

Dwyer Hill Horse And Pony Club

Mission Statement

To provide an encouraging atmosphere for youth and adults, regardless of experience. To promote good horsemanship and sportsmanship through the enjoyment of entry level competition.

Logo

The Dwyer Hill Horse and Pony Club Logo was chosen in a contest open to all of its members in the year of its founding. The winning logo as submitted by Jenny Mahoney, was chosen by the executive to represent the Club.

By-Laws

By-laws contain all the other rules of the Club which are of too great importance to be changed without giving notice to the Club of such change.

A by-law relates generally to the transaction of the business and affairs of the Club, to be enacted by the Directors of the Club as by-laws, thereof as follows.

These by-laws may be amended at any general meeting of the Club by the affirmative vote of two-thirds of the Members present.

Notice of all proposed amendments shall be given to the secretary thirty days in advance of any annual or general meeting and they shall be included in the notice calling such meeting otherwise the Club shall have no power to deal with same.

Officers - Appointment of Officers

There shall be a President, a Vice President, a Past President, a Secretary, a Treasurer, and such other officers as the Board of Directors may from time to time determine. The President, Vice President, Treasurer and Secretary shall be elected from among the membership at it's General Meeting. The term of President shall be held for a maximum of two years. A vacancy in any office may be filled by an election among the Directors.

The President

The President shall be the chief Executive Officer of the Club. He/She shall, if present, preside at the meetings of the Club and the Board of Directors. He/She shall sign all instruments which require his signature and shall perform all duties incident to his/her office. He/She shall see that all orders and resolutions of the Board are carried out. He/She and the Vice President shall sign all deeds, or other formal documents. He/She shall perform all other duties as are usually incident to the office of President of the Club or as required of them by the Directors. They and/or Treasurer and/or Vice President, (two out of the three), shall sign all cheques, drafts, notes and orders for the payment of money and

they and the Treasurer shall pay out and dispose of the same under the direction of the Board of Directors.

The Vice President

The Vice President shall be vested with all the powers and shall perform all the duties of the President in the absence or refusal to act of the President. They shall also have such powers and duties, if any, as may from time to time be assigned to them by the Board.

Immediate Past President

The immediate Past President shall be a member of the Board of Directors, and have full voting privileges of the Club

Secretary

The secretary shall have charge of the minute book of the Club and shall record in such book, minutes of all meetings of directors and of such other proceedings as the Board may direct. They shall sign with the President or other signing officer of the Club such instruments as require their signature.

Treasurer

The Treasurer shall have the care and custody of all the funds of the Club and shall deposit the same in the name of the Club in such bank or banks, depository or depositories as the Board of Directors may direct.

Directors

Section 1 - The affairs of the Club shall be managed by the Board consisting of at least 5 and no more than 20 Directors. Directors so elected shall retain their Directorship for the entire Club year. When there is a shortage of elected directors, the President has the right to appoint a director from the membership, with the approval of the Board.

Section 2 - Qualification

Only members in good standing will be eligible to be Directors, the member must hold a valid membership in the Club and must have reached his or her 18th birthday by January 1st of the Director year.

Section 3 - Election and Terms

Directors shall be elected by the members at an annual general meeting of the Club by secret ballot. All Directors whose term has expired shall retire, but shall be eligible for re-election if otherwise qualified.

Section 4 - Vacancies

In case of any vacancy in the Board of Directors by death, resignation, disqualification the vacancy may be filled by an appointment of the Board. A Director may vacate his office at any time by written resignation.

Section 5 - Removal of Directors

A director may be removed from office at any time by resolution passed by two thirds of the vote cast at a Board of Directors meeting of which notice specifying the intention to pass such resolution has given, the vacancy shall be filled as set out in section 4.

Section 6 - Directors Meetings

Without Notice - Director's meetings may be held at any place with no formal notice, if all the Directors are present, or if those absent waive notice and consent to the holding of the meeting.

