



Extended Day Programs for 2016 – 2017

Our optional Extended Day Programs are available to all currently enrolled children and former Sunrise Montessori School students, up to the age of 7 years old.

The morning and afternoon Extended Day Programs offer a safe, fun and welcoming environment where children are offered age-appropriate activities which promote learning opportunities and social interaction with staff and classmates. This program is primarily conducted in our multipurpose room (classroom C), but weather permitting, the program takes full advantage of our outdoor playground.

- Early morning care is available on regular school days from 7:30am until your child's class begins. Classroom A begins at 8:30am and classroom B begins at 9:00am.
- After school care begins at 2:30pm on regular school days and concludes at 5:30pm.
The afternoon Extended Day Program does not operate on afternoon conference or early release days (December 5, April 3 and June 14).

Parents may sign up on a daily, weekly or on a "drop in" basis, according to their needs. "Drop-in" use is subject to space availability, and notice should be given via phone call, written note or email to the Director no later than 10:00AM on a day when afternoon Extended Day is needed. No advance notice is required for "drop in" morning Extended Day.

- A flat rate of \$9.00 per hour is charged, billed in ½ hour increments and invoiced at the end of each month. Charges are calculated on a usage-only basis. Invoices are due upon receipt.

Record keeping: An Extended Day booklet keeps track of early morning and afternoon care.

- Parents are responsible for signing their child in and indicating the time of arrival for early morning care.
- In the afternoon, parents **must** sign their child out when they arrive and indicate the time their child is being dismissed.

Snow policy: The Extended Day Program will follow the Franklin Public School cancellation and delay decisions.

If school is closed due to weather conditions, the Extended Day program will be closed. If school is delayed due to weather conditions, the morning Extended Day Program will not operate. Students should arrive at school according to the delayed opening times posted in the Parent Handbook.

If the afternoon Extended Day Program closes early due to inclement weather, the program will remain open until the last child is picked up. Parents will be notified and asked to pick up early, based on weather conditions.

If additional days are added to the academic year due to the number of closings during the year, the Extended Day Programs will also run on these additional days.

Extended Day Program options for 2016 - 2017

Please complete this form and return it to the Director, Karen Roeber. If you have any questions, please call 508-541-8010 or email: Director@MySunriseMontessori.com

Child's Name: _____

Classroom A or B: _____

Please indicate if Morning Extended Day care is needed:

Drop off at: _____ 7:30am _____ 8:00am _____ 8:30am
(check appropriate line)

Please specify how often Morning Extended Day care is needed, if applicable:

Which day(s) _____ Monday _____ Tuesday _____ Wednesday _____ Thursday _____ Friday
(check appropriate lines)

_____ daily _____ full year _____ occasional

Please indicate if Afternoon Extended Day care is needed:

Pick up at: (check appropriate line)

_____ 3:00pm _____ 3:30pm _____ 4:00pm _____ 4:30pm

_____ 5:00pm _____ 5:30pm

Please specify how often Afternoon Extended Day care is needed, if applicable:

Which day(s) _____ Monday _____ Tuesday _____ Wednesday _____ Thursday _____ Friday
(check appropriate lines)

_____ daily _____ full year _____ occasional