

October Class Schedule

With The Computer Tutor, "It's ALWAYS about YOU!

"Windows 10" is Microsoft's feeble attempt to get EVERYONE on the "same page".

The FREE "10" is for ALL 7, 8 & 8.1 systems for one year. Don't be their "known issues" guinea pig.

Do NOT upgrade until at least ONE "service pack" update is available, usually about 6 months!

Audio & Video Streaming: "Is it for me?"

Overview of Streaming, Devices & Apps

Apple Tv, Roku, Sticks & Boxes

Netflix, Hulu, Amazon, Pandora, Spotify

Skill Level: Special Interest

Friday, October 02, 2015

10:00am - 12:00pm

Saturday, October 17, 2015

3:00pm - 5:00pm

Backup & Recovery: "What's Your Plan?"

Think YOUR PC will never crash or be infected?

Think again. Have a plan, BEFORE you need it!

The two MOST important tasks, you can perform.

Skill Level: Beginner Basics

Thursday, October 22, 2015

12:30pm - 2:30pm

Basic Windows' Maintenance

Save money by learning how to care for your PC.

Protect it from viruses, malware, & adware.

Perform scans and remove unwanted items.

Skill Level: Beginner Basics

Thursday, October 01, 2015

12:30pm - 2:30pm

Tuesday, October 13, 2015

10:00am - 12:00pm

Saturday, October 24, 2015

12:30pm - 2:30pm

Clean Up Basics For Your Pc

Uninstall unused and/or unnecessary programs.

Clean up your system folders & files.

Learn to fine tune the performance of YOUR PC!

Skill Level: Beginner Basics

Thursday, October 15, 2015

3:00pm - 5:00pm

Elementary Computing For All Ages

NO knowledge of how to use a computer required!

Learn basic use of a Keyboard & Mouse.

Essential Windows training in technique basics.

Skill Level: Basic

Monday, October 12, 2015

12:30pm - 2:30pm

Email & Clients: Create, Send & Read

Email Clients: Outlook, Live Mail, Windows Mail

Online Mail Services: Yahoo, Google, MSN

Customize, Configure, & Manage.

Skill Level: Beginner

Tuesday, October 06, 2015

10:00am - 12:00pm

Email: Set Up and Access

Gain an understanding of how email works

Get help with the setup of YOUR email account

Learn how to access and use the basics!

Skill Level: Beginner Basics

Monday, October 19, 2015

12:30pm - 2:30pm

Excel - Learn The Layout

Learn how to accomplish everyday tasks in Excel;

Create a workbook; Enter/edit text and numbers;

Add rows or columns; Enter simple formulas.

Skill Level: Beginner

Wednesday, October 14, 2015

3:00pm - 5:00pm

October Class Schedule

Facebook For Beginners

Learn to set up an account & manage your pages
Invite friends, Create, Like & Share pages & posts
Upload photos, & Work with settings
Skill Level: Beginner

Tuesday, October 06, 2015
Monday, October 19, 2015

12:30pm - 2:30pm
3:00pm - 5:00pm

Facebook: The Journey Continues

Liking & Sharing Posts & Comments
Uploading & Posting Pictures & Videos
Interactive Facebook Gaming
Skill Level: Special Interest

Wednesday, October 14, 2015
Saturday, October 31, 2015

10:00am - 12:00pm
3:00pm - 5:00pm

Getting Around Town with your Smartphone

Maps & Directions, GPS & "places"
Setting up a "maps" account...the advantages?
Let your phone help to pay for itself!
Skill Level: Special Interest

Friday, October 09, 2015
Tuesday, October 27, 2015

10:00am - 12:00pm
12:30pm - 2:30pm

Getting To Know Your Computer

The beginning step for all new users.
Discover the basics of fundamental computing.
Learn what every user needs to know.
Skill Level: Basic

Saturday, October 10, 2015
Monday, October 26, 2015

10:00am - 12:00pm
12:30pm - 2:30pm

Getting Your Head In The Cloud

Cloud Storage Overview:
Dropbox, iCloud, Google Drive, One Drive
Amazon Cloud, iDrive.
Skill Level: Special Interest

Wednesday, October 28, 2015

10:00am - 12:00pm

Internet Basics For The Beginner

Overcome frustration with the internet
NO, it DOESN'T have to be that hard!
We'll explain web browser/router basics, simply.
Skill Level: Beginner Basics

Thursday, October 01, 2015
Tuesday, October 27, 2015

3:00pm - 5:00pm
10:00am - 12:00pm

Ipheones & Ipad: Apple

Understand the differences and similarities.
Learn how to manage the basics
And determine what works for YOU.
Skill Level: Beginner

Saturday, October 03, 2015

3:00pm - 5:00pm

Kindle - Getting Started

Setting Up & Managing your account
Downloading & sharing of books
Applications & Other uses
Skill Level: Beginner

Monday, October 12, 2015
Friday, October 30, 2015

3:00pm - 5:00pm
10:00am - 12:00pm

Managing Your Desktop

Utilize, organize and maximize your pc's desktop.
Icons, Taskbar, Toolbars, Display Properties,
Backgrounds, Screensavers and more!
Skill Level: Beginner Basics

Saturday, October 24, 2015

10:00am - 12:00pm

October Class Schedule

Music Management

Learn ways to manage your digital music.
Find options for transferring, importing & sharing.
Evaluate storage & editing software & apps.

