

2018 Meeting Minutes

January 2, 2018

February 5, 2018

March 5, 2018

March 19, 2018

March 19, 2018 Equalization

April 5, 2018

**City of Clark Council Meeting
January 2, 2018**

Call to order: The Clark City Council met in session on January 2, 2018 at 7:00 pm in the City Hall Council Room.

Council Members Present: Brian Cook, Belinda Hanson, Kerry Kline, Dennis Larson, Louann Streff and Andrew Zemlicka.

Others Present: Mayor John Pollock, Finance Officer Jackie Luttrell, Bill Krikac, Jeremy Wellnitz and Don Weigel.

Mayor Pollock called the meeting to order at 7:01 pm.

Motion # 001-2018

Adopt Agenda

Motion by Streff and seconded by Larson to adopt the agenda. All members voting yes. Motion carried.

All stood and recited the Pledge of Allegiance.

Public Input

The Mayor, Finance Officer and four council members attended the county commissioner's meeting earlier in the day to learn more about the proposed appraisal increases that the State is requiring the county to do. Vanguard will start a county wide re-appraisal in April with the new appraisals to be effective in 2019. However, the 2018 appraisals are in question as to how much they should be increased. City may need to consider changing our building permit policy to require permits for remodels and home improvements.

Retention Pond Update

Don Weigel from Clark Engineering was in attendance to review the remaining work on the retention pond and to discuss the gravel change order from November. The project's total cost has increased less than 1% from the original estimate which is exceptional for a project of this magnitude.

Mayor & Department Updates

Chief Wellnitz gave a December police report, end of year report and comparison from previous years. Mayor Pollock gave department updates.

Motion # 002-2018

Approve Minutes

Motion by Kline and seconded by Zemlicka to approve the council meeting minutes from December 4, 2017. All members voting yes. Motion carried.

Motion # 003-2018

Approve Financial Statements

Motion by Larson and seconded by Zemlicka to approve the financial statements. All members voting yes. Motion carried.

Motion # 004-2018

Approve Claims

Motion by Kline and seconded by Zemlicka to approve the following claims. All members voting yes. Motion carried.

#	To	For	Amount
	Council	payroll	\$ 2,881.32
1607	EFTPS	941 taxes	\$ 477.36
1608	SD Dept of Revenue	city sales taxes	\$ 134.17
1609	SD Dept of Revenue	golf course sales taxes	\$ 56.40
1610	TSYS Merchant Services	credit card fees	\$ 28.24
1611	City of Clark	utility	\$ 206.35
1612	Delta Dental	insurance	\$ 827.00
1618	EFTPS	941 taxes	\$ 3,263.35
1623	EFTPS	941 taxes	\$ 567.77
1626	Dacotah Bank	interest	\$ 23.58
26361	Clark County Courier	advertising	\$ 361.67
26362	Zimco Supply Co.	turfside	\$ 475.07
26363	Clark Rural Water System	materials	\$ 10,877.00
26364	212 Truck & Trailer Repairs	repairs	\$ 504.98
26365	Verizon Wireless	utilities	\$ 174.79
26366	Cook's Wastepaper	garbage service	\$ 6,877.02
26367	Clark Community Oil	gas	\$ 1,147.90
26368	ABC Lock & Key	maintenance	\$ 172.50
26369	Butler Machinery	parts	\$ 120.33
26370	Northwestern Energy	utilities	\$ 517.36
26371	Vantek Communications	radios	\$ 7,882.72
26372	M&T Fire & Safety	supplies	\$ 26.50
26373	True North Steel	culverts	\$ 539.07
26374	A&B Business Solutions	copier	\$ 79.31
26375	WW Tire Service	repairs	\$ 245.90
26376	Star Laundry	maintenance	\$ 21.46
26378	SD Retirement Systems	retirement	\$ 3,204.88
26379	Child Support Payment Ctr	child support	\$ 410.31
26380	Clausen Construction	gravel/hauling	\$ 2,150.00
26381	Butler Machinery	parts	\$ 17.74
26392	Karl's	equipment	\$ 649.99
26383	Jackie Luttrell	mileage	\$ 27.72
26385	Dakotaland Woodwork & Cabinets	improvements	\$ 5,090.00
26386	Wellmark BCBS	insurance	\$ 4,468.87
26387	Cardmember Service	supplies/books/conference	\$ 244.91
26388	Ellwein Brothers	beer	\$ 62.50
26389	Quill	supplies	\$ 182.46

City Council Meeting – January 2, 2018

#	To	For	Amount
26390	Star Laundry	maintenance	\$ 128.79
26391	Butler Machinery	repairs	\$ 9,715.77
26392	Dekker Hardware	equipment	\$ 599.99
26393	Forest Excavating	work and supplies	\$ 2,564.29
26394	Northwestern Energy	utilities	\$ 1,461.02
26395	Bendix Technology	professional fees	\$ 30.00
26398	Clausen Construction	snow removal	\$ 1,173.47
12/19/2017	Mayor	payroll	\$ 208.85
Payroll	Finance Office	payroll	\$ 2,375.50
& 26377	Govt Bldg	payroll	\$ 93.93
	Police	payroll	\$ 3,290.39
	Streets	payroll	\$ 3,350.85
	Sewer	payroll	\$ 1,380.86
	Water	payroll	\$ 1,380.85
	Clubhouse	payroll	\$ 205.00
	Library	payroll	\$ 499.88
	Overtime & holiday pay included in the above: D. Altfillisch \$126.50; R. Collins \$133.24; R. Flora \$18.39; T. Silkman \$58.33		
12/29/2017	Police	vacation payout	\$ 1,372.99
Vacation	Streets	vacation payout	\$ 175.08
Payout	Finance	vacation payout	\$ 324.27
	Water	vacation payout	\$ 99.54
	Sewer	vacation payout	\$ 99.54
To	For	Amount	
AFLAC	insurance	\$ 72.34	
Clark Co. Courier	advertising	\$ 312.65	
Clark Co. Historical Society	subsidies	\$ 560.00	
Cook's Wastepaper	dumpsters	\$ 111.07	
Creative Printing	building permits	\$ 108.85	
Dakota Pump Inc	pump	\$ 11,287.25	
Dekker Hardware	supplies	\$ 447.68	
First District Assoc	dues	\$ 1,351.77	
Forest Excavating	gravel/improvements	\$ 6,422.45	
ITC	utilities	\$ 739.27	
Jim Holm	subsidies	\$ 200.00	
Mack's Standard	gas/oil change	\$ 365.95	
Mid-States Organized Crime Info	professional fees	\$ 100.00	
Northwestern Energy	utilities	\$ 530.52	
Northwestern Energy	utilities	\$ 4,760.54	

