

**MINUTES OF REGULAR SESSION OF COUNCIL
WEDNESDAY, APRIL 11, 2018**

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Regular session of Borough Council convened at 7:35 pm. Present were Councilors Janice Matyasovsky, Tim Sloss, Mike Zrenchak, Jane Weigand, Mike Matlos, Chris Ponchak, and Melissa Morgan; Mayor Larry Sikorski; Solicitor Matt Racunas; and Engineer Don Glenn.

**PUBLIC COMMENTS.**

**Christine Cooke, 2429 Elm Street,** said that her fence was damaged during the last snow storm. Mr. Sikorski said he talked to Mike (Matlos) about it. Mr. Matlos said she was supposed to come up to the office and file a claim. There was snow pushed up against her fence when they were plowing. Mrs. Morgan asked that she submit a statement to the borough, and asked if she has an estimate. Ms. Cooke said no; it would just be the cost of one vinyl panel and four brackets at Lowe's.

**Gregory Black, 3216 Monaca Drive,** talked to them last month about the issue with water on the street near his house. Mr. Zrenchak said he received the hydraulic review, and is in the process of reviewing it. He will get together with Mr. Black and go over a couple of things. Mr. Zrenchak said he looked at it during the last rain event on the 3rd, but didn't see anything. He asked Mr. Black if he had any issues then; Mr. Black said no, only when there is a big downpour. Mr. Zrenchak said he saw at the bottom of the driveway that Mr. Black has a catch basin, and would like to have that dye tested to see where it goes. Mr. Black said it goes into the storm sewer, about twenty feet away. Mr. Zrenchak said he has a call in to the borough's insurance adjuster; evidently there was a claim on it. Mr. Black said yes; he just wants to get something done. Mr. Black said if they take the downspouts out of the sanitary sewers, it will compound this problem. Mr. Zrenchak said that it appears it is only happening during rain events when we get 1½ - 2" of water in 20 minutes, such as the storm last July 17. Mr. Black asked where Mr. Zrenchak gets that information on how much rain there was; Mr. Zrenchak said they have rain gauges at the airport and other sites and it is reported during the weather reports. Mr. Black asked, what about the other six times it happened? Mr. Zrenchak said he will look at the study and the inlet. Mr. Black said the pipe is undersized and can't take the water. Mr. Zrenchak said if it was undersized, it would happen with every rain event. Mr. Black said he wants a copy of the study. Mrs. Morgan said it is a work in progress; from what she understands, the pipe is where it should be. Mr. Zrenchak said there was an issue at one time; the pipe had collapsed, but has since been corrected. Mr. Black said that supposedly they replaced some pipe, but he can't locate where any ground has been disturbed. Mr. Sloss said the crushed pipe that was replaced is at the dump; it goes over the hillside and you can see the pipe there. Mr. Black said that what he is hearing is that there are no plans in the near future to do anything. Mr. Zrenchak said he is looking into Mr. Black's situation in particular. Mr. Black said the whole road floods; Mr. Zrenchak said only during torrential downpours. Mr. Black asked, are they not going to fix anything if it only happens during torrential downpours? Mrs. Morgan said Mr. Zrenchak is looking into getting all the information,

so council can make an informed decision. Mr. Zrenchak said they cannot spend \$600,000 on something without determining if there is an issue or not.

**COMMITTEE REPORTS.**

**PROPERTY.** Mrs. Weigand, Chairman, reporting.

They are still working on getting the property at 3214 Jeffrey Drive sold; there is a proposed buyer. We may also have a buyer for the top lot of the Scene Ridge lots.

**POLICE.** Mr. Ponchak, Chairman, reporting.

Mr. Ponchak read Lieutenant Johnson's report on police equipment for the month of March as follows:

Vehicle mileage:

|               | BEGIN | END   | MILEAGE |
|---------------|-------|-------|---------|
| Unit #130     | 76602 | 77950 | 1348    |
| Unit #131     | 22320 | 23200 | 880     |
| Unit #132     | 53600 | 54200 | 600     |
| Total mileage |       |       | 2828    |

Vehicle Maintenance:

Unit 130

- Inspection; front brakes

Unit 131

- Inspection; brakes, rotors, tie rods

Unit 132

- Inspection; oil change; lower ball joints

There was no Fire Dept. report; it will be provided next month.

