 Total Misc Revenues Anticip	6,937.51	21,000.00	-14,062.49	33.0%
R-3 Operating Grant Revenue				
A-6 Other Grants/Entitlements	0.00	0.00	0.00	0.0%
State Grant Receivable	0.00	0.00	0.00	0.0%
Supplement Fire Svc Act	0.00	0.00	0.00	0.0%
State Grant Receivable - Other	0.00	0.00	0.00	0.0%
Total State Grant Receivable	0.00	0.00	0.00	0.0%
R-3 Operating Grant Revenue - Other	0.00	0.00	0.00	0.0%
Total R-3 Operating Grant Revenue	0.00	0.00	0.00	0.0%
R-5 Raised by Taxation				
302 - Township Tax Income	314,473.44	1,479,875.00	-1,165,401.56	21.3%
R-5 Raised by Taxation - Other	0.00	0.00	0.00	0.0%
Total R-5 Raised by Taxation	314,473.44	1,479,875.00	-1,165,401.56	21.3%
B-2 Total Anticipated Revenue - Other	0.00	0.00	0.00	0.0%
Total B-2 Total Anticipated Revenue	352,876.81	1,793,848.00	-1,440,971.19	19.7%

District 2 Board of Fire Commissioners
Profit & Loss Budget vs. Actual
January 1 through June 9, 2016

Accrual Basis

	Jan 1 - Jun 9, 16	Budget	\$ Over Budget	% of Budget
48900 - Uncategorized Income	0.00	0.00	0.00	0.0%
320.0 - FEMA Reimbursement	905.00	0.00	905.00	100.0%
48900 - Uncategorized Income - Other	0.00	0.00	0.00	0.0%
Total 48900 - Uncategorized Income	905.00	0.00	905.00	100.0%
Total Income	353,761.81	1,793,848.00	-1,440,086.19	19.7%
Cost of Goods Sold				
50000 - Cost of Goods Sold	46,494.10	0.00	46,494.10	100.0%
435.1 - Insurance Premiums/Work Comp	0.00	0.00	0.00	0.0%
50000 - Cost of Goods Sold - Other	0.00	0.00	0.00	0.0%
Total 50000 - Cost of Goods Sold	46,494.10	0.00	46,494.10	100.0%
Total COGS	46,494.10	0.00	46,494.10	100.0%
Gross Profit	307,267.71	1,793,848.00	-1,486,580.29	17.1%
Expense				
A-11 Administration Other Expen				
418 - Professional Services	13,591.00	50,000.00	-36,409.00	27.2%
420 - Office Supplies	2,683.77	4,000.00	-1,316.23	67.1%
421.3 - Election	1,023.15	1,500.00	-476.85	68.2%
421.4 - membership/Dues/subscriptions	0.00	0.00	0.00	0.0%
422 - Travel Expense	0.00	200.00	-200.00	0.0%
A-11 Administration Other Expen - Other	0.00	0.00	0.00	0.0%
Total A-11 Administration Other Expen	17,297.92	55,700.00	-38,402.08	31.1%
A-9 Salary & Wages				
Administration Fringe Benefits				
