

**Board of Directors Meeting  
Muir Woods Park Community Association**

**Agenda Item 1 Call to Order and Roll Call – Meeting Information**

Meeting Date	10 March 2011
Call To Order	
Chairperson	Peter Hindley
Present:	
Peter Hindley, President	X
Keith Papulias, Vice-President	Apologies
Carol Stern, Treasurer	X
Lynn Hindley, Corresponding Secretary	X
Diane Curtis, Recording Secretary	X
Lila Daniels	X
Faybeth Diamond	X
Harold Dittmer	X
Nancy Gribler	X
Susan Johnson	X
John Lovell	X
Members and Guests Present:	
Adjourned	8:40 p.m.
Minutes Submitted By	Diane
Date Of Minutes	13 April 2011

The following action items, decisions, and important issues were discussed/agreed to:

**Agenda Item 2            Agenda Approval and Addition**

Approved by consensus

**Agenda Item 3            Approval of Minutes of Previous Meeting (10 February 2011)**

Motion: To approve the minutes (with changes noted above, if applicable).

Motion by: Pete

Second by: John

In favor: All

Oppose: None

Abstain: None

**Agenda Item 4    President's Report**

Getting a swell of duespayers with total revenues of \$4,400, including \$1,000 in donations.

**Agenda Item 5    Treasurer's Report (Carol)**

Numbers look good. Rental income coming in. Fully funded with pledges. Taxes paid. Pete will send last year's tax forms to Carol.

**Agenda Item 6    Corresponding Secretary's Report (Lynn)**

No report.

**Agenda Item 7    Old and Ongoing Business**

**7A    Communication Chairperson's Report (Lila)**

Another issue mid-April. Start moving towards online Lookout. Lynn – In the future, we will be sending out an e-mail that says, "If you want a hard copy, please let us know. "

**7B    Children's Committee Chairperson's Report (None, Jennifer Sheetz not on Board)**

Lynn says there will be a children's Easter Party. 9 a.m., Saturday, April 23.

### **7C Emergency Coordinator's Report (Susan and Faybeth)**

Andy Lilestol will go to attic to get supplies. Virginia will take care of getting stuff out of attic and putting it in container. We also have information collection forms and Faybeth will go through them and try to make them more concise. Faybeth wants to know about relationship with Throckmorton Ridge. Susan says our responsibility is to create community connection and let them know who is available to do what should they need help from the community. Those contacts will be given to fire station from MWPCA.

Jean Sublett has been doing a lot. She's tracked down lots of people who have worked on emergency committees in past. She presented a new list of people who have agreed to serve. Still looking for 15 representatives from different streets.

We want to have a meeting. People like idea of community and knowing their neighbors.

Lynn – What about the 10s and Means? [NOTE FROM DIANE—CAN THIS POSSIBLY BE CORRECT? DO I NEED A HEARING AID?] It's a phone call from a centralized location. Marin County Disaster Brigade.

Harold suggested getting about eight sets of two-way radios. Susan says Virginia has bought some with idea they'd be stored at Throckmorton.

### **7D Facility (Including Rentals) Chairperson's Report (Lynn)**

Rentals doing fine.

Has asked Pablo if he'd like to be groundskeeper. He mowed grass, cut thistles, fixed driveway. We'll try him out.

### **7E Sewer Committee Chairperson's Report (Lynn)**

Had a meeting with Steve Kinsey, who brought along the county finance and legal officers. Finance officer says we don't have to worry about selling bonds. Anything with Marin County on it sells like hotcakes. Lawyer said he sees no problem with having two votes. Would be good to get financing for engineering study, which will cost between \$1.4 and \$1.8 million. Lynn, Diane, Nancy and others will write letters and do research on finding grants. 200-250 are in. Residents who opt out don't get a vote. Pete – Kinsey said they need to see support from two-thirds of the community before they move forward. Then he was more ambiguous. He said there may not have to be petitions.

Originally \$2,000/year for infrastructure and then \$500 for sewer. Vote will not be in summer.

### **7F Report on Database of Addresses (Harold)**

Continue to update database. Is taking information from parcel map and reconciling it with info he has now to further improve the ownership database. Continue to get digital e-mail

addresses from Pete. As far as membership directory, structure of data will have to get finessed.

Harold said maybe we could get advertisers for the directory, which needs to be a hard copy because a lot of people don't want e-mail. Also have to figure how many phone numbers, e-mails.

Faybeth – let's set a cutoff date to end info collection – July publication with June 1 dropdead date for receiving data.

Susan – Directory should be about members of MWPCA and for members.

Pete – 170 members. Ten percent don't want info in directory.

### **7G Welcome Committee Report (Diane)**

Delivered a welcome packet to 442 Panoramic. Will deliver them to 415 and 419 Panoramic.

### **7H Report on Web Site (Diane)**

No report.

### **Agenda Item 8 New Business**

#### **8A Projects for 2011 (Pete)**

Windows and siding on west side of clubhouse. Pete – We could probably afford \$10,000. 20 sheets 4 feet long. Harold said it would probably cost less than \$3,000. We need to figure out costs.

Second project: driveway. Leveling and putting in drainage. Asphalt on driveway? Consensus seemed to be no asphalt. Faybeth will call Thornton and ask about bids for driveway and drainage. Concrete \$4 a square foot. With labor \$8 a square foot. Do strips of concrete with greenery in between? Maybe two trucks six yards each. Trucks here for 40 minutes. Takes about two days to cure. Another possibility: crushed shale.

John – Fence to block container. Boards we already have could block it with a gate.

Susan – Still need water tank and pad. Harold -- \$1,000 for one big tank. Would need concrete pad or compressed sand. Concrete pad could have anchor bolts.

**8B St. Patrick's Day Party (Lila)**

Plenty of volunteers.

**Agenda Item 9 Adjournment**

Motion: To adjourn the meeting

Motion by:

Second by:

In favor: Al

Oppose:

Abstain:

Time: 8:40 p.m.





















