

## **Minnesota Debtors Anonymous Intergroup**

### **Service Job Description**

**Service Position:** Archivist

**Length of Service:** 12 months

**Qualifications:** 3 months of not incurring unsecured debt

#### **Duties:**

1. Attend monthly Intergroup meeting
2. Collect and file minutes, flyers and other D.A. Intergroup resources
3. Copy and submit additional materials for D.A. World Service archives
4. Contribute to Intergroup planning and discussion

Estimated time commitment per month: 1.5 - 2 hours

#### **Note:**

1. Archivist may want to take on the task of building a written history of D.A. in Minnesota