

**DIXIE DEER SPECIAL SERVICE DISTRICT  
ADMINISTRATIVE CONTROL BOARD MEETING OF  
WEDNESDAY SEPTEMBER 21, 2022, at 7:00 P.M.**

- 1. CALLED TO ORDER:** At 7:00 P.M. (Chairman) Jim Rowles called the meeting to order. He then led all present in the Pledge of Allegiance to the Flag. We have five Board members in attendance at tonight's meeting. (Chairman) Jim Rowles; (Vice Chairman) Jason Ranoa; (Clerk) Jan Hamilton; (Treasurer) Lauri Burris; (Director) Weston Peterson. Employees Present (Water Master) Wayne Gudgell; (Administrative Assistant) Susan Gudgell; (Scribe) Susan Gudgell.
- 2. OPENED REGULAR MEETING:** (Chairman) Jim Rowles, opened the regular meeting of the Administrative Control Board. He noted we have five Board members present at tonight's meeting. Welcomed Resident guests, Heather Ranoa, Rosemary D'Amatto, Ashley Everton and Viki Crapo.
- 3. BOARD MEETING PROCEDURE RESTATED BY CHAIRMAN:** Chairman Jim Rowles read ARTICLE 6 MEETING PROTOCOL, page 26 of our Policies and Procedures Manuel.
- 4. CLERK'S REPORT:** Jan began her report by stating that the financials look good. Jan went on to say that she thought making an extra payment on our Federal Bond this next year could be done. All in favor. Unanimous.
- 5. TREASURER'S REPORT:** (Treasurer) Lauri Burris, began her report by stating that the General account has (\$84,710.63), the Rural Development account has (\$5,124.00), the Cap. Imp Reserves account (\$39,335.38), the Utah Division of DW Reserves has (\$0.20), the 10yr Pmt. Reserves P.T.I. F. accounts have (\$95,424.89), P.T. I. F. total Accounts are (\$134,780.47). For a grand total of (\$224,595.10). (Clerk) Jan Hamilton, moved that they accept the Treasurer's Report. (Director) Wes Peterson, seconded it. All in favor. Unanimous.
- 6. PREVIOUS MONTH'S MINUTES:** Board members reviewed the minutes of the July 20, 2022, Board meeting. (Chairman) Jim Rowles moved to accept minutes, (Clerk) Jan Hamilton seconded it. (Chairman) Jim Rowles then signed the minutes. All in favor. Unanimous.
- 7. CHAIRMAN'S REPORT:** Jim stated that he has gone over our Zions Bank Account and has verified with the bank that our accountants have a read only access to our bank account. (Clerk) Jan Hamilton moved to accept Chairmans report (Treasurer) Lauri Burris seconded it. All in favor. Unanimous

8. VICE CHAIRMAN REPORT: Jason began by stating he had been out with Wayne on a couple jobs that needed fixing. Jason went on to say the breather, by the mailboxes, was repaired. A rebar was installed next to the breather and tied the two together, so the Wayne doesn't need to keep replacing it. It was discussed maybe putting a fence around it.
9. DIRECTOR'S REPORT: Weston began his report by stating that he had investigated the State Statutes on turning off residents' water due to nonpayment. The Board thanked him for his information. Wes stated he had the web site information for the Board to look at.
10. PUBLIC DISCUSSION INCLUDING GUESTS: Jim stated that he talked to Jeff <sup>German</sup> ~~Truman~~ from Wildfire Resources, and he used a drone and fly the area and got back with Jim. Jeff stated to Jim that he could have a ten-man crew come in and remove all the weeds for us and contract for \$1500. The Board agreed to get the Wildfire crew to remove the weeds. There were two residents in attendance each asking for a relief on their high-water bills. Each one stated the reason for asking the Board to consider helping them. The Board discussed each residents' problems and decided they would take off a percentage of their bills to help them.
11. WATER MASTER REPORT: Wayne began his report by stating that last month they pumped 3,044.870 gallons in April which averages out to be 98,222 gallons a day. Wayne said he plans on reading meters on Monday the 26<sup>th</sup> of September and stuff envelopes on Friday the 30<sup>th</sup> of September. He stated that the water sample taken to St. George came back fine so we are in good shape for another month.
12. ADJOURN REGULAR MEETING: Meeting was adjourned at 8:10 p.m.

Signed James A Rowles Date 10/19/2022