City Council Meeting – January 2, 2018

To	For	Amount
Pitney Bowes	meter rental	\$ 162.00
Pitney Bowes	postage	\$ 1,020.99
Principle Financial Group	insurance	\$ 39.90
SD Assoc of Code Enforcement	fees	\$ 40.00
SD DENR	certification	\$ 24.00
SD DENR	discharge permit	\$ 50.00
SD Dept of Revenue	water testing	\$ 60.00
SD Dept of Revenue	City sales tax	\$ 6.18
SD Dept of Revenue	Golf course sales tax	\$ 106.03
SD Govt Finance Officer Assoc	fees	\$ 70.00
SD Human Resources Assoc	fees	\$ 25.00
SD Municipal League	annual fees	\$ 1,169.69
SD Municipal Street Maint. Assoc	fees	\$ 35.00
SD Police Chief Assoc	fees	\$ 96.59
SD Rural Development	sewer revenue bond	\$ 787.00
SD Rural Development	water revenue bond	\$ 908.00
SD Rural Development	sewer revenue bond 2	\$ 1,307.00
SDML Work Comp Fund	work comp	\$ 10,550.00
St. Paul Stamp Works	dog tags	\$ 106.41
U Drive Technology	professional fees	\$ 54.16
US Bank Corporate Trust	SRF loan	\$ 6,940.29
Vision Service Plan	insurance	\$ 288.36
Watertown Police Dept	server access	\$ 500.00
Woodring Plumbing	repairs	\$ 127.50
WW Tire	repairs	\$ 245.90
Zuercher Tech LLC	maintenance	\$ 1,220.47
1/2/18 Payroll		
EFTPS	941 taxes	\$ 3,191.14
Mayor	payroll	\$ 208.85
Finance Office	payroll	\$ 2,354.25
Govt Bldg	payroll	\$ 85.64
Police	payroll	\$ 3,590.39
Streets	payroll	\$ 3,341.59
Sewer	payroll	\$ 1,322.53
Water	payroll	\$ 1,322.54
Transit	payroll	\$ 243.11
Clubhouse	payroll	\$ 92.50
Library	payroll	\$ 599.50
Overtime and holiday pay included in the above: D. Altfillisch \$22.00; R. Collins \$149.90; T. Silkman \$32.41; N. Nickeson \$150.00; J. Wellnitz \$150.00		

Motion # 005-2018

Operations Manual

Motion by Streff and seconded by Hanson to approve the Operations Manual for 2018. All members voting yes. Motion carried.

Motion # 006-2018

Official Depository

Motion by Kline and seconded by Larson to approve Dacotah Bank as the city's official depository for 2018. All members voting yes. Motion carried.

Motion # 007-2018

Official Newspaper

Motion by Streff and seconded by Larson to approve Clark Courier as the city's official newspaper for 2018. All members voting yes. Motion carried.

Motion # 008-2018

Fire Department Work Comp

Motion by Hanson and seconded by Larson to approve the Fire Department for perpetual care work comp coverage. All members voting yes. Motion carried.

Motion # 009-2018

Set Election Date

Motion by Kline and seconded by Hanson to set the 2018 election for April 10, 2018. Council members up for election are Cook, Streff and Zemlicka. All members voting yes. Motion carried.

Benson Easement

Altfillisch was been working with Bob Benson to improve drainage at the old outfall line discharge to allow Benson to put up a fence. These improvements will allow us to keep the easement in place in the event the city needs to do an emergency discharge.

Motion # 010-2018

Sewer Restricted Funds

Motion by Larson and seconded by Streff to approve using Sewer Restricted Funds for the payment of Dakota Pump Inc's bill for \$11,287.25 for a spare pump and Forest Excavating's bill for \$6,422.45 for gravel in the sewer building. All members voting yes. Motion carried.

Motion # 011-2018

2018 Rec Rates

Motion by Kline and seconded by Hanson to approve the following 2018 recreation rates from the 2017 fee that included tax to fee plus tax. All members voting yes. Motion carried.

Golf Course: Family Pass \$450 + tax; Single Pass \$225 + tax; College pass \$175 + tax; Student pass \$115 + tax; Driving Range \$50 + tax; Punch Card \$120 + tax; Gas storage \$90 + tax; Electric storage \$120 + tax; Home Storage \$50 + tax.

Pool: Family pass with one lesson \$110 + tax; Family pass without lessons \$75 + tax; Individual Pass and one lesson \$60 + tax; Swimming lesson \$25 + tax; Adult day pass \$4.00 (\$3.75 + \$0.25 tax); Student day pass \$3.00 (\$2.82 + \$0.18 tax).

Summer Rec: Boys and Girls \$25.00 plus tax; Teeners \$35 + tax.

Motion # 12-2018

Reschedule April Meeting

Motion by Hanson and seconded by Zemlicka to reschedule the April meeting to April 5th at 7 pm. All members voting yes. Motion carried.

