

**CANYON COUNTRY CLUB ESTADOS  
HOMEOWNERS ASSOCIATION  
BOARD OF DIRECTORS MEETING  
REGULAR SESSION  
November 18, 2016**

**MINUTES**

**MEETING:** The regular session of the Board of Directors of Canyon Country Club Estados Homeowners Association was held on Friday November 18, 2016 at 9:00 a.m. at the onsite meeting room.

**PRESENT:** Karen Park, President  
Margie Buntin, Vice President (Via Phone)  
Rebecca Dyer, Treasurer  
Bill Benjamin, Secretary  
Gerry Donnelly, Director

**ALSO PRESENT:** Jim Lewis and Jennifer Huntsman of Desert Management. Homeowner(s) were present per attached sign in sheet.

**CALL TO ORDER:** The meeting was called to order by President Karen Park at 9:00 a.m.

**EXECUTIVE SESSION:** Jim Lewis stated that the Board met in executive session to approve minutes.

**OPEN FORUM:** Comments made by homeowners present were reserve expenditures, slurry or replacement of the roads, newsletter, the need for owners to shut off their water when they are out of town, tree watering, dead plants, courtyards, and patio irrigation.

**SECRETARY'S REPORT:** Rebecca made the motion to approve the October 28, 2016 minutes as amended, seconded by Margie. Motion carried.

**TREASURER'S REPORT:** Jim reported on the October 2016 financials and read the balance sheet and the income/expense statement. Karen made the motion to approve the October 2016 financials as presented, seconded by Rebecca. Motion carried.

**DELINQUENCIES:** No action needed at this meeting.

**MANAGER REPORT:** Reviewed.

**WALK THROUGH REPORT:** Reviewed.

**UNFINISHED/FINISHED BUSINESS:** Reviewed.

**BUSINESS AT HAND**

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**SOLAR:** Karen stated that the solar company has been onsite starting the project.

**COMMUNICATION POLICY:** Karen suggested a few changes. Rebecca made the motion to approve, seconded by Margie. Motion carried.

**NEW BOARD PHOTO:** Tabled until we have a full Board.

**VALLEY LOCK ESTIMATE:** The Board reviewed the estimate from Valley Lock to re-key the pools/laundry rooms. No action was taken.

**CPM ESTIMATE:** The Board reviewed the estimate from CPM to power wash the new decks. No action was taken.

**ROOF CLEANING:** Management stated that we need to have the roofs cleaned again. Karen made the motion to approve the roof cleaning, seconded by Gerry. Motion carried.

**POOL DECKS:** The Board reviewed 3 estimates to repair and re-coat the pool decks. Rebecca made the motion to approve Concrete by Design, seconded by Gerry. Motion carried.

**TENNIS COURTS:** Karen stated that the tennis court project is in the process.

**COMMITTEES**

**FINANCE:** Bill made the motion to have a 5-member committee one of those members being a CPA, seconded by Margie. Rebecca abstained and Gerry and Karen voted no. The vote was tied. And tabled to next meeting.

**LANDSCAPE:** The committee met with Waterwise and also the Landscapers regarding the bids for irrigation and replanting. The committee is recommending doing all of the irrigation and then possible do the planting in stages. The committee has asked the board to look into options for payment for the whole project. The committee will continue to get another bid.

**POOLS:** West pool at the end of the racquet the tile is broken – requested to ask Pool Company their suggestion for replacement since the same tile cannot be found.

**ARCHITECTURAL:** Nothing to report.

**CLUBHOUSE:** Margie stated that the ping pong table will be delivered on the 22<sup>nd</sup>.

**CORRESPONDENCE:** Reviewed.

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**ADJOURNMENT:** There being no further business before the Board of Directors, Karen made the motion to adjourn at 10:27 a.m., seconded by Rebecca. Motion carried.

**NEXT MEETING:** December 15, 2016 at 3:00 p.m. @ the onsite meeting room.

**ATTEST:**                     *Karen N Park*