

A meeting of the Board of Directors of the North Woods Association, Inc. was convened on Monday, March 12, 2018 at the Puckett residence and was called to order at 6:35 pm.

Directors present: Collin Farrell, Mark Griffin, Debbie Reynolds, Carrie Lewellen, and Jon Puckett.

Directors absent: John Nicholson, Carol Ellingson.

#### Approval of minutes

The minutes from the February 26, 2018 meeting were reviewed by the Board. Jon made a motion to approve the minutes as amended. Debbie seconded. Approved unanimously.

#### President's Report

- 1) The Board adjourned into Executive Session to discuss personnel and legal matters.
- 2) Website – Collin asked Carrie to check into the cost of creating a page on the website for minutes that could be password protected. This would include the administrative duties to convert it if necessary. Carrie will bring the information back at the next Board meeting.
- 3) Meeting notes – the Board discussed the content of Board meeting notes. It was requested that Carrie research Board meeting templates and bring a recommendation back to the Board at the next meeting.
- 4) Employment Policy – The Board reviewed the draft Employment Policy. Some of the changes raised additional questions. Mark agreed to incorporate the changes received from the Board and will bring a revised copy to the next Board meeting.
- 5) Caretaker's report – Collin reviewed the Caretaker's report. The work from Cummins will cost approximately \$2,000.
- 6) Water System –
  - a. Debbie reported the subcommittee met on February 28<sup>th</sup> to discuss the open issues that Joe is working on. Joe is going to contact Kay and introduce Debbie as Cindy's replacement contact on the Board. Debbie is going to try and get a date of when the plan/report will be due. Because Eagle Cliff opens on April 15<sup>th</sup>, Debbie reported she will manage work around this date. Everything needs to be completed prior to Memorial Day weekend.
  - b. Supply of parts for the water system – Jim donated \$500 in spare parts for the water system. The Board agreed to purchase an additional \$500 in spare parts.
- 7) 4<sup>th</sup> of July band – the Board discussed the proposal received from one of the cabin members and agreed to give Carol the okay to move forward.
- 8) Signage at the common area – Brett Hansen requested to replace the large sign at the common area. Carrie will reach out to Brent to get more details.

Treasurer's Report - Accounts Receivable – In Carol's absence, Collin reviewed the outstanding AR balances, bank balances, etc.

The next meeting will be on April 9, 2018, at 7:00 pm, at the Farrell residence.

The meeting was adjourned at 9:15 pm.

Written and submitted by,  
Carrie Lewellen  
Secretary