412.5 - Unknown Fringe Benefits-Admin	0.00	0.00	0.00	0.0%
412.2 - Social Security - Admin	4,500.77	0.00	4,500.77	100.0%
413.3 - Medicare - Admin	1,052.50	0.00	1,052.50	100.0%
414.1 - Unemployment - Admin	384.25	0.00	384.25	100.0%
414.3 - Disability Ins - Admin	121.44	0.00	121.44	100.0%
415.1 - Pension - PERS	0.00	0.00	0.00	0.0%
416.2 - Workers Comp - Admin	0.00	0.00	0.00	0.0%
427.1 - Health Ins - Admin	68,195.08	0.00	68,195.08	100.0%
428.1 - Other Fringe benefits - admin	0.00	0.00	0.00	0.0%
Administration Fringe Benefits - Other	0.00	194,494.00	-194,494.00	0.0%
Total Administration Fringe Benefits	74,234.04	194,494.00	-120,259.96	38.2%
412.2 - Office Staff (G. Jamison)	28,098.47	0.00	28,098.47	100.0%
412.21 - Rauch	45,579.38	0.00	45,579.38	100.0%
412.22 - Salary & Wages Byrnes	0.00	0.00	0.00	0.0%
412.23 - Fritz	0.00	0.00	0.00	0.0%
419.1 - Commissioner Salaries	4,375.00	8,750.00	-4,375.00	50.0%
419.2 - Commissioner Salary - Clerk	0.00	0.00	0.00	0.0%
419.3 - Commissioner Salary - Treasurer	0.00	0.00	0.00	0.0%
421.31 - Overtime - Office Staff	0.00	0.00	0.00	0.0%
421.32 - A-9 Salary & Wages Comp Paid	0.00	0.00	0.00	0.0%
421.31 - Overtime - Office Staff - Other	0.00	0.00	0.00	0.0%
Total 421.31 - Overtime - Office Staff	0.00	0.00	0.00	0.0%
A-9 Salary & Wages - Other	0.00	0.00	0.00	0.0%
Total A-9 Salary & Wages	152,286.89	439,692.00	-439,692.00	0.0%
Cost of Operations and Maintena				
A-10 Salary & Wages				
Operational Fringe Benefits				
Disabil	0.00	0.00	0.00	0.0%
Health In	-8,509.70	0.00	-8,509.70	100.0%
Medicar	2,462.29	0.00	2,462.29	100.0%
Social Se	10,528.38	0.00	10,528.38	100.0%
Unemploy	0.00	0.00	0.00	0.0%
413 - Social Security	0.00	0.00	0.00	0.0%
413.1 - Medicare	0.00	0.00	0.00	0.0%
414 - Unemployment	924.43	924.43	0.00	100.0%
414.2 - Disability Insurance	308.18	0.00	308.18	100.0%
415 - Pension - PFRS	0.00	0.00	0.00	0.0%
416 - unknown fringe benefits	67,249.07	0.00	67,249.07	100.0%
427 - Health Insurance	0.00	0.00	0.00	0.0%
Operational Fringe Benefits - Other	0.00	64,844.00	-64,844.00	0.0%
Total Operational Fringe Benefits	72,962.85	64,844.00	8,318.65	112.9%
Total A-9 Salary & Wages	152,286.89	642,926.00	-490,639.11	23.7%