Motion # 13-2018

Adjourn

Motion by Kline and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 7:59 pm.

This institution is an equal opportunity provider and employer.

Mayor John Pollock

Attest: Finance Officer Jackie Luttrell
(seal)

Published once at the approximate cost of _____.

**City of Clark Council Meeting
February 5, 2018**

Call to order: The Clark City Council met in session on February 5, 2018 at 7 pm in the City Hall Council Room.

Council Members Present: Brian Cook, Belinda Hanson, Kerry Kline, Dennis Larson (via telephone), Louann Streff and Andrew Zemlicka (via telephone).

Others Present: Mayor John Pollock, Finance Officer Jackie Luttrell, Bill Krikac, Chad Fjelland, Roger Collins, Darin Altfillisch, Jeremy Wellnitz, Brandon and Cassi Kottke, Terry & Deb Schlagel and Craig Spieker.

Mayor Pollock called the meeting to order at 7:02 pm.

Motion # 14-2018

Adopt Agenda

Motion by Hanson and seconded by Streff to adopt the agenda. All members voting yes. Motion carried.

All stood and recited the Pledge of Allegiance.

Rotary Update

Craig Spieker gave an update on Rotary's work at Dakota Style Field. They'd like to apply for a Twins Grant to replace the outfield fence.

Motion # 15-2018

Twins Grant

Motion by Larson and seconded by Kline to approve Rotary Club to apply for a matching funds Twins Grant to replace the outfield fence at Dakota Style Filed. All members voting yes. Motion carried.

Kottke House

Brandon and Cassi Kottke were in attendance asking for utility hookups and q gravel road to their proposed house on South Dakota Street. Because their property line is more than 200' (City Code) and more than 400' (State Code) from an existing sewer hookup, Council can give permission for a septic tank. Question asked about future hookups in the area. Water line will be a 2 inch line instead of the estimate for a 4 inch line for \$5,400. City will grade and gravel platted road to the house.

Motion # 16-2018

Kottke Utilities Hookup Request

Motion by Cook and seconded by Hanson to give permission for Kottke's to install a septic tank for their proposed home on South Dakota Street, run a 2 inch line for water hookup and lay gravel for the platted road. All members voted yes. Motion carried.

Mayor & Department Updates

Chief Wellnitz reviewed the police report. Mayor Pollock read a letter from ATF thanking Chief Wellnitz for the apprehension of a felon with a federal warrant. Luttrell,

Collins and Altfillisch gave updates pertinent to their departments. City will reapply to become a Tree City USA. Finance Office is ordering new computers. City staff will receive First Aid and AED training. Septic tank will be replaced at the course bathroom. Cook and Luttrell proposed updates to the clubhouse.

Motion # 17-2018 **Clubhouse Improvements**
Motion by Cook and seconded by Kline to transfer \$10,000 of Government Building Improvements reserves to the Clubhouse to remodel the ladies bathroom, improve electrical and replace flooring. Cook will be do a lot of the labor for free and will also look into applying for a Community Foundation grant. All members voting yes. Motion carried.

Motion # 18-2018 **Skid Steer Trade**
Motion by Larson and seconded by Streff to authorize the trade-in of the Gehl Skid Steer. All members voting yes. Motion carried.

Motion # 19-2018 **Advertise for Summer Maintenance Help**
Motion by Cook and seconded by Streff to authorize advertising for two summer maintenance workers to assist with Streets, Parks and Golf Course at a pay of \$10.00/hour. All members voting yes. Motion carried.

Motion # 20-2018 **Sell Surplused Pressure Washer**
Motion by Streff and seconded by Kline to sell the surplused pressure washer that was advertised in 2017 with no takers to Roger Collins for \$1.00. All members voting yes. Motion carried.

Motion # 21-2018 **Approve Minutes**
Motion by Hanson and seconded by Kline to approve the January 2, 2018 city council meeting. All members voting yes. Motion carried.

Motion # 22-2018 **Approve Financials**
Motion by Streff and seconded by Larson to approve the financial statements. All members voting yes. Motion carried.

Motion # 23-2018 **Approve Claims**
Motion by Hanson and seconded by Cook to approve the following claims. All members voting yes. Motion carried.

#	To	For	Amount
1629	EFTPS	941 taxes	\$ 3,480.43
1630	TSYS Merchant Services	cc fees	\$ 34.70
1632	City of Clark	utilities	\$ 310.75
1633	Northwestern Energy	utilities	\$ 38.07
1634	Northwestern Energy	utilities	\$ 434.55
1635	Northwestern Energy	utilities	\$ 48.63
1636	Northwestern Energy	utilities	\$ 10.00

