

**TRINITY COUNTY FAIR ASSOCIATION
BOARD OF DIRECTORS'
MEETING AGENDA**

Trinity County Fair
Burnt Ranch School, 251 Burnt Ranch School Road, Burnt Ranch, CA 95527

Zoom Link Info:

Meeting ID: 838 6216 5736
Passcode: 563223
Dial In: 1-669-444-9171

**May 18, 2023
6:30 PM – Open Session**

Board of Directors

Dennis Rourke, President	Michael Thompson, Vice President, Director, 2 nd District
Margie Watkins, Director, 1 st District	Adam Dummer, Director, 4 th District
Adrien Keys, Director, 3 rd District	Jenny Millsap, Director, 5 th District
Chuck Sauer, Director	Donny Case, Director
Terra Kephart, Director	

Mission Statement

To provide for the management of the Trinity County Fair and year-round use of the fairgrounds in the best interest of the people of Trinity County and its rural county values by partnering with county agencies and businesses, promoting agriculture and education, and maximizing available resources.

Note

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board during the “Open Comment” portion of the Agenda regarding items not agendaized. Then prior to Board Discussion of New Business, after a motion is made and the Board President calls for “Public Comment”, Once “Public Comment” is closed all discussion of Agenda items is limited to Fair Board Directors, unless input is requested by a Director. The Board of Directors have agreed to each person being limited to 3 minutes speaking time.

AGENDA

The Board of Directors retains the discretion to adjourn to Closed Session at any time during this meeting to confer with and give direction to its negotiator(s).

1. CALL TO ORDER

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

Called to order by _____ at _____pm

2. ROLL CALL – DETERMINATION OF A QUORUM

a. APPROVE DIRECTOR ABSENCES AS EXCUSED/UNEXCUSED

Rollcall: Watkins_____, Thompson_____, Dummer_____, Sauer_____, Eggleston_____
Rourke_____, Keys_____, Case_____, Millsap_____

3. INTRODUCTION OF GUESTS / STAFF

4. COMMENTS FROM ASSOCIATION MEMBERS AND/OR PUBLIC

5. CONSENT AGENDA & MINUTES

- a. APPROVE May 18, 2023 AGENDA and the March 16, 2023 MEETING MINUTES

6. APPROVE MARCH & APRIL 2023 FINANCIAL REPORTS

7. INFORMATIONAL – VACATION/SICK LEAVE BALANCES

8. CEO'S REPORT

9. STANDING COMMITTEES

- a. **EXECUTIVE COMMITTEE:** Director Dennis Rourke (Chairman), Director Michael Thompson, Director Marjie Watkins (Finance Committee Chair), Carrie Bayley
- b. **FINANCE COMMITTEE:** Director Marjie Watkins (Chairman), Director Michael Thompson, Sue Erenberger, Carrie Bayley
- c. **NOMINATING COMMITTEE:** Director Chuck Sauer (Chairman), Adam Dummer
- d. **JR. LIVESTOCK COMMITTEE:** Krista Hymas (Chairman), Bryan Taylor (Co-Chairman), Director Michael Thompson, Director Marjie Watkins, Carrie Bayley
- e. **TCFA MOTORSPORTS:** Director Donny Case (Chairman), Angela Riggs, Russ Newman, Teresa Newman, Carrie Bayley, Christina Wine

10. AD HOC COMMITTEES

- a. **POLICY COMMITTEE:** Director Adrien Keys (Chairman), Director Terra Kephart, Carrie Bayley, Christina Wine
- b. **GRANTS & FUNDRAISING COMMITTEE:** Director Terra Kephart (Chairman), Carrie Bayley, Christina Wine, Teresa Miller
- c. **EXHIBITOR'S HANDBOOK COMMITTEE:** Director Michael Thompson (Chairman), Carrie Bayley, Christina Wine, Jennilea Brookins, Christina Merritt, Krista Hymas
- d. **VOLUNTEER COMMITTEE:** Director Terra Kephart (Chairman), Director Terra Kephart, Director Adrien Keys, Carrie Bayley, Teresa Miller, Christina Wine
- e. **WELL COMMITTEE:** Director Donny Case (Chairman), Director Chuck Sauer, Director Adrien Keys, Carrie Bayley, Christina Wine
- f. **RODEO COMMITTEE:** Director Jenny Millsap (Chairman), Laurel Dummer, Jud Frietas, Carrie Bayley, Christina Wine

