

**AMELIA VILLAGE, OHIO**  
**Ordinance O-2016-26**

**AN ORDINANCE APPOINTING SANDRA ASHBA TO THE POSITION  
OF OFFICE MANAGER ON A PART-TIME BASIS  
AND DECLARING AN EMERGENCY.**

**WHEREAS**, Village Council previously enacted Ordinance O-2015- 21 confirming the Mayor's probationary appointing of Sandra Ashba to the position of Office Manager; and

**WHEREAS**, Ms. Ashba has given notice that she will be retiring from full-time employment with the Village effective July 15, 2016; and

**WHEREAS**, the Village is still in need of administrative services until a new Office Manager is hired and trained; and

**WHEREAS**, the Mayor has recommended that the Village Council continue to employ Ms. Ashba on a part-time basis until a new Office Manager is hired and Ms. Ashba trains the new employee in the operations of the Village.

**NOW, THEREFORE**, be it ordained by Council of Amelia Village, Clermont County, Ohio that:

**SECTION I.** Council hereby approves the continuation of Sandra Ashba as Office Manager on a part-time basis to meet the administrative needs of the Village and to train the new Office Manager in the operations of the Village.

**SECTION II.** Ms. Ashba shall continue in the position on a part-time basis until the Mayor agree determines that her services are no longer needed by the Village.

**SECTION III.** Ms. Ashba shall work a maximum of 24 hours per week and be compensated at an hourly rate of \$30.00 per hour.

**SECTION IV.** Village Council hereby finds and determines that all formal actions relative to the passage of this Ordinance were taken in an open meeting of this Council, and that all deliberations of this Council and of its committees, if any, which resulted in formal action, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

**SECTION V.** This Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public health, safety and general welfare of Amelia Village and its inhabitants. The reason for the emergency is the immediate to retain the Office Manager for the efficient operation of Amelia Village. Therefore, provided this emergency clause receives the affirmative vote of two-thirds of all members of Council it shall take effect and be in force immediately upon its passage and approval by the Mayor, otherwise from and after the earliest period allowed by law.

D. Campbell moved to suspend the rules requiring three readings on three separate dates.

B. Hatton seconded the motion.

	Yea	Nay	Absent
Derrick Campbell.....	<u>✓</u>	_____	_____
Clayton Fite.....	<u>✓</u>	_____	_____
Brandon Hatton.....	<u>✓</u>	_____	_____
John Hyder.....	<u>✓</u>	_____	_____
Katie Krafska.....	<u>✓</u>	_____	_____
Regina Rumke.....	<u>✓</u>	_____	_____

D. Campbell moved for the adoption of the ordinance.

B. Hatton seconded the motion.

	Yea	Nay	Absent
Derrick Campbell.....	<u>✓</u>	_____	_____
Clayton Fite.....	<u>✓</u>	_____	_____
Brandon Hatton.....	<u>✓</u>	_____	_____
John Hyder.....	<u>✓</u>	_____	_____
Katie Krafska.....	<u>✓</u>	_____	_____
Regina Rumke.....	<u>✓</u>	_____	_____

D. Campbell moved for the adoption of the emergency clause.

B. Hatton seconded the motion.

	Yea	Nay	Absent
Derrick Campbell.....	<u>✓</u>	_____	_____
Clayton Fite.....	<u>✓</u>	_____	_____
Brandon Hatton.....	<u>✓</u>	_____	_____
John Hyder.....	<u>✓</u>	_____	_____
Katie Krafska.....	<u>✓</u>	_____	_____
Regina Rumke.....	<u>✓</u>	_____	_____

**Adopted July 11, 2016**

Katie Krafska  
Katie Krafska, Clerk Pro-Tempore

Todd Hart  
Todd Hart, Mayor