Notice of Motion - Any resolution or notice of motion affecting policy or monetary or any deputations to be presented to the Directors or the Executive Committee must be in the hands of the secretary at least two weeks prior to the next regular meeting of the Directors so it can be distributed to the Directors prior to the meeting.

Attendance - Any elected Director who has missed (absent with being excused) for two consecutive times from meetings is, automatically, removed as a Director without further action. Vacancy to be filled by an individual who will represent the Club's interest and approved by the Board of Directors. Absence shall be evident by the roll call at meetings of the Board of Directors. Director may be reinstated by a majority vote of the Board of Directors

Voting - At a meeting of the Board of Directors, each Director shall have one vote on every question, and in the case of an equality of votes, the Chairman of the meeting shall have a casting vote.

Quorum - A quorum of any meeting of members, shall consist of at least one third representation of the memberships. A quorum of any meeting of Directors shall be one half of the elected executive.

Section 7

Protection Of Directors and Officers

No Director or Officer of the Club shall be liable for the acts, receipts, neglect or default of any other Directors, or for any loss or damage arising from bankruptcy, insolvency or tortuous act of any person with whom any of the monies, securities, or effects of the Club shall be deposited, or for any loss occasioned by any error in judgment or over sight on his/her part, or for any other loss, damage or misfortune whatever shall happen in the execution of the duties of his/her office, or in relation thereto unless the same shall happen through his or her own dishonesty.

Indemnity of Directors and Officers

Every Director or Officer of the Club and Heirs, executors and administrators and effects respectively shall from time to time and at all times, be indemnified and saved harmless out of the Club, from and against.

Committees

In addition to the executive committee, there may be the following committees or other committees deemed necessary:

Banquet
By-Laws
Fund Raising
Points/Awards
Sponsorship, Promotion & Publicity
Barbecue
Ring Crew
Memberships
Disciplinary

The President will select a Chairperson for each committee to be presented to the Board for approval.

The President of the Club is automatically a member of every committee, with voice and vote.

Every committee is subservient to the Board of Directors.

Executive Committee

The executive committee shall be composed of the President, Vice President, Secretary and Treasurer.

Responsibilities - the executive committee shall have the power to conduct all business and affairs of the Club with the Exception of appointing Board vacancies, the removal of Directors, disciplinary action and reinstatement, by-law changes, and membership fees and classification. All decisions taken shall become part of the Directors' minute book.

Notice of Meeting - notice of meeting of the executive committee shall be given at least 7 days before the date of the meeting. Meetings of the executive committee may be held on shorter notice or without notice, providing all have given their consent for the meeting to be held.

Disciplinary Procedure

The Board of Directors shall have the power to place on probation, suspend or expel any Member who fails to observe any rule or regulation set forth in these by-laws, or whose conduct is in the opinion of the Board prejudicial to the interests of the Club.

When a member is disciplined, suspended or expelled or a non-member is denied membership privileges by the Board of Directors, their file will be turned over to the disciplinary committee for further action.

The disciplinary committee is the forum within the Club which initially or ultimately hears or reviews evidence of alleged violations of rules and regulations by members, or non-members.

A member placed on probation shall be given a designated time for that probation, and after the expiration of such time shall automatically be reinstated. A member on probation shall be denied the privilege of voting during that time which he/she is on probation.

A member suspended shall, after the expiration of sixty days, have the right to apply in writing, or by membership application to the Board of Directors for reinstatement, and shall, on application be reinstated at the next meeting of the Board, provided that two thirds of the members of the board present there-at vote in the affirmative.

A member suspended shall be denied all privileges and all awards and points accumulated be dissolved.

Any person or persons, holding a family membership which entitles, and includes, a youth under the age of 18 to participate in any DHHPC events, will, during the period of suspension be denied the privileges, entitled under a family membership.

