

Township of Hampshire



County Of Kane

State Of Illinois

Minutes

July 11, 2023

The Board of Trustees met at the Hampshire Township Administration Offices at 170 Mill Ave., Hampshire, IL on the 11th day of July, 2023 at 7:00 pm.

Jody Remakel, Supervisor;
Dan Rowlett, Hwy Commissioner;
Rebecca Penkaty, Assessor;
Lori Marwig, Clerk;

Bob Becker, Trustee; Absent
Dale Drendel, Trustee;
Steven Gustafson, Trustee;
Roger Paddock, Trustee;

Also in attendance was Mr. Stan Walker, Hampshire Township Resident.

1) The meeting opened with Mrs. Remakel asking for any changes or additions to the agenda. There were none.

2) Minutes. The Board reviewed the Board of Trustee Minutes from June 13, 2023. It was noted that under New Business, Cemetery Boundary Issue Update, the last sentence should read: After going over the issue and what needs to be done, the township board is in agreement of holding a special meeting to receive permission to sell the 1 foot of land that had been donated **by** Crown back to Crown. A motion was made by Trustee Paddock to approve them as amended. Trustee Drendel seconded the motion and it was approved unanimously by all those present.

3) Treasurer's Report. The Board reviewed the June Treasurer's report. A motion was made by Trustee Gustafson to approve the June Treasurer's report. Trustee Paddock seconded the motion and it was approved by all those present. A roll call vote was taken.
Trustee Gustafson Aye Trustee Drendel Aye Trustee Paddock Aye Supervisor Remakel Aye
Trustee Becker Absent

4) Public Comment. There was none.

5) Reports

Assessor: Assessor Penkaty reported that she was caught up measuring new properties for about a week, but due to the new construction she will be back out measuring next week. The 2023 reassessments will be published in the newspaper on 7/20. The letters will be mailed out on 7/18. Residents have 30 days to contest their reassessments. On 7/20 Assessor Penkaty will be out of office all day in a Pams Pro training seminar.

Cemetery: A representative from the Cemetery Board was not present at the meeting.

Highway Commissioner: Mr. Rowlett reported that they were hot patching on Engel Road. They borrowed the sprayer from Burlington and sprayed the weeds along the road and fence lines. The bus barn was painted. The road district hauled away the dirt from the new addition. The road crew will be out mowing again.

Supervisor: Supervisor Remakel reported that she has completed the OMA and Sexual Harassment training. She recently took 10 seniors on the Cedar Point, WI overnight trip. She has been training Ashley and has been very busy in the office. The senior group is growing. She recently renewed 2 of the Building and Equipment Fund Certificate of Deposits. She also reported that the audit is almost complete.

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6) Old Business.

Certification(s) Reminder. Supervisor Remakel reminded everyone that they need to turn in their certifications once the OMA and Sexual Harassment training is done or if it has been done already.

7) New Business.

Discussion and Approval of Public Comment Policy. The Board reviewed the policy. It will be updated with the changes and final approval will at the August meeting.

8) Correspondence.

TOI Rockford – July 26th. Reminder of the upcoming TOI Education Session. The Trustees and Supervisor have been registered.

Letter to Hampshire Fire Department. Supervisor Remakel passed around the letter she wrote to the Fire District thanking them for waiving the classification fees for the new garage and building addition.

Letter to Village of Hampshire. Supervisor Remakel passed around the letter she wrote to the Village expressing our support for the proposed 270 acre logistic park off Dietrich Road.

9) Board of Trustee Comments.

Policy of Subsidized Graves. This is tabled.

TOI Conference. The annual conference is November 12-14. Early bird registration ends August 1st. Clerk Marwig asked for everyone to let her know if they would like to attend so she can get them registered.

10) Hampshire Township Development.

Parking Lot Addition Update. Mr. Stan Walker reported that the inside of the new garage has been painted. The electric still needs to be put in. The parking lot will probably be completed in the fall as we need to wait until the contractors no longer need the space for the building addition.

Administration Building Addition Update. After the last meeting, Supervisor Remakel contacted Allen Drewes to see if he was interested in being the project manager of the addition. He said he was and gave a price of \$5K a month. However, Supervisor Remakel also spoke with the Architect and learned that they already offer the services in our agreement, she is now utilizing Linden Group to intervene with the Contactor Efram. Supervisor Remakel also provided the Board with an updated drawing. She has requested that some of the doorways be moved to allow for better communication between the Supervisor and Clerk.

5-10 Year Goals. Supervisor Remakel reported that she sees another person in the office possibly next year and the Senior Group is growing. She would like someone in the office every day of the workweek to handle the calls in the next 3-5 year. The Road District sees a need for a new salt bin as a priority. They would also look into moving the current one to open up the parking lot.

11) Approval of Current Bills. Invoices for the Road Fund and Town Fund were reviewed and audited by all Trustees present. A motion was made by Trustee Gustafson to pay the July bills. Trustee Drendel seconded the motion and it was approved unanimously. (Warrants and signatures are attached hereto). A roll call vote was taken.

Trustee Paddock Aye Trustee Gustafson Aye Trustee Drendel Aye Supervisor Remakel Aye
Trustee Becker Absent

There was an expense report for an elected official.

For Highway Commissioner Rowlett there was an expense report of \$234.49 for mileage reimbursement.

For Supervisor Remakel, there was an expense report of \$80.00 for retirement gift reimbursement.

For Assessor Penkaty, there was an expense report of \$ 62.01 for mileage reimbursement.

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A motion was made by Trustee Paddock to approve the expense report. Trustee Drendel seconded the motion. A roll call vote was taken.

Trustee Drendel Aye Trustee Paddock Aye Trustee Gustafson Aye Supervisor Remakel Abstain
Trustee Becker Absent

12) Closed Session. There was no closed session.

13) There being no further business, a motion was made by Trustee Gustafson to adjourn the meeting. The motion was seconded by Trustee Paddock, and then carried unanimously. The meeting closed at 8:04 p.m.

Approved on:

Respectfully Submitted:

Lori Marwig
Township Clerk