District 2 Board of Fire Commissioners
 Profit & Loss Budget vs. Actual
 January 1 through June 9, 2016

	Jan 1 - Jun 16	Budget	\$ Over Budget	% of Budget
412.1 - Lieutenant (Mergner)	46,483.84	0.00	46,483.84	100.0%
412.11 - Firefighter (Poppe)	32,691.77	0.00	32,691.77	100.0%
412.12 - Firefighter (Hanson)	29,990.71	0.00	29,990.71	100.0%
412.13 - Fire Prev. Spec. (Jamison)	0.00	0.00	0.00	0.0%
412.14 - Fire Official (Van Arsdale)	0.00	0.00	0.00	0.0%
412.15 - Firefighter (Poppe A)	24,850.81	0.00	24,850.81	100.0%
412.16 - Firefighter (Zimmerman)	38,836.76	0.00	38,836.76	100.0%
412.2.1 - (Rauch)	0.00	0.00	0.00	0.0%
412.2.2 - (Per Diem)	1,120.00	0.00	1,120.00	100.0%
412.3 - Overtime	4,049.37	0.00	4,049.37	100.0%
A-10 Salary & Wages - Other	0.00	160,906.00	-160,906.00	0.0%
Total A-10 Salary & Wages	250,985.91	225,550.00	25,435.91	111.3%
A-12 Total costs of Operations				
Purchase of Assets (Not Capital)				
445 - Replacement Equipment	439.00	54,400.00	-53,961.00	0.8%
445.1 - Education Equipment	0.00	7,500.00	-7,500.00	0.0%
445.2 - SCBA	0.00	25,000.00	-25,000.00	0.0%
445.3 - Hose	0.00	5,000.00	-5,000.00	0.0%
445.4 - Vehicle	0.00	0.00	0.00	0.0%
445.5 - Papers	-1,415.00	5,000.00	-6,415.00	-28.3%
Purchase of Assets (Not Capital - Other)	0.00	0.00	0.00	0.0%
Total Purchase of Assets (Not Capital)	-876.00	86,900.00	-87,776.00	-1.0%
421.5 - Advertising	960.10	2,500.00	-1,539.90	38.4%
421.6 - Rental Charges	10,476.67	38,000.00	-27,523.33	27.6%
421.7 - Supplies Expense	8,041.21	10,000.00	-1,958.79	80.4%
421.7.1 - Fuel	0.00	25,000.00	-25,000.00	0.0%
424 - Training	2,514.93	15,000.00	-12,485.07	16.8%
425 - Other Rentals	7,500.00	40,500.00	-33,000.00	18.5%
426 - SFSG	0.00	0.00	0.00	0.0%
428 - Clothing/PPE	8,783.35	25,000.00	-16,216.65	35.1%
429 - contingent	0.00	0.00	0.00	0.0%
433 - Utilities	17,055.42	60,000.00	-42,944.58	28.4%
435 - Insurance	21,684.39	155,000.00	-133,315.61	14.0%
435.2 - Physicals	7,530.00	8,000.00	-470.00	94.1%
436 - Fire Bureau Expense-Cost of Op	0.00	0.00	0.00	0.0%
442 - Maintenance and Repair	17,445.50	0.00	17,445.50	100.0%
442.1 - Building Maintenance	2,301.69	0.00	2,301.69	100.0%
442.2 - Radio Repair	1,470.59	0.00	1,470.59	100.0%
442.3 - R & M SCBA	43,369.96	0.00	43,369.96	100.0%
442.4 - R & M Apparatus	178.90	0.00	178.90	100.0%
442.5 - R & M Extinguishers	11,806.90	140,000.00	-128,193.10	8.4%
442 - Maintenance and Repair - Other	76,573.54	140,000.00	-63,426.46	54.7%
Total 442 - Maintenance and Repair	0.00	0.00	0.00	0.0%
443 - Joint District Expense	0.00	4,777.00	-4,777.00	0.0%
444 - Fire Bureau Expense	0.00	0.00	0.00	0.0%
A-12 Total costs of Operations - Other	160,143.61	620,677.00	-460,533.39	25.8%
Total A-12 Total costs of Operations	0.00	40,000.00	-40,000.00	0.0%
480 - LOSAP	0.00	0.00	0.00	0.0%
Cost of Operations and Maintena - Other	411,129.52	886,227.00	-475,097.48	48.4%
Total Cost of Operations and Maintena	0.00	0.00	0.00	0.0%
E-3 Total Approp offset with Re				
460 - Basic Employees Grant	4,147.60	40,000.00	-35,852.40	10.4%
461 - Salary-Fire Inspector	16,183.50	0.00	16,183.50	100.0%
461.0 - Salaries District 1 09272015	0.00	0.00	0.00	0.0%
461.0.0 - Fringe Benefits Dist 1 09272015	0.00	0.00	0.00	0.0%
461.1 - Fire Bureau Fringe Benefits	257.16	0.00	257.16	100.0%
461.1.1 - Social Security-PT Fire Inspect	60.17	0.00	60.17	100.0%
461.1.2 - Medi-PT Fire Inspector	24.90	0.00	24.90	100.0%
461.1.3 - Unempl-PT Fire Inspector	8.30	0.00	8.30	100.0%
461.1.4 - Disability-PT Fire Inspector	0.00	0.00	0.00	0.0%
461.1 - Fire Bureau Fringe Benefits - Other	350.53	4,400.00	-4,049.47	8.0%
Total 461.1 - Fire Bureau Fringe Benefits	0.00	0.00	0.00	0.0%
461.2 - Fire Bureau Operational Exp	7,583.00	27,573.00	-19,990.00	27.5%
462 - Fire Bureau Operational Expense	0.00	0.00	0.00	0.0%
460 - Shared Services Amendment 2015 - Other	28,264.63	71,973.00	-43,708.37	39.3%
Total 460 - Shared Services Amendment 2015	0.00	0.00	0.00	0.0%

District 2 Board of Fire Commissioners
Profit & Loss Budget vs. Actual
January 1 through June 9, 2016