There were 24 EMS calls for the month; all were handled by SouthEast Regional EMS.

**LEGISLATION.** Mr. Ponchak, Chairman, reporting.

There was nothing to report.

**PARKS & RECREATION.** Mrs. Morgan, Chairman, reporting.

Mrs. Morgan said they discussed changing to the Mon Valley Independent, since it is a daily paper. Mrs. Matyasovsky made the motion to designate the Mon Valley Independent at the official newspaper of the borough. The motion was seconded by Mr. Matlos and passed unanimously.

The borough will host the Memorial Day event this year, on Saturday, May 26. Line up for the parade will be at 11:30 am, with the parade starting at noon. There will be a small service at the Memorial, and the Honor Guard will fire. We will have some speakers.

Fun-To-Be-A-Kid Day will be held on Saturday, August 18, behind the Fire Hall. This will be the first one in about fifteen to sixteen years. Sponsor letters were mailed. Volunteers will be needed.

**HEALTH & ORDINANCE.** Mr. Sloss, Chairman, reporting.

There was nothing to report.

**LIGHTS.** Mr. Matlos, Chairman, reporting.

Duquesne Light has been notified.

**FINANCE.** Mrs. Matyasovsky, Chairman, reporting.

Mrs. Matyasovsky presented the Bills for Ratification, as follows:

|                                                                   |          |
|-------------------------------------------------------------------|----------|
| American Legal Services – police insurance [April]                | \$ 43.44 |
| Building Inspection Underwriters – building inspection [February] | 275.00   |
| CNH Capital (Groff Tractor) – thermostat / gasket [backhoe]       | 25.66    |
| EconoSigns – post reflectors                                      | 226.10   |
| Federouch Landscape Supply – straw [Easter Egg Hunt]              | 96.00    |
| First Commonwealth Bank – loan payment [PW truck]                 | 1,301.99 |
| First Commonwealth Bank – loan payment [2015 street paving]       | 3,686.14 |
| Jahinie Productions – entertainment [Easter event]                | 470.00   |
| MCI – long distance                                               | 29.88    |
| PA American Water – consumption data                              | 66.04    |
| PA American Water – EMS                                           | 16.50    |
| PA American Water – garage                                        | 193.47   |
| PA American Water – Municipal Building                            | 37.14    |
| Party City – items for the Easter event                           | 85.86    |
| Racunas Law Group, LLC – Solicitor fees [February]                | 2,031.00 |
| Ricoh – copier maintenance                                        | 38.22    |
| Sam’s Club – refreshments [Easter event]                          | 101.34   |
| Seven Springs – ALOM Conference room balance [Matyasovsky]        | 535.00   |
| Seven Springs – ALOM Conference room balance [Sikorski]           | 535.00   |
| Seven Springs – ALOM Conference room balance [Weigand]            | 535.00   |
| Seven Springs – ALOM Conference room balance [Morgan]             | 335.00   |
| Seven Springs – ALOM Conference room balance [Ponchak]            | 335.00   |
| Seven Springs – ALOM Conference room balance [Matlos]             | 335.00   |
| Seven Springs – ALOM Conference room balance [Zrenchak]           | 128.00   |
| Shred-It – disposal of sewage and police records                  | 607.00   |

|                                                        |          |
|--------------------------------------------------------|----------|
| Sprint – mobile laptop                                 | 40.24    |
| Steel Rivers COG – General Assembly Meeting [5 @ \$50] | 250.00   |
| TEC Benefits – reimburse deductible [Takaht]           | 72.84    |
| UPMC Health Plan – health insurance [April]            | 2,485.26 |
| Verizon – garage                                       | 56.92    |
| WestComm Wireless – police radios maintenance          | 55.00    |