City Council Meeting – February 5, 2018

#	To	For	Amount
1637	Northwestern Energy	utilities	\$ 244.21
1644	EFTPS	941 taxes	\$ 3,197.68
26426	Ken's Fairway	supplies	\$ 31.05
26427	Westside Implement	repairs	\$ 104.52
26428	Sturdevant's	repairs	\$ 918.86
26429	Oscar's Machine Shop	repairs	\$ 1,707.88
26431	Clark Rural Water	materials	\$ 10,970.60
26432	A&B Business Solutions	maintenance	\$ 61.90
26433	Cook's Wastepaper	garbage services	\$ 6,807.62
26434	SD Water & Wastewater Assoc	membership	\$ 10.00
26435	Clark Community Oil	supplies	\$ 1,399.11
26436	Verizon	utilities	\$ 169.00
26437	SD One Call	locates	\$ 44.10
26438	Moeller Sheet Metal r	repairs	\$ 79.95
26439	Midwest Alarm Co	professional fees	\$ 270.99
26440	Wellmark BCBS	insurance	\$ 5,257.49
26441	J&J Heating	repairs	\$ 193.14
26442	SD Dept of Labor	unemployment	\$ 654.00
26443	Elan City Inc.	speed signs	\$ 5,346.00
26445	Child Support Payment Ctr	child support	\$ 821.07
1/16/2018	Mayor	payroll	\$ 258.85
Payroll	Finance Office	payroll	\$ 2,541.92
& 29430	Govt Bldg	payroll	\$ 62.59
	Police	payroll	\$ 3,981.11
	Streets	payroll	\$ 3,505.87
	Sewer	payroll	\$ 1,511.08
	Water	payroll	\$ 1,511.08
	Transit	payroll	\$ 537.72
	Clubhouse	payroll	\$ 92.70
	Parks	payroll	\$ 187.63
	Library	payroll	\$ 478.38
	Overtime & holiday pay included in the above: D. Altfillisch \$159.00;		
	R. Collins \$104.40; T. Silkman \$26.70		
1/30/2018	Mayor	payroll	\$ 208.85
Payroll	Finance Office	payroll	\$ 2,506.33
& 26444	Govt Bldg	payroll	\$ 48.37
	Police	payroll	\$ 3,389.11
	Streets	payroll	\$ 3,326.40
	Sewer	payroll	\$ 1,437.24
	Water	payroll	\$ 1,437.24
	Transit	payroll	\$ 520.64
	Clubhouse	payroll	\$ 186.74

City Council Meeting – February 5, 2018

#	To	For	Amount
	Parks	payroll	\$ 182.88
	Library	payroll	\$ 494.50
	Overtime & holiday pay included in the above: D. Altfillisch \$92.00; R. Collins \$46.40		

To	For	Amount
212 Truck & Trailer Repairs	supplies	\$ 102.00
Bendix Technology	supplies	\$ 179.99
Black Hills Ammunition	ammo	\$ 1,268.50
Butler Machinery	repairs	\$ 1,556.87
Cardmember Services	supplies	\$ 446.88
Clark Co. Courier	advertising	\$ 162.61
Clark Co. Historical Society	subsidies	\$ 560.00
Clark Community Oil	supplies	\$ 1,558.05
Clark Engineering	O&M Manual	\$ 2,550.00
Colonial Life	insurance	\$ 57.28
Cook's Wastepaper	dumpsters	\$ 111.07
Dakota Pump Inc.	Liftstation repairs	\$ 3,150.92
Dekker Hardware	supplies	\$ 1,062.24
Delta Dental	insurance	\$ 827.00
Demco	supplies	\$ 197.67
Duininck Inc.	pea rock	\$ 2,109.80
EcoLab	maintenance	\$ 94.76
Ellwein Brothers	beer	\$ 297.30
Fjelland Law Office	legal fees	\$ 1,060.00
ITC	equipment	\$ 1,688.90
ITC	utilities	\$ 731.36
Mack's Standard	supplies	\$ 263.65
Northwestern Energy	utilities	\$ 7,827.05
Overdrive	professional fees	\$ 600.00
Overhead Door Co.	repairs	\$ 1,195.00
Porter Distributing	beer	\$ 123.20
Principle Financial Group	insurance	\$ 39.90
Republic	liquor	\$ 752.53
Robb Price	repairs	\$ 395.00
Ron's Saw Shop	maintenance	\$ 131.57
SD Dept of Revenue	sales tax	\$ 11.41
SD Dept of Revenue	sales tax	\$ 108.27
SD Rural Development	sewer revenue bond	\$ 787.00
SD Rural Development	water revenue bond	\$ 908.00
SD Rural Development	sewer revenue bond 2	\$ 1,307.00
Sign Pro	supplies	\$ 93.75
Star Laundry	maintenance	\$ 153.10

City Council Meeting – February 5, 2018

To	For	Amount
Sturdevant's	parts	\$ 325.84
TSYS Merchant Services	cc fees	\$ 49.50
U Drive Technology	professional fees	\$ 50.00
USA Blue Book	supplies	\$ 1,191.13
Vision Service Plan	insurance	\$ 288.36
Westside Implement	parts	\$ 179.08
WW Tire Service	repairs	\$ 87.05
Zuercher	maintenance	\$ 210.27

Motion # 24-2018 **Clark Engineering Pay Request**
Motion by Larson and seconded by Zemlicka to request Consolidated Grant Funds to pay the Clark Engineering bill of \$2,550.00. All members voting yes. Motion carried.

City & County Economic Development

Councilman Cook expressed his concern that the City and County don't do enough to encourage economic development for the community. Luttrell states that there is no funding at the state level for a paid director. Cook will plan on visiting with the county.

Motion # 25-2018 **Gravel Errors & Omissions Claims**
Motion by Cook and seconded by Zemlicka to reconsider the claim against Clark Engineering pertaining to the gravel error on the engineering plan for the retention pond by rescinding motion 191-2017. All members voting yes. Motion carried.

Motion # 26-2018 **Backroads Floral Operating Agreement**
Motion by Kline and seconded by Hanson to retroactively approve the operating agreement for Backroads Floral to January 1, 2018 for an on/off wine license at a fee of \$250. All members voting yes. Motion carried.

Motion # 27-2018 **Adjourn**
Motion by Kline and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 7:53 pm.

This institution is an equal opportunity provider and employer.

Mayor John Pollock

Attest: Finance Officer Jackie Luttrell
(seal)

Published once at the approximate cost of _____.

**City of Clark Council Meeting
March 5, 2018**

Call to order: The Clark City Council met in session on March 5, 2018 at 7 pm in the City Hall Council Room.

Council Members Present: Brian Cook, Belinda Hanson, Kerry Kline, Dennis Larson (via telephone), Louann Streff and Andrew Zemlicka.

Others Present: Mayor John Pollock, Finance Officer Jackie Luttrell, Chad Fjelland, Bill Krikac, Darin Altfillisch, Roger Collins, Jeremey Wellnitz and Ronnie Clausen.