Irregularities

When an exhibitor, and or any family member or representative acting on behalf of the exhibitor, is guilty of unsportsmanlike conduct, the DHHPC can suspend the rights of such exhibitor or family member or representative to participate in future shows and activities for a period as judged appropriate.

Expulsion shall be for a specified period of time not less than one year in duration. A member expelled shall, after the specified period of time, have the right to apply in writing to the Board of Directors for reinstatement, and shall, on application be reinstated at the next meeting of the Board, provided that two thirds of the members of the board present there-at vote in the affirmative. A member expelled shall be denied all privileges of the Club.

If the Board of Directors refuse to reinstate a person suspended or expelled from membership, such person so expelled shall have the right to apply for reinstatement by the next succeeding general meeting. The person may only be reinstated by an affirmative vote of two thirds of the members present and voting.

Prior to the Board of Directors exercising its authority herein to place on probation or suspend or expel a member, the member shall have first received notification of the breach or charge being brought against him/her and shall have an opportunity of answering such charge.

The member shall be notified by letter in writing sent by registered post to the last noted address posted with the Club stating the date and place of the hearing.

In the event the member does not appear on the date set for hearing, the Board may proceed in his/her absence.

Notwithstanding anything herein contained to the contrary, the Board of Directors may without hearing, immediately suspend the member pending the hearing.

Suspensions may occur for:

(a) Nonpayment by a member of any account with the Dwyer Hill Horse and Pony Club for a period of ninety days shall result in automatic suspension from the DHHPC till such time as the arrears are paid in full, the member may then be reinstated at the discretion of the Board.

(b) In furtherance with their official duties, all club representatives shall be treated with courtesy, co-operation and respect and no person shall direct abusive or threatening conduct toward them.

(c) The exhibitor and owner are responsible for a horse's condition and presumed to know all rules and regulations of the AQHA and DHHPC and the penalties of these rules. Such individuals voluntary act in entering, exhibiting or causing to be exhibited a horse in a DHHPC show make him/her eligible for disciplinary sanction.

(d) Show entry fees are due the day of the show. Members who have not paid such fees within ten days will be subject to disciplinary action.

Rules of Order

All directors will follow Robert's Rules of Order to ensure the fairness and the smooth running of all meetings.

Order Of Business

Business will be conducted by the President according to the Roberts Rules of Order, or the following:

- (a) call to order
- (b) identification of members - establish quorum
- (c) reading of minutes of previous meetings
- (d) treasurer's report
- (e) reports of officers, Directors and committees
- (f) correspondence
- (g) old business
- (h) new Business
- (i) election of Directors
- (j) adjournment

Voting

Membership meetings - all life members entitled to one vote.

All individual membership are entitled to one vote.

Family membership are entitled to only one vote per family.

Associate membership are entitled to only one vote.

Voting procedure, straight majority by show of hands, or secret ballot if duly demanded.

Day membership is not entitled to vote.

Types of Membership

(a) Associate Member - the associate member shall be entitled to one vote at all meetings of the Club. They shall pay membership dues in accordance with the provisions of the by-laws of the Club. They shall have no showing privileges.

(b) Single Member - the single member shall be entitled to one vote at all meetings of the Club. He/She shall pay membership dues in accordance with the provisions of the by-laws of the Club. Any member 18 years of age or older as of January 1st of the year is eligible to hold a single membership.

(c) Family Membership - the family membership shall be entitled to one vote at all meetings of the Club. They shall pay membership dues in accordance with the provisions of the by-laws of the Club. No family member 18 years of age or over as of January 1st may be included in a family membership except a spouse or significant other.

(d) Day Membership - the day member is not entitled to a vote at meetings of the Club or hold office. They shall pay membership dues in accordance with the provisions of the by-laws of the Club. The day membership allows participation in any Club show or activity on the day for which the membership is purchased.

(e) Life Membership - the life member is entitled to vote at meetings of the Club and hold office. Life members must be 18 years of age and over.

