

# **HUBLI ELECTRICITY SUPPLY COMPANY LIMITED**

(Wholly owned Government of Karnataka undertaking)

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Corporate Office,  
P. B. Road, Navanagar  
HUBLI - 580 025.

No: HESCOM/GM (T)/EE-4/13-14

*OWS-123*

Date:

**15 APR 2013**

To,  
All the Executive Engineers (El),  
O & M Divisions, HESCOM.  
All the Asst. Executive Engineers (El),  
O & M Sub- Divisions, HESCOM.

Sir,

Sub: Non sending of hard copies of HT Bills to Corporate Office.

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With reference to above, all the HT bill hard copies are being sent to Corporate Office until now. As the verification of hard copies and transferring the data to soft copy is consuming more time, the following new procedure is adopted.

1. All sub division officers shall arrange to mail the soft copy of the HT bills of their sub division latest by 6<sup>th</sup> of every month to the following E-mail ID  
(i) eeht.hescom@gmail.com (ii) eeptc.hescom@gmail.com.
2. If HT bill is revised then revised HT bill shall also be mailed with reason for revision please note that from April - 2013 onwards soft copies shall only be mailed and no hard copies shall be sent.

Yours faithfully,

*[Signature]*  
General Manager  
(Technical)  
*15.4.13*

Copy submitted to :

1. The Chief Engineer (El), O & M Zone, Belgaum/Hubli.
2. All the Superentending Engineers (El), O & M Circles, HESCOM.