Skill Level: Special Interest

Friday, October 16, 2015

10:00am - 12:00pm

Organizing Your Favorites

Learn to save and access YOUR favorites.
Organize your searches into manageable folders
When to use toolbars vs favorites menu

Skill Level: Special Interest

Monday, October 05, 2015

3:00pm - 5:00pm

Saturday, October 31, 2015

12:30pm - 2:30pm

Parental Controls & Keyloggers

The basics of protecting your kids online.
Are they doing homework or playing games?
Learn how to block "unallowed" or "unsafe" sites.

Skill Level: Special Interest

Thursday, October 29, 2015

3:00pm - 5:00pm

Passwords & Password Recovery

NEVER forget a password again, but if you do,
Understand how password recovery works.
Best methods for "remembering" passwords.

Skill Level: Beginner Basics

Saturday, October 03, 2015

10:00am - 12:00pm

Thursday, October 22, 2015

3:00pm - 5:00pm

Photo Editing: Free & Easy

Edit pictures easily with Windows Photo Gallery.
Every Windows operating system can freely use it,
Few end users understand it!

Skill Level: Special Interest

Saturday, October 03, 2015

12:30pm - 2:30pm

Tuesday, October 20, 2015

12:30pm - 2:30pm

Monday, October 26, 2015

3:00pm - 5:00pm

Picture Management

Learn ways to manage your digital photos.
Find options for transferring, importing & sharing.
Evaluate storage & editing software & apps.

Skill Level: Special Interest

Wednesday, October 21, 2015

10:00am - 12:00pm

Search Engines: Your Internet Power Tools

Get your results down to a manageable number.
Save time & money, become a "better" searcher.
Learn to FIND what you're LOOKING FOR!

Skill Level: Beginner

Wednesday, October 07, 2015

3:00pm - 5:00pm

Skype: Can You See Me Now?

Learn how to: Download, Set-Up, & Configure
Adjust your webcam settings & get connected!
Choose the right Webcam for your needs.

Skill Level: Special Interest

Friday, October 23, 2015

10:00am - 12:00pm

Smartphones & Tablets : Androids

Understand the differences and similarities.
Learn how to manage the basics
And determine what works for YOU.

Skill Level: Special Interest

Saturday, October 17, 2015

12:30pm - 2:30pm

October Class Schedule

Syncing Your Device

What is syncing and why would YOU care?
Discover the ways to sync YOUR devices!
"Think Sync"...Apps & Widgets for syncing.
Skill Level: Special Interest

Wednesday, October 07, 2015 10:00am - 12:00pm
Saturday, October 24, 2015 3:00pm - 5:00pm

Taking A Closer Look At Nooks

Set up and Manage your account
Purchasing & Downloading your Books
Book Sharing & Borrowing; Emails & Apps
Skill Level: Beginner

Tuesday, October 13, 2015 12:30pm - 2:30pm

Understanding File Types & Associations

Customize how Windows handles file types.
Set program associations, Change icons,
Context menus and other properties
Skill Level: Beginner Basics

Thursday, October 08, 2015 3:00pm - 5:00pm

Vhs To Dvd Conversion

VHS tapes taking up space on your shelves?
Enjoy those precious memories or movies, easily.
Learn to convert your old VHS tapes to DVDs!
Skill Level: Special Interest

Thursday, October 15, 2015 12:30pm - 2:30pm
Saturday, October 31, 2015 10:00am - 12:00pm

Voice Apps and YOUR Device

Put EASY into YOUR device's operation
Type, navigate the internet, make calls...ALL,
never lifting a finger!...Well, almost never :)
Skill Level: Beginner

Saturday, October 10, 2015 3:00pm - 5:00pm

Windows 10: Here We Go Again!

Just when you think it's safe to go in the water.
The "ins & outs" of Microsoft's most recent.
Get ALL of those nagging questions answered!
Skill Level: Basic

Saturday, October 10, 2015 12:30pm - 2:30pm
Wednesday, October 21, 2015 3:00pm - 5:00pm

Windows 8.1 - In The Beginning

On Your Mark...Get Set...Go!
The hardest part of any journey is the first step.
Begin YOUR journey today.
Skill Level: Beginner

Thursday, October 08, 2015 12:30pm - 2:30pm
Saturday, October 17, 2015 10:00am - 12:00pm
Wednesday, October 28, 2015 3:00pm - 5:00pm

Word - Learn The Layout

Create a document; Edit text & Make revisions;
Emphasize text; Select & format text;
Edit & Handle Paragraphs
Skill Level: Beginner

Thursday, October 29, 2015 12:30pm - 2:30pm

Working With Files & Folders

Essential for using your computer successfully.
Learn how to get to frequent folders quickly,
Create new ones, and find your saved files!
Skill Level: Beginner Basics

Monday, October 05, 2015 12:30pm - 2:30pm
Tuesday, October 20, 2015 10:00am - 12:00pm