

LAKWOOD FOREST FUND, INC.
MEETING OF BOARD OF TRUSTEES

This agenda serves as notice to all owners of Lakewood Forest Fund, Inc. that a Meeting of the Board of Trustees is scheduled as noted below to review and discuss the listed topics and business of the association.

Date: Monday, December 03, 2018 **Time:** 7:00 PM Open Session

Location: Lakewood Forest Fund Office, 12415 Louetta Road, Cypress, TX 77429

AGENDA

OPEN SESSION I

1. Establishment of Quorum, Call to Order, & Adoption of Agenda
2. Security Report **7:00 to 7:10**
 - (a) Security Committee Update: B. Lewis, Chairperson
3. Homeowner Forum **7:10 to 7:20**
 - (a) Real Estate Update: B. Lewis
4. Consideration of Open Session Minutes of Prior Meeting **7:20 to 7:25**
5. Individual Trustees /Committee Reports
 - (a) Community Outreach/Events Update: S. Matto, Chairperson **7:25 to 7:30**
6. Treasurer's Report
 - (a) Monthly Financial Summary Report **7:30 to 7:35**
7. Old Business **7:35 to 7:45**
 - (a) Reserve Study – Updated 11-26-18
 - (b) Board Development Workshop
 - (c) Modification to TOPS accounting module to FASB
 - (d) Upgrade to TOPS ONE
 - (e) Pending issues:
 - Dick Taylor Pond/Erosion Point 8
 - Grant Road Wall Survey
 - LED Billboard
8. New Business **7:45 to 7:55**
 - (a) Ratification of temporary privacy fence installation on Grant Road/Immediate removal of collapsed sections wall
 - (b) Ratification of M. Lindauer resignation (11-15-18) and candidacy withdrawal (11-25-18)
 - (c) Addition of additional work station
 - (d) Draining and winterization of PVB's
 - (e) McCall Gibson Swedlund Barfoot PLLC Engagement Letter
9. Adjourn Open Session I – Reconvene in Executive Session **7:55**

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EXECUTIVE SESSION

An HOA Board may convene in executive session and exclude members to discuss personnel matters, attorney-client privileged communications, litigation, private owner information or matters involving an owner's request for confidentiality, contract deliberations or enforcement actions. Decisions made in executive session will be generally stated and noted in the meeting minutes.

10. Scheduled owner hearings **8:00 to 8:10**
11. Consideration of Executive Session Minutes of Prior Meetings **8:10 to 8:15**
12. Executive Session Matters: Owner Hearings & Complaints, Insurance Related Matters, Contract Issues, Collection Matters/Pending Litigation, ACC & Deed Restriction Matters/Pending Litigation, Other **8:15 to 8:45**
13. Adjourn Executive Session – Reconvene in Open Session II **8:45**

OPEN SESSION II

14. Establishment of Quorum, Call to Order **8:45**
15. Recap of Executive Session **8:45 to 8:55**
 - Initiation of Enforcement Actions
 - Approval of Expenditures
16. Scheduling of Next Board Meeting: Monday, February 4, 2019
17. Adjourn Open Session II **9:00**