Mayor Pollock called the meeting to order at 7:02 pm.

Motion # 28-2018

Adopt Agenda

Motion by Zemlicka and seconded by Streff to adopt the agenda. All members voting yes. Motion carried.

All stood and recited the Pledge of Allegiance.

No Public Input

Mayor & Department Updates

Altfillisch presented a drain tile project for the north east edge of town. Looking at installing a drop box at the Wookey's Assisted Living to help with drainage at a much lower cost than previous proposals. Sewer plant has been decommissioned and will be converted to a shop by installing \$5,000 in concrete and \$4,300 of spray foam insulation. Discussed having 3 free dump days throughout the season, hiring additional help, and changes to dump rates. Discussed equipment upgrades – skid steer, utility tractor, double drum roller, and mini excavator. Wellnitz gave police report and reviewed the reports from the speed board on North Smith Street. Luttrell presented list of summer personnel and updates on the clubhouse bathroom improvements. Employees will be attending a CPR/AED training later this month. Pollock attended a mayor's meeting associated with the Pheasant's Forever convention.

Discussed hiring help for snow removal pertaining to who and how this decision is made. Will revisit and define guidelines by July.

Motion # 29-2018

Summer Personnel

Motion by Larson and seconded by Streff to approve hiring Sherry Swanson for the summer street maintenance job and Fred Rosenau and Ronnie Schorg as co-landfill attendants. All members voting yes. Motion carried.

Motion # 30-2018

Meeting Minutes

Motion by Hanson and seconded by Kline to approve the February 5, 2018 meeting minutes. All members voting yes. Motion carried.

Motion # 31-2018

Financial Statements

Motion by Kline and seconded by Larson to approve the financial statements. All members voting yes. Motion carried.

Motion # 32-2018

Claims

Motion by Hanson and seconded by Zemlicka to approve the following claims. All members voting yes. Motion carried.

#	To	For	Amount
1649	City of Clark	utilities	\$ 244.90
1650	Wellmark BCBS	insurance	\$ 5,257.49
1651	EFTPS	941 taxes	\$ 3,203.41
1657	Colonial Life	insurance	\$ 57.28
1658	EFTPS	941 taxes	\$ 3,226.95
1660	Dacotah Bank	service charge	\$ 10.00
26480	Cook's Wastepaper	garbage service	\$ 6,698.97
26481	Ken's Fairway	supplies	\$ 106.97
26482	Clark Rural Water System	materials	\$ 10,383.80
26483	Oscar's Machine Shop	repairs	\$ 642.38
26484	Verizon Wireless	utilities	\$ 169.00
26486	Northwestern Energy	utilities	\$ 460.00
26487	John Pollock	mileage	\$ 111.72
26488	City of Clark	VOIDED	
26489	SD Retirement Systems	retirement	\$ 3,399.30
26490	Child Support Payment Ctr	child support	\$ 375.70
26491	City of Clark	supplies	\$ 150.00
26492	SD Municipal League	district meeting	\$ 133.00
26493	Jackie Luttrell	mileage	\$ 63.00
2/12/2018	Mayor	payroll	\$ 258.85
	Gross Finance Office	payroll	\$ 2,593.39
	Payroll Govt Bldg	payroll	\$ 51.21
	ACH & Police	payroll	\$ 3,439.11
#26485	Streets	payroll	\$ 3,824.30
	Sewer	payroll	\$ 1,474.49
	Water	payroll	\$ 1,474.49
	Transit	payroll	\$ 560.47
	Clubhouse	payroll	\$ 200.85
	Parks	payroll	\$ 133.00
	Library	payroll	\$ 529.90
	Overtime included in the above: D. Altfillisch \$103.50; R. Collins \$417.60; J. Luttrell \$100.07; T. Silkman \$26.70		

City Council Meeting – March 5, 2018

#	To	For	Amount
2/26/2018	Mayor	payroll	\$ 208.85
	Gross Finance Office	payroll	\$ 2,426.33
	Payroll Govt Bldg	payroll	\$ 65.44
	Police	payroll	\$ 3,389.11
	Streets	payroll	\$ 3,804.65
	Sewer	payroll	\$ 1,474.61
	Water	payroll	\$ 1,474.62
	Transit	payroll	\$ 364.16
	Clubhouse	payroll	\$ 234.33
	Parks	payroll	\$ 370.50
	Library	payroll	\$ 540.33
	Overtime and holiday pay included in the above: D. Altfillisch \$166.75; R Collins \$342.20; T. Silkman \$ 182.45		

To	For	Amount
A&B Business Solutions	maintenance	\$ 72.48
Bendix Technology	professional fees	\$ 30.00
Cardmember Services	supplies	\$ 496.47
CDW Government	supplies	\$ 44.79
Clark Chamber of Commerce	subsidies	\$ 3,000.00
Clark Co. Courier	advertising	\$ 174.81
Clark Co. Historical Society	subsidies	\$ 560.00
Clark Community Oil	gas	\$ 1,770.26
Clausen Constructions	snow removal/gravel	\$ 3,438.13
Colonial Life	insurance	\$ 57.28
Cook's Wastepaper	dumpsters	\$ 111.07
Core & Main	equipment	\$ 1,113.29
Dakota Pump Inc.	inspection agreement/repairs	\$ 1,132.65
Dekker Hardware	improvements	\$ 1,375.69
Dekker Hardware	supplies	\$ 1,114.95
Delta Dental	insurance	\$ 827.00
Delta Dental	Jan insurance	\$ 827.00
Duininck Inc.	pea rock	\$ 861.30
Forest Excavating	repairs	\$ 808.42
Frontline Mobile Tech LLC	supplies	\$ 42.00
Hometown Building Ctr	improvements	\$ 1,296.73
ITC	utilities	\$ 762.16
Jackie Luttrell	dedt reimbursement	\$ 2,250.00
Junior Library Guild	books	\$ 50.00
Mack's Standard	supplies	\$ 287.95
Midwest Turf & Irrigation	parts	\$ 843.69
Moeller Sheet Metal	equipment	\$ 3,147.00

