

# RECORD OF PROCEEDINGS

## KREMMLING SANITATION DISTRICT

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### REGULAR BOARD MEETING OCTOBER 9, 2017

The Board of Directors for the Kremmling Sanitation District met in the boardroom located at 200 Eagle Avenue. The meeting was called to order by President Jason Bock at 6:00 p.m. Directors present: Jason Bock, Dave Sammons, Dwayne Uhrich, and Jim Ward. Director(s) absent: None. Staff present: Superintendent Jeremy Bock and District Manager Rich Rosene. Audience present: Ken Bentler. Kim Cameron of the Grand Gazette arrived near the end of the meeting.

**APPOINTMENT OF NEW BOARD MEMBER:** Rosene said he had received a letter of interest about being appointed to the vacancy on the board from Ken Bentler.

SAMMONS MOVED TO APPOINT KEN BENTLER TO THE BOARD OF DIRECTORS. UHRICH SECONDED. ALL "AYE" VOTES.

President Bock administered the oath of office to Ken Bentler and he took his place on the board.

**APPROVAL OF MINUTES:** SAMMONS MOVED TO APPROVE THE REGULAR MEETING MINUTES OF SEPTEMBER 11, 2017 AS PRESENTED. UHRICH SECONDED. ALL "AYE" VOTES.

**APPROVAL OF EXPENDITURES:** SAMMONS MOVED TO APPROVE THE EXPENDITURES PRESENTED FOR THE PERIOD OF SEPTEMBER 12, 2017 THROUGH OCTOBER 9, 2017 IN THE AMOUNT OF \$26,490.92. UHRICH SECONDED. ALL "AYE" VOTES.

Rosene said that the loan payment to Colorado Water Resources and Power Development Authority is due November 1 in the amount of \$33,223.49. This loan goes until 2025 as it is a 20 year loan. Last year we paid off the smaller loan to DOLA.

UHRICH MOVED TO APPROVE THE LOAN PAYMENT OF \$33,223.49 TO COLORADO WATER RESOURCES AND POWER DEVELOPMENT AUTHORITY. SAMMONS SECONDED. ALL "AYE" VOTES.

**PUBLIC COMMENT:** None.

**ENGINEER'S REPORT:** No report.

**OPERATOR'S REPORT:** Superintendent Bock reported that they installed the new conduit for instrumentation. Guthrie Electric will finish installing the wiring this week. The instrumentation should be here next week. Bock said they will begin sampling tomorrow. There is currently no ammonia and the water temperature is 9.6 degrees C. The flows into the plant are about 150,000 gallons per day. He is using about one bag of soda ash every two days.

**2018 PROPOSED BUDGET:** Rosene went over the proposed 2018 budget and explained some of the revenues and expenditures that he expects in 2018. He looks at the current year expenditures for the utilities and other annual expenses and applies an inflation factor based on what the expected increases may be. Revenues in the proposed budget are currently based on approval of the small increase in monthly charges for residential and commercial. The fee increase hearing will be at the November board meeting and the rate increases will be discussed and determined at that time. He is budgeting for zero tap revenue. The property tax revenue is based on the August estimated assessed valuation and our mill levy. We still have a little over \$80,000 of grant revenue available from both of our grants. The expenditures include the casualty insurance and health insurance and will be based on the actual amount we should receive from the vendors soon.

SAMMONS MOVED TO SET THE PUBLIC HEARING FOR THE 2018 BUDGET FOR NOVEMBER 13, 2017. UHRICH SECONDED. ALL "AYE" VOTES.

**OLD BUSINESS:** None.

**NEW BUSINESS:** Rosene received the renewal information from Colorado Employer Benefit Trust (CEBT) for the health and life insurance for our full time employees. The medical insurance will go up 5.5% in 2018 and those amounts are already in the 2018 budget proposal. There are several forms to be completed and returned to CEBT to indicate if we want to make any changes or leave it the same as in 2017. Superintendent Bock indicated he did not feel any changes were needed.

UHRICH MOVED TO APPROVE THE RENEWAL OF THE CEBT PROPOSAL FOR 2018. SAMMONS SECONDED. ALL "AYE" VOTES.

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Rosene asked that the board approve adding Ken Bentler to the ColoTrust signature list and to delete Dave Jones from that list.

SAMMONS MOVED TO DELETE DAVE JONES AND ADD KEN BENTLER TO THE COLOTRUST ACCOUNT AS AN APPROVED SIGNOR. UHRICH SECONDED. ALL "AYE" VOTES.

Rosene said he is working on the renewal questionnaire for our casualty insurance through Arthur J. Gallagher & Company. They also want a copy of our proposed budget and most recent audit. The questionnaire lists out our equipment and operations for our review. The new mower will need to be added when we get it. The renewal package is due November 15 and they will then send us the 2018 premium notice in December.

Sammons said that he does not expect to be at the November board meeting.

**ADJOURNMENT:** SAMMONS MOVED TO ADJOURN AT 6:17 PM. BENTLER SECONDED.

Signed:



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Secretary