

MINUTES
SELECT BOARD MEETING
TOWN OF COVENTRY
MONDAY MARCH 30TH, 2020 AT 11:00 AM

Board Members Present:

Phil Marquette

Scott Briere / Chair *Remote attendance by telephone*

Town Officials Present:

Amanda Carlson / Town Administrator

David Barlow / Treasurer

Guests:

Brian Monaghan / Town Attorney *Remote attendance by telephone*

Martha Sylvester

- 1. Vice Chair Phil Marquette called the meeting to order at 11:00 am asking all in attendance physically and by telephone to identify themselves.**

- 2. Approve the minutes of the March 16th, 2020 meeting.**
 - Item tabled until quorum of the Board is present for signatures.

- 3. Allow for public comment**
 - No public comment noted.

- 4. Discussion with Town Attorney Regarding Utility Appraisal Appeals**

Anticipated executive session in accordance with 1 V.S.A § 313 (1) (f)

 - The Board quorum agreed in the finding that premature public knowledge of the items for discussion would be detrimental.
 - Phil Marquette made the motion to enter into executive session in accordance with 1 V.S.A. § 313 (1) (f) to include the Select Board, Town Administrator, Town Treasurer and the Town Attorney. Seconded by Scott Briere and approved by the Board quorum.

- The Board entered into executive session at 11:06 a.m.
- The Board exited executive session at 11:52 a.m.
- Phil Marquette made the motion for Town Administrator Amanda Carlson to share the confidential legal documents pertaining to the utility company property assessment appeals to the Town Treasurer David Barlow. Seconded by Scott Briere and approved by the Board quorum.
- No other decisions made by the Board.

5. Coventry Community Center and Public Health and Safety Precautions Update

- Due to the ongoing threats with COVID-19, the Board quorum agreed to keep the Community Center and Town Offices closed to the public until the end of April 2020.
- As Emergency Management Director, Phil Marquette reviewed some of the State directives for public safety which include a stay at home order.
- The Board quorum agreed that Town Officials that are able to work remotely should do so.
- The Board quorum agreed that other organizations can use the Community Center for meetings when absolutely needed to conduct necessary business; but are strongly encouraged not to and should work to offer electronic access in order to limit entry into the building.

6. Other Business

- Scott Briere made the motion to approve the name Nala Drive for the private road located off of Webster Road, south of the property located at 786 Webster Road. Seconded by Phil Marquette and approved by the Board quorum.
- Phil Marquette made the motion to appoint resident Martha Sylvester as the 2020 Green Up Day Coordinator. Seconded by Scott Briere.
- The Board quorum thanked Martha for volunteering to coordinate the event on behalf of the Town for another year noting the excellent work she had done in previous years.

7. Sign Orders

- Scott Briere made the motion to allow Phil Marquette to approve any necessary Accounts Payable outside of Board meetings to ensure business is transacted during social distancing and remote meetings. Seconded by Phil Marquette.

Meeting Adjourned at 12:14 p.m.

The next Select Board meeting will be held on Monday March 20th, 2020 at 4:30 p.m.

Scott Briere / Chairman

David Gallup

Phil Marquette

Amanda Carlson / Town Administrator