City Council Meeting – March 5, 2018

To	For	Amount
Northwestern Energy	utilities	\$ 7,390.24
Oscar's Machine Shop	parts	\$ 198.96
Principle Financial Group	insurance	\$ 39.90
Quill	supplies	\$ 340.97
Scholastic Library Publishing	books	\$ 50.00
SD Dept of Revenue	water testing	\$ 60.00
SD Police Chief Assoc	conference fees	\$ 85.00
SD Public Assurance Alliance	insurance	\$ 36,515.92
SD Rural Development	revenue bond	\$ 787.00
SD Rural Development	revenue bond	\$ 908.00
SD Rural Development	revenue bond	\$ 1,307.00
SHI International	equipment	\$ 326.00
Star Laundry	maintenance	\$ 111.28
Sturdevant's	parts	\$ 159.26
Tony's Collision Center	maintenance	\$ 12.00
ULINE	improvements	\$ 464.11
USA Blue Book	tools	\$ 221.79
Vision Service Plan	insurance	\$ 288.36
Westside Implement	skid steer trade	\$ 1,330.00
WW Tire	repairs	\$ 347.90

Election Update

Luttrell stated no election will be needed this year. Brian Cook filed for Ward I. Andrew Zemlicka filed for Ward III. No one filed for Ward II so an appointment will be needed at the May meeting for a 2 year term until the next election.

Motion # 33-2018

Water Cooler/Fountain

Motion by Streff and seconded by Hanson to approve replacing the water fountains at city hall with a fountain/bottle filling fountain at an approximate cost of \$1,200 with an old fountain being placed at the pool. All members voting yes. Motion carried.

Motion # 34-2018

Notification of Expenditures

Motion by Hanson and seconded by Cook to set guideline that repairs or purchases that are out of the normal maintenance necessity that exceed \$2,500 be communicated to city council and newspaper when they occur between regular meetings. All members voting yes. Motion carried.

Motion # 35-2018

Arbor Day Proclamation

Motion by Zemlicka and seconded by Streff to proclaim April 27, 2018 as Arbor Day. All members voting yes. Motion carried.

Motion # 36-2018

2017 Annual Report

Motion by Larson and seconded by Zemlicka to approve the 2017 Annual Report as presented by Luttrell and to authorize submitting to the state and publishing in the paper. All members voting yes. Motion carried.

District meeting will be held in Webster on March 15, 2018.

Next meeting will be the Equalization meeting on March 19, 2018 at 7 pm with the next regular meeting on April 2, 2018 at 7 pm.

Motion # 37-2018

Adjourn

Motion by Kline and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 7:55 pm.

This institution is an equal opportunity provider and employer.

Mayor John Pollock

Attest: Finance Officer Jackie Luttrell
(seal)

Published once at the approximate cost of _____.

**City of Clark Council Meeting
March 19, 2018**

Call to order: The Clark City Council met in session on March 19, 2018 following the Equalization meeting in the City Hall Council Room.

Council Members Present: Belinda Hanson, Kerry Kline, Louann Streff, Brian Cook and Andrew Zemlicka. Absent Dennis Larson.

Others Present: Mayor John Pollock, Deputy Finance Officer Rae Jean Flora and Bill Krikac.

Mayor Pollock called the meeting to order at 7:11 pm.

Motion # 38-2018 **Adopt Amended Agenda**
Motion by Hanson and seconded by Kline to adopt the amended agenda. All members voting yes. Motion carried.

Motion # 39-2018 **Approve Minutes**
Motion by Streff and seconded by Zemlicka to approve the council meeting minutes from March 5, 2018. All members voting yes. Motion carried.

Motion # 40-2018 **Approve Claims**
Motion by Streff and seconded by Zemlicka to approve the following claims. All members voting yes. Motion carried.

#	To	For	Amount
1662	City of Clark	utilities	\$ 208.20
1663	TSYS Merchant Services	credit card fees	\$ 61.58
1664	SD Dept of Revenue	sales tax	\$ 4.21
1665	SD Dept of Revenue	golf course sales tax	\$ 198.89
1666	EFTPS	941 taxes	\$ 3,120.34
1667	Wellmark BCBS	insurance	\$ 5,257.49
26534	ESEind Inc.	equipment and professional fees	\$ 1,068.96
26535	Ken's Fairway	supplies	\$ 120.60
26536	Clark Rural Water Systems	materials	\$ 9,149.00
26538	Cook's Wastepaper	garbage collections	\$ 6,786.81
	Michael Todd & Co.	blades	\$ 557.87
	Northwestern Energy	utilities	\$ 454.06
	Overhead Door	repairs	\$ 2,650.00
	Quill	supplies	\$ 209.71
	Vantek Communications	installation	\$ 798.40
	Verizon Wireless	cell phones	\$ 169.53

City Council Meeting – March 20, 2018

	A-I Computer solutions	equipment	\$ 4,916.10
	A&B Business Solutions	maintenance	\$ 61.90
	U Drive Tech	professional fees	\$ 50.00
	Sharp Electric	repairs	\$ 1,461.19
	Menards	supplies	\$ 6.07
3/12/2018	Mayor	payroll	\$ 258.85
Payroll &	Finance Office	payroll	\$ 2,596.11
Utilities	Govt Bldg	payroll	\$ 85.35
ACH &	Police	payroll	\$ 3,439.11
26537	Streets	payroll	\$ 3,670.10
	Sewer	payroll	\$ 1,491.74
	Water	payroll	\$ 1,491.74
	Transit	payroll	\$ 372.70
	Clubhouse	payroll	\$ 108.15
	Parks	payroll	\$ 135.38
	Library	payroll	\$ 549.18
	Overtime included in the above: D. Altfillisch \$ 138.00; R. Collins \$156.60; J. Luttrell \$72.78; T. Silkman \$ 133.50		

Motion # 41-2018

Adjourn

Motion by Kline and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 7:20 pm.

