



Conference Etiquette

The Virginia Animal Control Association Training Conference is a venue meant to raise the training standards and promote more opportunities within the animal control profession. The participants in this conference are representing animal control; therefore, the Virginia Animal Control Association requests that you follow these etiquette guidelines:

1. Please dress comfortably but appropriately. Offensive or negative logos are not permitted.
2. While in class, please silence or turn off all personal communication devices, including cellular phones, pagers or other electronic items that will disrupt instructors or other attendees.
3. Camera flashes should be kept to a minimum.
4. No talking during instructional periods. Exceptions include question and answer periods or other interactive training methods. If you must disagree, do so respectfully.
5. Help by cleaning up after yourself. Be a good team member by policing all areas to help others. All trash in the appropriate trash receptacles.
6. Treat all hotel staff with respect and courtesy. Please obey all hotel rules and policies.
7. Alcohol is not allowed in the classroom. Please drink responsibly—you represent our profession and your agency.
8. Always use the highest standards of ethics and behavior as representatives of the animal control profession (VACA Code of Conduct).
9. Weapons should not be worn during instructional periods unless mandated by your local jurisdiction policy or procedure.
10. Inappropriate behavior may result in expulsion from a class and/or the conference in addition to loss of credit hours.

Thank you

Virginia Animal Control Association

Providing a united voice for Animal Care and Control Professionals throughout Virginia!

www.vacaonline.net