Accrual Basis

	Jan 1 - Jun 9, 16	Budget	\$ Over Budget	% of Budget
E-3 Total Approp offset with Re - Other	0.00	0.00	0.00	0.0%
Total E-3 Total Approp offset with Re	28,264.63	71,973.00	-43,708.37	39.3%
E-8 CAPITAL ITEMS				
Capital Items				
462.1 - Building Improvements	0.00	0.00	0.00	0.0%
Capital Items - Other	0.00	0.00	0.00	0.0%
Total Capital Items.	0.00	0.00	0.00	0.0%
E-8 CAPITAL ITEMS - Other	0.00	0.00	0.00	0.0%
Total E-8 CAPITAL ITEMS	0.00	0.00	0.00	0.0%
E-9 TOTAL DEBT SERVICE APPROPRI				
Capital Leases				
456.1 - Fire Apparatus	113,813.22	113,813.00	0.22	100.0%
457.1 - Fire Apparatus Interest	23,208.34	23,209.00	-0.66	100.0%
Capital Leases - Other	0.00	0.00	0.00	0.0%
Total Capital Leases	137,021.56	137,022.00	-0.44	100.0%
E-9 TOTAL DEBT SERVICE APPROPRI - Other	0.00	0.00	0.00	0.0%
Total E-9 TOTAL DEBT SERVICE APPROPRI	137,021.56	137,022.00	-0.44	100.0%
65100 - Other Types of Expenses	0.00	0.00	0.00	0.0%
66000 - Payroll Expenses	2,238.61	0.00	2,238.61	100.0%
66001 - Payroll Expenses	0.00	0.00	0.00	0.0%
66002 - Payroll Expenses	0.00	0.00	0.00	0.0%
66003 - Payroll Expenses	0.00	0.00	0.00	0.0%
66004 - Payroll Expenses	0.00	0.00	0.00	0.0%
66005 - Payroll Expenses	0.00	0.00	0.00	0.0%
66006 - Payroll Expenses	0.00	0.00	0.00	0.0%
66007 - Payroll Expenses	0.00	0.00	0.00	0.0%
66008 - Payroll Expenses	0.00	0.00	0.00	0.0%
66009 - Payroll Expenses	0.00	0.00	0.00	0.0%
66010 - Payroll Expenses	0.00	0.00	0.00	0.0%
66011 - Payroll Expenses	0.00	0.00	0.00	0.0%
66012 - Payroll Expenses	0.00	0.00	0.00	0.0%
66013 - Payroll Expenses	0.00	0.00	0.00	0.0%
66014 - Payroll Expenses	0.00	0.00	0.00	0.0%
66015 - Payroll Expenses	0.00	0.00	0.00	0.0%
66016 - Payroll Expenses	0.00	0.00	0.00	0.0%
66017 - Payroll Expenses	0.00	0.00	0.00	0.0%
66018 - Payroll Expenses	0.00	0.00	0.00	0.0%
66019 - Payroll Expenses	0.00	0.00	0.00	0.0%
66020 - Payroll Expenses	0.00	0.00	0.00	0.0%
66021 - Payroll Expenses	0.00	0.00	0.00	0.0%
66022 - Payroll Expenses	0.00	0.00	0.00	0.0%
66023 - Payroll Expenses	0.00	0.00	0.00	0.0%
66024 - Payroll Expenses	0.00	0.00	0.00	0.0%
66025 - Payroll Expenses	0.00	0.00	0.00	0.0%
66026 - Payroll Expenses	0.00	0.00	0.00	0.0%
66027 - Payroll Expenses	0.00	0.00	0.00	0.0%
66028 - Payroll Expenses	0.00	0.00	0.00	0.0%
66029 - Payroll Expenses	0.00	0.00	0.00	0.0%
66030 - Payroll Expenses	0.00	0.00	0.00	0.0%
66031 - Payroll Expenses	0.00	0.00	0.00	0.0%
66032 - Payroll Expenses	0.00	0.00	0.00	0.0%
66033 - Payroll Expenses	0.00	0.00	0.00	0.0%
66034 - Payroll Expenses	0.00	0.00	0.00	0.0%
66035 - Payroll Expenses	0.00	0.00	0.00	0.0%
66036 - Payroll Expenses	0.00	0.00	0.00	0.0%
66037 - Payroll Expenses	0.00	0.00	0.00	0.0%
66038 - Payroll Expenses	0.00	0.00	0.00	0.0%
66039 - Payroll Expenses	0.00	0.00	0.00	0.0%
66040 - Payroll Expenses	0.00	0.00	0.00	0.0%
66041 - Payroll Expenses	0.00	0.00	0.00	0.0%
66042 - Payroll Expenses	0.00	0.00	0.00	0.0%
66043 - Payroll Expenses	0.00	0.00	0.00	0.0%
66044 - Payroll Expenses	0.00	0.00	0.00	0.0%
66045 - Payroll Expenses	0.00	0.00	0.00	0.0%
66046 - Payroll Expenses	0.00	0.00	0.00	0.0%
66047 - Payroll Expenses	0.00	0.00	0.00	0.0%
66048 - Payroll Expenses	0.00	0.00	0.00	0.0%
66049 - Payroll Expenses	0.00	0.00	0.00	0.0%
66050 - Bad Debts	0.00	0.00	0.00	0.0%
66900 - Reconciliation Discrepancies	0.00	0.00	0.00	0.0%

