

**TOWN OF BEVERLY SHORES
BUILDING SITE AND BUILDING COMMITTEE
MEETING MINUTES
JULY 10, 2021**

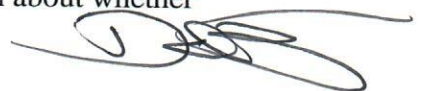
The meeting was called to order at 8:30 a.m.

Roll call:

Present: David Wagner, Chairman
Mark Lies, Secretary
Brian O'Neil
Scott Vliek
Margaret Williford
Council Liaison, S. Loeb

- I. Roll Call. There is a quorum.
- II. Title VI forms are available online for attendees.
- III. Minutes – Minutes of the meeting of the June 12, 2021 regular meeting were approved.
- IV. Building Commissioner Report
 - A. List of active permits/project status –
 1. 712 Wilson – owner to reduce size of home and must come before Committee with new drawings.
 2. 214 Pearson – the owner presented drawings that are not stamped or show square footage.
 - B. Inspections conducted in previous months – 1 W. Dunes Highway – owner advises that it has two tenants.
 - C. Communications from residents – Building Commissioner reports on questions about driveways and roofs. Confirm that there must be a house on the property before a garage can be installed, not a house on adjoining property.
 - D. New permits on the horizon – Building Commissioner reports many potential new projects.
- V. New permit applications – None.
- VI. Public Comments – Discussion about projects.

4 Pleasant – The retaining wall exceeds the four feet height restriction. Discussion that permit expires on October 17, 2021. Driveway and septic system not completed. When project is completed, the slope must match original topography.
- VII. Old Business –
 - A. 105 E. Neptune - Owner previously fined \$1,000 for putting in additional parking. Owner appealing to Town Council.
 - B. 116 W. Fairwater - Owner initially installed fence in wrong location adjacent to side lot setback. Owner informed to relocate fence. Discussion about whether



there should be a fine for each day of violation of permit. Motion Lies, second Vliek, to issue fine of \$1,000. Motion passed.

VIII. Discussion

Building Commissioner reports on proposed changes to the Town Code and Zoning Ordinance, Ordinance No. 2021-09. Building Commissioner reports on work by him and Charlie Ray, former Building Commissioner, to clarify ordinances. Town Council adopted the proposal and sent to Planning Commission for revisions and to return to Town Council. Discussion regarding revisions to determining lot coverage of structure, permit process, submission of drawings, authority of Building Commissioner to approve modifications, time limits for permits, registration of contractors, height of structures, removal of yards of sand for foundation and garage. Secretary notes that Town Council adopts Ordinance at its July 20, 2021 meeting.

IX. Adjournment – Motion Lies, second Vliek, to adjourn. Motion passed. Meeting adjourned at 10:27 a.m.

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