

**INDIAN LAKE OHIO
VILLAGE OF RUSSELLS POINT
BOARD OF PUBLIC AFFAIRS MEETING**

MINUTES: July 10, 2017

Ms. Pat Cochenour called the meeting to order at 5:30 p.m.

Roll Call: Chairperson, Ms. Pat Cochenour, present; Ms. Ann Elleman, present; Mr. Greg Iams, present.

Recorder: Mr. Jeff Weidner, Fiscal Officer

Guests: Mr. Dave Wallace, Council Member
Mayor Robin Reames

Minutes: June 12, 2017 Meeting

Mr. Greg Iams moved to approve the June 26, 2017 minutes as submitted.

Ms. Ann Elleman seconded the motion.

The Vote: Mr. Greg Iams, yea; Ms. Pat Cochenour, yea; Ms. Ann Elleman, yea.

The motion passed: 3 yeas – 0 nays

Vouchers: *Mr. Greg Iams moved to approve the bills that were paid for the board.*

Ms. Ann Elleman seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Mr. Greg Iams, yea; Ms. Ann Elleman, yea.

The motion passed: 3 yeas – 0 nays

REPORTS:

ADJUSTMENTS:

A. 601 Lincoln Blvd., National Church Residence, Acct. 0567-RO

The board was provided a copy of the letter requesting that the \$206.41 late penalty be waived. This occurred while the company was investigating the adjustment that was made for the unbilled water usage. The company has paid the full amount due but would like to receive a credit for the late fee.

Ms. Pat Cochenour made a motion to make an adjustment to the account to credit the \$206.41 late fee. Mr. Greg Iams seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Mr. Greg Iams, yea; Ms. Ann Elleman, yea.

The motion passed: 3 yeas – 0 nays

B. 121 E. Aiken, Judy Eubanks, Acct. 1330-RO

The water clerk received notice from the bank of a returned check issued by Ms. Eubanks. Prior to receiving the notice from the bank, Ms. Eubanks had already provided a money order to repay the balance due. Since the repayment was received prior to the notice of insufficient funds the water was not turned off, and the fiscal officer asked the board how they would handle such instance for fees.

Mr. Greg Iams made a motion to only apply the \$30.00 NSF fee and waive the \$50.00 shut off fee on the account. Ms. Pat Cochenour seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Mr. Greg Iams, yea; Ms. Ann Elleman, yea.

The motion passed: 3 yeas – 0 nays

RESOLUTIONS: None

TABLED ITEMS: None

CITIZEN'S COMMENTS: None

OLD BUSINESS:

A. CDBG Storm Water Grant Application

Mayor Reames reported that she has not heard anything in regards to the CDBG Grants being awarded.

B. Morse Road Storm Water Repairs

The village has not yet started on the Morse Road storm water repairs that were approved.

NEW BUSINESS:

A. Clermont Storm Sewer

Mr. Iams and Mr. Wallace reported that it appears that Indian Lake Shore Holding is adding an additional dock on their property at the end of Clermont St. Mr. Iams noted that there are rocks at the end of the road protecting storm water drains that empty into the lake adjacent to the property and the village needs to make sure that these rocks are not moved. In addition, it needs to be inspected to ensure that these docks are not encroaching on village right of way.

B. RCAP/WSOS Grant Opportunity – GIS Mapping

Mayor Reames received a call from a representative, Ms. Sherry Loos, from Ohio RCAP in regards to available funding through USDA to perform GIS mapping of water and storm water infrastructure. The grant, if awarded, would include a match of \$3,322 the first year, and \$2,563 for years 2 & 3. In order to proceed, the board would need to provide Ms. Loos with a letter of intent to participate in the grant application.

Mr. Greg Iams made a motion to proceed with signing the letter of intent to participate in the grant application. Ms. Ann Elleman seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Mr. Greg Iams, yea; Ms. Ann Elleman, yea.

The motion passed: 3 yeas – 0 nays

C. Street/Water Workers

Mayor Reames asked the board for their input in regards to street/water workers being required to work until 4:30, the need for a third full-time employee to replace Mr. Vasquez, and whether a CDL license should be a requirement of all of the employees of the department.

The board reiterated that at least one of the employees of the department needs to be scheduled to work until 4:30 during office hours. They asked that a full-time person be hired to replace Mr. Vasquez in order to eliminate excessive overtime. The new hire will be required to have a valid CDL license, or be able to obtain one within the six-month probationary period. In addition, the board felt that the other department workers should be required to obtain a CDL as well.

Mr. Greg Iams moved to adjourn the meeting. Ms. Ann Elleman seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Mr. Greg Iams, yea; Ms. Ann Elleman, yea.

The motion passed: 3 yeas – 0 nays

The meeting was adjourned at 6:38 p.m.

Next Meeting Date: **Monday, August 14, 2017**

Jeff Weidner, Fiscal Officer

BPA Chairperson Pat Cochenour

Date Accepted _____