## SIX STEPS TO KOSHER CERTIFICATION



STEP

COMPLETE AND SEND YOUR APPLICATION back to the OU office. You may do this online at www.oukosher.org, by fax or by mail. The application asks for logistical information about your company and your plant, as well as a list of the products you want certified, and their ingredients.



STEP

A RABBINIC COORDINATOR (account executive) will be assigned to handle your application. This RC will be your designated point person at the OU, and will be available to answer your questions, address your needs and guide you through the certification process.



STEP

A QUALIFIED RABBINIC FIELD REPRESENTATIVE (RFR) will visit your plant to observe your operation and determine the feasibility of certifying your products. (There is a processing fee and a travel expense fee that is billed prior to this inspection.) The RFR will tour your plant and file a written report to OU headquarters.



STEP

YOUR APPLICATION and inspection report will be reviewed by your Rabbinic Coordinator who will advise you whether or not the OU can grant certification. In some instances, some system modifications may be required for certification to be awarded.



STEP

THE RC WILL DRAFT A CONTRACT which includes all of the requirements of the OU for kosher certification. If acceptable to you, the contract is signed and returned to the OU office, and a letter of certification is sent to you.



STEP

**YOU MAY THEN SUBMIT** your new product labels carrying the ① symbol for our final approval.



**CONGRATULATIONS!** You have now joined a family of companies which proudly carry the world's best-known and most widely accepted Kosher trademark, the  $\odot$ .



## ORTHODOX UNION KASHRUTH DIVISION

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