District 2 Board of Fire Commissioners
 Profit & Loss Budget vs. Actual
 January 1 through June 9, 2016

	Jan 1 - Jun 9, '16	Budget	\$ Over Budget	% of Budget
68800 - Uncategorized Expenses	0.00	0.00	0.00	0.0%
68801 - Uncategorized Expenses	0.00	0.00	0.00	0.0%
7000 - Cash Deficit Funding	0.00	0.00	0.00	0.0%
8000 - Depreciation	0.00	0.00	0.00	0.0%
9000 - Future Capital Improvements	0.00	0.00	0.00	0.0%
Total Expense	748,239.13	1,793,848.00	-1,045,608.87	41.7%
Net Income	-440,951.42	0.00	-440,951.42	100.0%

District 2 Monthly Report for June 2016

Calls for May

Districtwide: Fires – 36, EMS – 21

Day Shift

Station 56-1

Total Runs: 21
EMS: 16
Fire: 5
Out of First Due Area: 3
Drills: 2

Station 57

Total Runs: 19
EMS: 5
Fire: 14
Still: 2
Out of First Due Area: 7, 1 out of town
Drills: 2

Companies;

Station 56

Total Runs: 19
Out of First Due Area: 5, 2 out of town
Drills: 3

Station 57

Total Runs: 21
Out of First Due Area: 10, 1 out of town
Drills: 1

Company Reports;

Station 56

See Chief for further details

Station 57

See Chief for further details

Station Needs;

Station 56-1

Generator.

Sidewalk repair. No Progress.

Roof Replacement.

Station 57

Wireless router needs replacement.

Lighting on Apparatus floor. No Progress.

Training Room needs to keep an eye on the budget to find monies for the work.

LOSAP;

Need to discuss with Braslow recent Comptroller report and any changes needed for compliance.

Physicals;

Physical Policy has been written. Reviewed by Braslow, Medical provider and Chiefs.

Apparatus;

5605. Received an estimate from Absolute for hydraulic repairs needed to pass aerial testing. \$9,320. This does not include replacing the hydraulic swivel. They need to determine if it needs to actually be replaced first. A follow up quote will follow is need be. Averaging about \$8400 per year over the last ten years in repairs on this truck.

Suggest we begin to develop an apparatus replacement plan.

5705. We spoke to Rosenbaugher factory direct. The truck is performing exactly ho it should be according to them. Rosenbaugher is contacting UL to check on how they tested it an determine exactly what the issue is.

All other issues are minor in nature and are being able handled in house

Equipment;

Repairs made in house to a few pieces of equipment.

SCBA Bench Testing has begun

Cylinder hydro testing has begun

Began fabricating a hose hitch for use when pump training. Need a flow meter and fittings to complete.

Training;

Several members in both Companies are attending FF2 class.

In house pump class and water operations class is scheduled for this month. There is currently a lower than expected interest.

Other;

District 1 Audit is complete. Review of Draft tonight. District 2 has some changes to be made. Steve is waiting for Oliver to return from vacation on Monday to review. Then it will go to Auditor.