Execution of Documents

Cheques - all cheques, drafts or money orders for the payment of money and all notes and acceptance of bills of exchange shall be signed by the Treasurer and the President and/or Vice President.

Other Documents - contracts, documents or any instruments in writing requiring the signature of the Club may be signed by the President or Vice President, and instruments so signed shall be binding upon the Club without any further authorization or formality.

Fiscal Year - the fiscal year for the Club shall terminate on the 31st day of December in each year.

Membership Fees

(a) Associate Member	\$15.00
(b) Single Member	\$15.00
(c) Family Member	\$25.00
(d) Day Member	\$10.00
(e) Life Member	\$100.00

Renewal Memberships will be charged a \$5.00 penalty for payment of fees after the date of the Club's first show.

ALL FEES MAY BE SUBJECT TO REVIEW AND CHANGE AT ANY TIME BY THE BOARD OF DIRECTORS.

The above membership fees shall be due and payable on the 1st of January each year.

GENERAL

Rules of the AQHA and DHHPC will be followed. Exceptions to the AQHA rules will be noted.

Year End High Point Award Rules

- (1) A year end high point award will be given for each class held throughout the year.
- (2) Points are accumulated on horse/rider combinations.
- (3) To accumulate points for year end awards, the exhibitor must be either a single, family or life member of the DHHPC.
- (4) There will be only two places awarded in each class: (a) High Point and (b) Reserve High Point.
- (5) To be eligible for item (4) you must acquire a minimum of 7 points.
- (6) Listed below is the basis for the point system:

No. in Class	1st	2nd	3rd	4th	5th	6th
3 or less	3	2	1			
4 or more	6	5	4	3	2	1

The Grand Champion will receive 1 more point than the Reserve Champion.
The Reserve Champion will receive one more point than any other horse in the halter division except for the Grand Champion.

Champion Awards

Two Awards will be presented - Champion and Reserve Champion.
To be eligible for Champion awards you must participate in ? shows.
Championship awards will be given in the following categories

Halter
Horse
Pony
Youth
Adult
Youth Games
Adult Games
Youth Pony
Youth Rider - Nancy Clarke Memorial Trophy
Game Horse & Rider - Jeff & Kim Memorial Trophy

Points are accumulated on a horse/pony and rider combination.

Application for membership

Application of membership shall be in writing. Each applicant on becoming a member, shall agree to be bound by the by-laws and all rules and regulations of the Club (including committees). The Club shall have the power to reject any application for membership..

Meeting of Members

Annual Meetings - The Annual General meeting of members shall be held at a time and location as the Board of Directors or the President may from time to time determine.

Special Meetings - Other general meetings of members may be convened by order of the President or Vice President or by the Board of Directors at any time and any place.

With Notice and Without Notice - notice of the time and place of any meeting and the general nature of the business to be transacted shall be mailed to each member entitled to vote at the meeting at least ten days before the date of the meeting. In the event of the Club publishing an official newsletter, a notice published therein and mailed ten days prior to such meeting shall be deemed to be sufficient notice. A meeting may be held without notice if all members entitled to notice are present. Meetings of the Board of Directors may be attended by any member provided prior notice has been given to the secretary or president.

Standing Rules

Contain only such rules as are subject to the will of the majority of any meeting, and which it may be expedient to change at anytime, without the delay incident to giving previous notice.

SHOW AND CONTEST

Open Division

Any horse/pony and rider combination may compete in any open division class.

Novice Division

Any horse/pony and rider combination which have not shown at any open schooling show, or other recognized show or exhibition for more than two years are eligible to compete in the novice division. Any combination acquiring a total of 40 overall points or 25 novice points, become ineligible for the novice division the following year.

Youth Division

Every rider competing in a youth class must be 18 years of age or under as of January 1st of the competition year.

Children's Division

Every rider competing in a children's class must be 12 years of age or under as of January 1st of the competition year.