11. CORRESPONDENCE:

- a. LK Hollenbeak Logging Corporation Letter
- b. Rotary Letters
- c. Letters from Andrew Brown
- d. Coast Central CU Grant Letter
- e. Animal Rights Assembly Bill
- f. Sample PHI Invoice
- g. Poultry Health Inspection Reimbursement Form
- h. Poultry Health Check Guide
- i. Printable Poultry Poster
- j. CFSA
- k. JLC April Minutes
- l. Revised Policy & By-Laws

12. NEW BUSINESS

- a. Approve May 18, 2023 Revised Policy & By-Laws
- b. Approve Addition of Ad Hoc Committee for Logging Show, Director Chair (appointed by President, Jason McCollum, Jason Jurin, Aaron Haight, Taylor Haight, Teresa Miller, Shelby Proud, Carrie Bayley)
- c. Approve JLC Recommendation to Donate \$500 to the Clampers for cooking Breakfast and Lunch for 2023 Jr. Livestock Auction Buyers
- d. Approve JLC Recommendation to rent a 20'x40' Event Tent from Jessee Brookins, includes Friday night set-up and Saturday night tear-down for a Rental Fee of \$1000
- e. Approve JCL Recommendation to Donate a total of \$600 for Buyer Contract and Luncheon Runners, to be split between Hayfork High School Baseball Team and Trinity High School FBLA, based on participation (HHS has offered 8-10 kids, THS has offered 5 kids)
- f. Approve JLC Recommendation to Donate \$500 to Chico State Meat Slab for Hog Carcass Judging
- g. Approve 2023 Jr. Livestock Auction Sale Order as follows:
 - Steer
 - ½ Turkeys
 - 1/3 Swine
 - Rabbits
 - Goats
 - ½ Turkeys
 - 1/3 Swine
 - Poultry
 - Lambs
 - 1/3 Swine
- h. Approve 2022 Trinity County Grand Marshall (closed session vote)
- i. Approve only Terminal Poultry Pens for 2023 Fair, due to the Avian Flu that is currently present within the wildlife of Trinity County, Eliminating Divisions 215-218, 380-383 and Division 211 Class 2
- j. INFORMATIONAL ONLY - CONTRACTS AND AGREEMENTS

BIGFOOT BBQ COMMERCIAL AGREEMENTS BBCOM23-06 Parent Club Carnival BBCOM23-07 Cutco Cutlery BBCOM23-08 Hayfork Lions Club JUDGING AGREEMENTS JA23-02 Preserved Foods (Tom Schrader) JA23-03 Forestry & Lumber (Jim Bayley) JA23-04 Poetry & Prose (Megan Rourke) JA23-05 Quilt Show (Arlene Arnold) JA23-06 Floriculture (Naomi Goulette) JA23-07 Imagineering (Troy Treanor) JA23-08 Agriculture – Horticulture (John Albright) JA23-09 Mining & Minerals (Carl Szykowski) JA23-10 Christmas in July – Hat Decorating JA23-11 Collections – Made in Trinity (Doug Evans) JA23-12 Baked Goods (Scott Boone) JA23-13 Show & Tell (Sue Erenberger) JA23-14 Beer & Wine (Susan Marie) JA23-15 Clothing & Textiles (Desiree Maraviov) JA23-16 Photography (Mark Perry)	BIGFOOT BBQ CONCESSION AGREEMENTS BBCON23-01 Fiesta Fresh Grill BBCON23-02 HHS Senior Class BBCON23-03 Hayfork Rotary BBCON23-04 VFW BBCON23-05 Sierra Corn Enterprises RENTAL AGREEMENTS RA23-03e Log Cabin Quilters Guild RA23-04e Watershed Training RA23-05e 4-H Small Animal Field Day STANDARD AGREEMENTS SA23-02 ATM Plus (Revised)
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13. ADJOURNED FOR CLOSED SESSION – PRUSUANT TO GOVT. CODE 54957 PERSONNEL OR 54956.9 LITIGATION

- a. Vote on 2023 Fair Parade Grand Marshall
- b. Jr. Livestock

14. RECONVENE TO REGULAR MEETING SESSION/REPORT OUT

DIRECTORS' REPORTS

15. ADJOURNED

Adjourned by _____ at _____pm

Submitted By:

Carrie Bayley, CEO

Dennis Rourke, TCFA President