**TOTAL RATIFIED BILLS** **\$15,029.04**

Mrs. Matyasovsky presented the list of bills, as follows:

|                                                                          |           |
|--------------------------------------------------------------------------|-----------|
| American Natural – diesel                                                | \$ 617.79 |
| American Natural – gasoline                                              | 2,347.81  |
| Am Trust North America – Worker’s Comp installment                       | 4,099.00  |
| Aqua Filter Fresh – bottled water                                        | 27.67     |
| Cargill – salt                                                           | 3,012.98  |
| Cargill – salt                                                           | 3,243.94  |
| Cargill – salt                                                           | 3,159.00  |
| Collura, Dave – wildlife control [March]                                 | 140.00    |
| Comcast – phones/Internet                                                | 286.52    |
| Comcast – Internet [police office]                                       | 163.81    |
| Commonwealth of PA – PIB loan                                            | 23,686.31 |
| Duquesne Light – street lights                                           | 3,236.20  |
| Glenn Engineering – general engineering                                  | 1,785.00  |
| Glenn Engineering – sewage                                               | 205.00    |
| Home Depot – sprayer                                                     | 8.97      |
| Liberty Boro Auto Sales – blower motor [2011 Ford truck]                 | 192.19    |
| Mr. John – 1 @ Latrobe Park [3/30/18 – 4/26/18]                          | 163.00    |
| Mr. John – 2 @ Manor Park [3/30/18 – 4/26/18]                            | 326.00    |
| Office Depot – office supplies / police office toner & answering machine | 130.35    |
| Orkin – sewers                                                           | 207.92    |
| PA American Water – fire hydrants                                        | 1,177.11  |
| PA One Call – notices                                                    | 7.50      |
| Paul’s Auto Service – police vehicles                                    | 1,662.48  |
| Peoples Gas – EMS                                                        | 177.00    |
| Peoples Gas – Municipal Building                                         | 309.63    |
| Peoples Gas – garage                                                     | 180.93    |
| Postmaster – (4) rolls of \$.50 stamps                                   | 200.00    |
| Postmaster – (10) rolls of \$.50 stamps [Tax Collector]                  | 500.00    |
| PSAB – 1 <sup>st</sup> quarter unemployment tax                          | 2,183.35  |
| RC Walter & Sons – commode flapper & lever / hinge                       | 24.44     |
| Ricoh – copier lease                                                     | 114.95    |
| Russell Standard – cold patch                                            | 245.52    |
| S & D Calibration – Acutrak certification                                | 26.00     |
| Sprint – cell phones                                                     | 155.92    |
| TEC Benefits – benefits admin [May]                                      | 30.00     |

|                                                                   |        |
|-------------------------------------------------------------------|--------|
| Witmer Public Safety Group – bullets                              | 729.24 |
| Zrenchak Environmental Services – pump station inspection [March] | 315.00 |

**TOTAL BILLS** **\$55,078.53**

Mrs. Weigand made a motion to accept the ratified bills and the list of bills. The motion was seconded by Mr. Matlos and passed, with Mr. Zrenchak abstaining on the bill for Zrenchak Environmental Services in the amount of \$ 315.00.

The receipts for the month of March are as follows:

**GENERAL FUND**

|                                                          |                     |
|----------------------------------------------------------|---------------------|
| Real Estate Tax – Aquilante                              | 685.09              |
| Fire Tax – Aquilante                                     | 120.90              |
| Delinquent Real Estate Tax – Keystone                    | 767.77              |
| Act 77 Tax Refund                                        | 5,433.34            |
| Real Estate Transfer Tax                                 | 862.40              |
| Earned Income Tax – Keystone                             | 29,019.15           |
| Local Services Tax                                       | 280.00              |
| Zoning/Building Permits                                  | 0.00                |
| Zoning/Occupancy Permits                                 | 150.00              |
| Dye Test Permits                                         | 200.00              |
| Police Fines                                             | 1,545.51            |
| No Lien Letters                                          | 65.00               |
| 2017 Workers Comp Policy Refund – AmTrust                | 1,535.00            |
| Reimburse Bank Fees – 2017 Real Estate Tax Payment (NSF) | 24.00               |
| Reimburse Electric – Southeast Regional EMS              | 77.34               |
| Transfer Back from Highway Fund                          | <u>3,500.00</u>     |
| <b>TOTAL RECEIPTS FOR THE MONTH</b>                      | <b>\$ 44,265.50</b> |