This institution is an equal opportunity provider and employer.

Mayor John Pollock

Attest: Deputy Finance Officer Rae Jean Flora
(seal)

Published once at the approximate cost of _____.

City of Clark Board of Equalization Meeting
March 19, 2018
7:00 PM

Call to order: The Clark City Council and School Board member Bob Steffen, acting as the Local Board of Equalization, met in session on March 19, 2018 at 7:00 pm in the City Hall Council Room.

Members Present: Belinda Hanson, Kerry Kline, Louann Streff, Andrew Zemlicka, Brian Cook and Bob Steffen representing the School Board. Absent Dennis Larson.

Others Present: Mayor John Pollock, Deputy Finance Officer Rae Jean Flora, Kyle McIntire, Mallory McIntire, Wayne Altfillisch, Corey Hallstrom, Janice Husman, Larry Dreher and Bill Krikac.

Mayor Pollock called the meeting to order at 7:00 pm.

Motion by Streff and seconded by Zemlicka to adopt the agenda. All members voting yes. Motion carried.

All stood and recited the Pledge of Allegiance

Board of Equalization reviewed assessment role and then heard the following appeals.

1.) Parcel # 5812: N 236.4' of Lot F Heckmans Subdiv
Owner present: Wayne Altfillisch
Owner not present: Sandra Altfillisch
1007 Pebble Beach Dr
Clark, SD 57225

Current Valuation: Land \$24,800

Motion by Streff and seconded by Cook to change the land assessed value to \$17,500. All members voting in favor. Motion carried.

2.) Parcel # 5723: OL 32 & 80' x 150' of OL 30
Owner present: Kyle McIntire, Malory McIntire
311 N Kansas St
Clark, SD 57225

Current Valuation: Land: \$17,822 House: \$76,696

Motion by Zemlicka and seconded by Steffen to change the land assessed value to \$10,000 and the house assessed value to \$60,000. All members voting in favor. Motion carried.

Local Board of Equalization – March 20, 2018

3.) Parcel # 5389: Lots 2-3 & S 100' of Lot 7 Block 4 Conklins Addn
Owners present: Corey Hallstrom, Janice Husman
508 N Commercial St
Clark, SD 57225

Current Valuation: Land: \$10,992 House: \$56,378 Structure: \$150,261

Motion by Kline and seconded by Hanson to change structure assessed value to \$ 130,662 and the house assessed value to \$49,024. All members voting in favor. Motion carried.

4.) Parcel # 5865: Lot 5 Block 1 Olsons & Kelly Addn
Owner present: Larry E Dreher
Owner not present: Vickie L Dreher
204 SE 8th Ave
Clark, SD 57225

Current Valuation: Land: \$13,593

Motion by Steffen and seconded by Hanson to change the land assessed value to \$6,500. All members voting in favor. Motion carried.

Motion by Streff and seconded by Hanson to approve the suggested changes to the assessment roll. All members voting yes. Motion carried.

Motion by Kline and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 7:10 pm.

This institution is an equal opportunity provider and employer.

Mayor John Pollock

Attest: Deputy Finance Officer Rae Jean Flora
(seal)

Published once at the approximate cost of _____.

**City of Clark Council Meeting
April 5, 2018**

Call to order: The Clark City Council met in session on April 5, 2018 at 7 pm in the City Hall Council Room.

Council Members Present: Brian Cook, Belinda Hanson, Kerry Kline, Louann Streff and Andrew Zemlicka. Absent: Dennis Larson.

Others Present: Mayor John Pollock, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Police Chief Jeremy Wellnitz, Bill Krikac, Brent Forest and Steve and Bev Splinter.

Mayor Pollock called the meeting to order at 7:00 pm.

Motion # 42-2018

Adopt Agenda

Motion by Streff and seconded by Zemlicka to adopt the agenda after a minor reorder. All members voting yes. Motion carried.

All stood and recited the Pledge of Allegiance.

Lewis Drug Pharmacy Lease

Steve and Bev Splinter informed of their intention to sell their pharmacy to Lewis Drug effective June 1, 2018. Lewis Drug has been in contact with Luttrell for a new lease of which City Attorney Fjelland presented a draft. Luttrell will work with Lewis Drug for a final lease for approval at the May meeting. Rent will remain at \$310/month. Luttrell will need to assign a new address and work on a HVAC issue. Splinters will become employees of Lewis Drug and stay on in Clark.

Public Input

Brent Forest was in attendance for clarification of a quote by the mayor that was printed in the paper from a previous council meeting regarding snow removal. No action taken.

Department Update

Police Chief Wellnitz gave the police report and discussed the need for part-time help. Wellnitz will be attending the Chief and Sheriff Conference in Deadwood. The Police will be abating abandoned vehicles this spring so asking residents to begin licensing and getting vehicles operable. No action taken on utility tractor. Luttrell presented insurance offers for the water truck that was damaged when Landon Werdel hit it. Altfillisch would like to keep the pickup and put a flatbed on it. Council agreed, insurance payout is \$2,793.17 to retain the vehicle. Luttrell gave updates on the golf course, pool and summer rec. Bernie Anderson will be hired on at the golf course to maintain equipment. Kim Taylor has given her resignation from the library effective June 1st due to health reasons. Library board will be accepting applications.

Motion # 43-2018

Taylor Resignation

Motion by Streff and seconded by Zemlicka to accept Katherine Taylor's resignation as librarian. All members voting yes. Motion carried.