County recently changed to Spillman CAD system. NFIRS reporting will now come from Emergency Reporting Software. County is picking up the cost for the first year. After year 1 we will be responsible for the cost. \$708/yr/company for the basic NFIRS. We have been speaking with the other Districts and in house about possibly going to the full version for various recordkeeping advantages, and linking to the Mobile-Eyes inspections software. One thought the salesman gave us was to, after the initial set up thru the County was look to put one Company on the full version and the other on the basic. Log in rights can be administered to anyone for access to the full version for recordkeeping purposes. Full version is \$1188/yr.

The costs for the Spillman CAD are not in the budget as of now. It might be something to budget for in the future for mobile purposes to begin. Looking at approximately \$350-\$400/mobile unit plus hardware.

Bureau;

Station 56 Area

Inspections: 34
Reinspections: 39
Complaints: 0
Permits: 3

Station 57 Area

Inspections: 10
Reinspections: 19
Complaints: 1
Permits: 2

SFGA/Outlet Mall:

Inspections: 43
Reinspections: 115
Permits: 11

Met with DFS rep to formulate response letter. Had Braslow review and offer input. Met with Rich also to establish policy for non-payment of penalties.

Purchases;

Requests to Purchase

Hi-Lift Jack for 5601. Witmer Public Safety \$234.00

Annual P/M for Air Trailer. Advanced Air Systems. \$912.00

Flow meter. Flows.com. \$707.00

Fitting. Fire Hose Direct. \$157.08

Township Of Jackson, Fire District 2
Policy and Procedures

Organization

Chapter: **IV - General Administration**
Subject: **Annual Physicals**
Code: **02-16-1**
Revised: **New** Supercedes:

PURPOSE

To establish Fire District Policy and Procedures for the proper management of Annual Physicals to determine the medical fitness of a Member to perform the essential job tasks of firefighting.

POLICY

Members shall be required to have Annual Physicals in accordance with the procedures contained within this policy.

PROCEDURES

- A. The District shall contract with a Medical Occupational Health company annually.
- B. Three on-site visits shall be scheduled to include one drill night for each Company and one Saturday.
- C. The Company Chiefs and Career Supervisor, shall make all efforts to notify their membership of all three available dates and times.

Members shall be defined as;
Volunteer Company - Active and Responding
Full-Time Career
Per-Diem Career
- D. Members shall make all efforts to attend one or as many dates as necessary, to complete the required physicals.
- E. Members failing to complete their Annual Physical shall not be able to respond until such time that they have completed the physical with the contracted Medical Occupational Health company and receive medical clearance.
- F. It shall be the responsibility of the Member to contact the contracted Medical Occupational Health company and meet them at a time and place to complete the Annual Physical should they fail to attend one of the three on-site visits.
- G. Any Member not receiving medical clearance from the contracted Medical Occupational Health company after the third on-site visit shall be unable to respond until such time as they receive clearance.

This pertains to performing at responses, training, and operating District equipment. This by no means curtails the Member's ability to attend to and perform duties for the Company. That right remains reserved to the Company Leadership

Eff.: 6/9/2016

H. It shall be the responsibility of the Member to compete any requirements mandated by the contracted Medical Occupational Health Company needed to obtain and/or keep the medical clearance.

Physical

- A. All Members shall supply the contracted Medical Occupational Health company with a comprehensive medical and occupational history. Medical and occupational history shall be updated annually.
- B. All Members shall have a Respiratory Physical Exam conducted. Said physical shall include, but not be limited to, a review of medical and occupational history, pulmonary function test, and a hands on physical exam conducted by the on-site physician.

The on-site physician shall follow the OSHA Respiratory Protection Standard and NFPA 1582

- C. Any Member over the age of 40, or as medically indicated, shall have an EKG exam
- D. All apparatus drivers whose Federal DOT Medical Card expires within 3(6)months of date of physical shall complete a DOT Physical Exam per current Federal DOT requirements. This shall include any Member who is currently performing Apparatus Driver training or expects to begin such training within the following 12 months, subject to the respective Company Chiefs approval.

Approved:

Date:

Board:

Date:

56 Chief:

57 Chief: