

**MINUTES OF THE MAY 21, 2024 MONTHLY MEETING
OF THE BOARD OF TRUSTEES OF THE
MILL CREEK WATER RECLAMATION DISTRICT**

Meeting Date: May 21, 2024

Place: Valleybrook Community Church
0N377 N. Mill Creek Ave., Geneva, Illinois

Time: 7:00 p.m.

Attendance Trustees: James Dougherty and Ben D’Andrea were present,
Mark Hammond was absent.

Others: William Thomas, James Hare, Jason Fowler, Dan
Whitson, J. Gonnerman, Marc Propheter, Angela
Wollenberg, Chris Propheter, Karl Boshart and Stephanie
Zen Orden.

AGENDA ITEM NUMBER:

1. and 2.

CALL TO ORDER and ROLL CALL.

The monthly meeting of the Mill Creek Water Reclamation District Board of Trustees (“District”) was called to order at 7:00 p.m. at the Valleybrook Community Church, 0N377 N. Mill Creek Avenue, Geneva, Kane County, Illinois on Thursday, May 21, 2024, by Trustee D’Andrea. Trustee Dougherty and Trustee D’Andrea were present.

ANNOUNCEMENTS AND PUBLIC COMMENT. Trustee D’Andrea stated that the Board of Trustees is still operating under the temporary rules posted on the agenda. Jason Fowler advised that there were no emails with public comment and there was a member of the public on the conference call and others physically present at the meeting as identified above.

3. LONG RANGE PLANNING. There was discussion among the Trustees and Attorney Thomas as to the Local Government Efficiency Act Committee. The Local Government Efficiency Act Committee has no scheduled future meeting date at this time. The report needs to be prepared 18-months from June 2023 (due by December 2024).

4. OLD BUSINESS.

a. Approval of the minutes of the April 16, 2024 Board of Trustees Meeting

Motion by Trustee Dougherty to approve the minutes of the April 16, 2024 Board of Trustees Meeting; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 2 Nays: 0 Absent: 1

Motion Approved

b. Approval of the Closed Session Minutes from the March 19, 2024 Board of Trustees' Meeting

Motion by Trustee D'Andrea to approve the closed session minutes of the March 19, 2024 Board of Trustees Meeting; seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 2 Nays: 0 Absent: 1

5. NEW BUSINESS.

a. Financial reports, including discussion and approval or disapproval of accounts payable list, treasurer's report, financial statements, past due account payment plans and outstanding invoices. Jim Hare presented the financial reports. Discussion regarding the reports and amendment to include a bond interest payment due June 1, 2024 per the Bond Amortization Schedule.

Motion by Trustee Dougherty to approve the financial reports, Treasurer's Report, financial statements and accounts payable as amended; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 2 Nays: 0 Absent: 1

Motion Approved

b. Operations Report from Sheaffer & Roland.

Jason Fowler informed the Board that Well 3 VFD and Automatic Transfer Switch project has been completed, final testing was also completed, and the well is back on line. He further indicated as to the irrigation pump station that Carmody has been paid 50% of the deposit and will start the work once materials arrive. Fowler advised that the wastewater flow meter has been received and installation is being coordinated. Fowler advised the new pump to Lift Station 5 has been installed, and the spare pump has been repaired and has been delivered to the plant. The High Service Pump 3 VFD has been fully tested and is operational. The vendor previously used has offered to do the same services associated with Pump 4, and more information will be provided to the Board. Fowler further advised that Daupler Notification System signups have increased to 282. There was further discussion as to seeking a modification to the signup to ensure that individuals' addresses are added to the required fields when signing up

Motion by Trustee Dougherty to accept the Operations Report as presented; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 2 Nays: 0 Absent: 1

Motion Approved

6. **CLOSED SESSION.** None

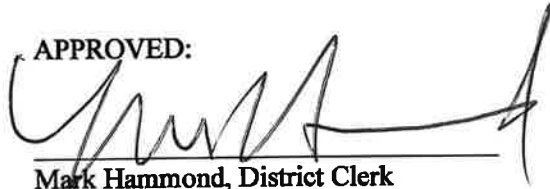
7. **ADJOURNMENT.**

Upon motion duly made by Trustee Dougherty to adjourn until the Meeting of June 25, 2024, seconded by Trustee D'Andrea and unanimously carried, the meeting of the Board of Trustees was adjourned at 7:32 p.m.

Roll Call Vote: Ayes: 2 Nays: 0 Absent: 1

Motion Approved

APPROVED:

A handwritten signature in black ink, appearing to read 'Mark Hammond', written over a horizontal line.

Mark Hammond, District Clerk



**CERTIFICATION
OF MINUTES OF THE BOARD OF TRUSTEES
MEETING**

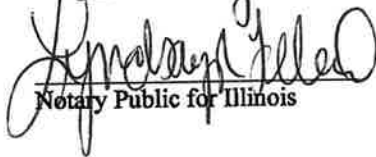
I hereby certify that the attached minutes were reviewed and approved for the May 21, 2024 Meeting of the Board of Trustees for the Mill Creek Water Reclamation District.



MARK HAMMOND
DISTRICT CLERK

Date: 6/25/24

Subscribed and sworn to
this 25 day of June, 2024.



Notary Public for Illinois