Motion # 44-2018

Library Posted Position

Motion by Kline and seconded by Hanson to approve new posted librarian pay at \$10.25 hour. All members voting yes. Motion carried.

Motion # 45-2018

Golf Course Maintenance

Motion by Zemlicka and seconded by Streff to hire Bernie Anderson for golf course maintenance at \$12.00/hour. All members voting yes. Motion carried.

Motion # 46-2018

Approve Minutes

Motion by Kline and seconded by Hanson to approve the March 19, 2018 city council and equalization meeting minutes. All members voting yes. Motion carried.

Motion # 47-2018

Approve Financial Statements

Motion by Zemlicka and seconded by Cook to approve the financial statements. All members voting yes. Motion carried.

Motion # 48-2018

Approve Claims

Motion by Streff and seconded by Kline to approve the following claims. All members voting yes. Motion carried.

#	To	For	Amount
Payroll	Mayor	payroll	\$ 208.85
ACH & 26550	Finance Office Govt Bldg	payroll	\$ 2,435.43
	Police	payroll	\$ 62.59
	Streets	payroll	\$ 3,389.11
	Sewer	payroll	\$ 3,854.95
	Water	payroll	\$ 1,451.82
	Transit	payroll	\$ 1,451.83
	Clubhouse	payroll	\$ 512.11
	Library	payroll	\$ 175.83
	Overtime included in the above: D. Altfillisch \$ 103.50; R. Collins \$348.00		
	R. Flora \$26.78; T. Silkman \$226.95		
1677	EFTPS	941 taxes	\$ 3,195.39
1679	Dacotah Bank	service chg	\$ 10.00
26551	SD Retirement Systems	retirement	\$ 3,383.96
26552	Child Support Payment Ctr	child support	\$ 352.62

To	For	Amount
A-I Computer	professional	\$ 319.99
Avera Occupational Medicine	professional fees	\$ 77.59
Banyon Data Systems	support	\$ 1,885.00
Cardmember Services	supplies	\$ 387.50
Clark Co. Ambulance Service	training	\$ 210.00
Clark Co. Courier	advertising	\$ 494.08

City Council Meeting – April 5, 2018

To	For	Amount
Clark Co. Historical Society	subsidies	\$ 560.00
Clark Community Oil	supplies	\$ 1,334.11
Clark Fire Dept	reimbursements	\$ 1,908.18
Colonial Research	supplies	\$ 72.29
Cook's Wastepaper	dumpsters	\$ 111.07
Dekker Hardware	supplies	\$ 1,033.33
Dekker Hardware	bathroom remodel	\$ 679.77
Delta Dental of SD	insurance	\$ 827.00
Dollar General	supplies	\$ 7.70
Ellwein Brothers	beer	\$ 144.00
Evolution PowerSports	maintenance	\$ 88.37
Family Circle	periodicals	\$ 20.96
Hamlin Bldg Ctr	improvements	\$ 24.94
Hometown Building Ctr	improvements	\$ 1,118.70
ITC	utilities	\$ 836.33
Johnson Brothers	liquor	\$ 379.60
Ken's Fairway	supplies	\$ 20.47
Mack's Standard	gas	\$ 136.62
Michael Todd & Co.	maintenance	\$ 467.88
Northwestern Energy	utilities	\$ 7,079.39
Oscar's Machine Shop	maintenance	\$ 1,009.59
Pitney Bowes	postage	\$ 1,020.99
Pitney Bowes	machine lease	\$ 162.00
Principle Financial Group	insurance	\$ 39.90
Qualification Targets	targets	\$ 68.48
Sanitation Products	maintenance	\$ 42.56
SD Dept of Revenue	water testing	\$ 30.00
SD Dept of Revenue	license plates	\$ 125.15
SD Dept of Revenue	sales tax	\$ 2.40
SD Dept of Revenue	sales tax, golf course	\$ 15.45
SD Govt Human Resources Assoc	conference	\$ 50.00
SD Rural Development	revenue bond	\$ 787.00
SD Rural Development	revenue bond	\$ 908.00
SD Rural Development	revenue bond	\$ 1,307.00
Star Laundry	rags and rugs	\$ 108.73
Sturdevant's	parts	\$ 414.07
Todd Walker	fungicide	\$ 480.00
TSYS Merchant Solutions	professional	\$ 38.38
U Drive Technology	professional	\$ 50.00
US Bank Corp. Trust	SRF loan	\$ 6,940.29
Vision Service Plan	insurance	\$ 288.36
Westside Implement	parts	\$ 2.64

Methodist Church Memorandum of Understanding

Reviewed draft of a memorandum of understanding with the Methodist Church that would dictate drainage around their parking lot. Fjelland will discuss with the church and hope to approve at next meeting.

Motion # 49-2018

Legion Special Event License

Motion by Kline and seconded by Hanson to approve a special event liquor license for the Clark American Legion for April 6, 2018 for the Clark Pro Pheasant Banquet. All members voting yes. Motion carried.

2018 Twins Field for Kids Grant

Luttrell passed along that the Clark Rotary was awarded a \$10,000 matching grant for an outfield fence at Dickinson Park. Rotary estimates cost to be around \$30,000 and installation would occur at the conclusion of this season.

Motion # 50-2018

Park Board Equipment Purchase

Motion by Hanson and seconded by Kline to authorize the Park Board to purchase a slide and teeter totter for the swimming pool park at the cost of \$11,695 from the Park Improvement fund. All members voting yes. Motion carried.

Motion # 51-2018

Adjourn

Motion by Kline and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 7:45 pm.

This institution is an equal opportunity provider and employer.

Mayor John Pollock

Attest: Finance Officer Jackie Luttrell
(seal)

Published once at the approximate cost of _____.