



Meeting Minutes
March 7, 2022
7:00 P.M.

The Bexar County Emergency Services District No. 4 (ESD 4) conducted a meeting at 28036 Old Boerne Stage Road, Boerne, Texas, 78006 on Monday March 7, 2022, at 7:00 P.M. The following was discussed:

1. Commissioner Huber called the Bexar County ESD 4 Meeting to Order at 7:00 P.M. and established a quorum. All the Commissioners were present.
2. Citizen Public Forum. No citizens chose to speak.
3. The approval of the minutes from the February 7, 2022, Board Meeting. Commissioner Surratt motioned to approve the minutes from the February 7, 2022, Meeting Minutes. Commissioner Lopez-Maddox seconded the motion. Motion carried by a 5/0 vote in favor of.
4. Leon Springs Volunteer Fire Department (LSVFD) Reports due to ESD 4. Summarized and reviewed the following with the Board.
 - a. Mr. Costantino, LSVFD Treasurer, presented the January 2022 Run Report by the Service Provider.
 - b. Chief Hardenstine presented the LSVFD Chief's report. Department reports were provided by Assistant Chief Ramon.
 - c. Mr. Costantino reviewed the LSVFD expenditures for February 2022.
 - d. Action by the ESD 4 Board on approving the reimbursement request and monthly payment to the LSVFD. Commissioner Lopez-Maddox motioned to approve the reimbursement of the Service Providers expenses. Commissioner Rasmussen seconded the motion. Motion carried by a 5/0 vote in favor of.
5. The Board reviewed the reports being worked on by LSVFD to support continued improved services to the District.
6. Discussion and appropriate action on the following:
 - a. Commissioners Huber and Haygood discussed their attendance and information obtained at the February 2022 SAFE-D Conference. The Commissioners focused on the need for the District to have an improved social media presence and determine who is the point person for the District when meeting with the media.
 - b. The Board discussed the different firms conducting Sales and Use Tax Compliance monitoring and the status of the Avenu contract for the District. Commissioner Huber recommended that HdL provide a presentation to the Board at the April Meeting.

- c. Mr. Gabe Perez, Perez Project Consulting, presented the status of the Station 132 construction. Construction is continuing and Mr. Perez is working with the General Contractor and District support contractors (solar panels, radio equipment, and access control) on the station. Some damage occurred to the station retaining wall during the drive construction and Mr. Perez is ascertaining the extent of the impact.
 - d. Mr. Perez reviewed with the Board the most recent Sabinal Group pay application 18 for up \$229,251.38 and change orders for the station soffit, air handlers, and wall retention features in the slab. Commissioner Rasmussen motioned to approve pay application after Mr. Perez's documentation review and the change orders reviewed. Commissioner Haygood seconded the motion. Motion carried by a 5/0 vote in favor of.
 - e. Mr. Laljer review the status of bids for the Station 134 back-up generator. The location and generator size is being refined. The Commissioners agreed that the generator should have a cover and fuel to support 24-hours of operation. Two companies have provided turn-key bids and Mr. Laljer is seeking a third company. Mr. Laljer disclosed to the Board that he has contract with on of the firms for a home generator.
7. Financial discussions and appropriate action:
 - a. Mr. Laljer reviewed the March 2022 financial report.
 - b. The outstanding bills owed by ESD 4 were reviewed.
 - c. Action by the Board on approving payments by ESD 4. Commissioner Surratt motioned to approve the ESD 4 payment requests. Commissioner Haygood seconded the motion. Motion carried by a 5/0 vote in favor of.
 8. Determine date, time and possible agenda items for the next meeting. The next regularly scheduled Board meeting will be Monday, April 4, 2022.
 9. Adjourn. With no further business before the Board, Commissioner Lopez-Maddox made a motion to adjourn. Commissioner Rasmussen seconded the motion. Motion carried by a 5/0 vote in favor of. Meeting was adjourned at 9:04 P.M.