**GENERAL FUND**

**REGISTER BALANCE** **\$ 8,735.38**

**GENERAL FUND SAVINGS**

|                         |                   |
|-------------------------|-------------------|
| Interest                | 31.33             |
| <b>REGISTER BALANCE</b> | <b>260,694.61</b> |

**SEWER FUND**

|                   |           |
|-------------------|-----------|
| Customer Payments | 44,292.87 |
|-------------------|-----------|

|                         |                     |
|-------------------------|---------------------|
| Surcharge               | 4,871.00            |
| <b>REGISTER BALANCE</b> | <b>\$ 41,217.50</b> |

**HIGHWAY AID FUND**

|                                            |                     |
|--------------------------------------------|---------------------|
| Liquid Fuels Tax Fund Payment – Comm of PA | 85,410.89           |
| Interest                                   | 8.68                |
| <b>REGISTER BALANCE</b>                    | <b>\$ 68,889.78</b> |

**PERSONNEL.** Mrs. Matyasovsky, Chairman, reporting.

There was nothing to report.

**STREETS & SEWERS.** Mr. Zrenchak, Chairman, reporting.

Mr. Zrenchak called for a motion to approve and execute the agreement from Steel Rivers COG for Street Sweeping Services in 2018. This does not commit us to use the service. We normally use it once or twice a year to keep dirt out of the catch basins, and will try to schedule it before the Memorial Day parade. Mr. Ponchak made the motion. The motion was seconded by Mrs. Matyasovsky and passed unanimously.

In regards to the project involving the fuel tanks at the Maintenance Garage, everything is moving forward. We are in the process of getting the required training for a certified operator, so the permit can be issued.

**MAYOR SIKORSKI'S REPORT.**

Mr. Sikorski highlighted the following police activity from the March report:

|                              |    |     |
|------------------------------|----|-----|
| Total Call Activity          |    | 138 |
| Calls for Service            |    | 13  |
| Domestic Complaints          | 3  |     |
| Juvenile Complaints          | 2  |     |
| Suspicious Persons/etc       | 6  |     |
| Alarms                       | 6  |     |
| Missing Persons              | 1  |     |
| Animal Complaints            | 1  |     |
| Disturbances                 | 2  |     |
| Local Ordinance Complaints   | 25 |     |
| Property Crimes              |    | 2   |
| Criminal Mischief Complaints | 1  |     |
| Theft Reports                | 1  |     |
| Traffic Related Incidents    |    | 16  |
| Traffic Accidents            | 0  |     |

|                              |    |
|------------------------------|----|
| Traffic Violations           | 16 |
| Adult Arrests                | 1  |
| Juvenile Arrests             | 0  |
| Traffic Citations Issued     | 13 |
| Non-Traffic Citations Issued | 0  |
| Assist Other Departments     | 15 |
| Assist By Other Departments  | 8  |

**SOLICITOR RACUNAS’S REPORT.**

Mr. Racunas had nothing to report.

**ENGINEER GLENN’S REPORT.**

All items were covered at the Work Session. Mr. Glenn said a motion is in order if council desires to proceed with the ad for the sewer deficiency repairs. Mr. Glenn said he will send the ad over for review by Mr. Zrenchak before sending it to the newspaper. Mr. Matlos made the motion. The motion was seconded by Mrs. Matyasovsky and passed unanimously.

There was no Old Business, New Business, or Correspondence.

Mrs. Weigand made a motion to accept the typed minutes from the Regular Session on March 14, 2018. The motion was seconded by Mr. Matlos and passed unanimously.

The next meeting date is May 9, 2018, with the Work Session at 6:00 pm and the Regular Session at 7:30 pm.

A motion to adjourn was made by Mrs. Weigand, seconded by Mr. Matlos. All were in favor and the meeting adjourned at 7:50 pm.

Respectfully submitted,

Debra L. Helderlein  
Borough Secretary