

7:30 pm, Wednesday, June 19, 2019, the meeting of the Rolla City Council was called to order by Mayor John Hardy.

Council Members Present: Blake Gottbreht, Hovi Mitchell, Becky Albert, Leonard Lange, and Paula Wilkie.

Absent: Kyle Hardy.

Others present: Cliff Rush - Public Works Director; Sandra Olson, Jim Olson – AE2S, Darwin Bucholz, Todd Griffin, Jessie Mickelson, Daryl Cameron, Brad Ebensteiner, Jason Nordmark, TM Star, Matthew Anderson – Police Chief and Carolynn Orey - City Auditor

Consent Agenda

Council Member Lange moved; Council Member Gottbreht seconded to approve the Consent Agenda.

All members on roll call voted “yes”. None voted “no”. Motion carried.

- Minutes: May 15, 2019 Regular council meeting
- Minutes May 29, 2019 Special council meeting
- Financial Report – May 2019
- \$5,346.16 City Sales Tax funds to Rolla Chamber of Commerce

Bills

Check #	Vendor Name	Description	Amount
Chk# 001561	DACOTAH BANK	Skidsteer Loan #5426721	\$720.78
Chk# 001562	DACOTAH BANK	2015 Pickup #5418859	\$595.27
Chk# 001564	ND PUB. EMPLOYEE RET. DEF. COM	DEFERRED COMP 0515PR	\$50.00
Chk# 001565	ND CHILD SUPPORT DIVISION	re: ID# W Poitra	\$381.60
Chk# 001566	INTERNAL REVENUE SERVICE	Fed Tax WHD	\$4,967.12
Chk# 001567	ND PUBLIC EMPLOYEES RETIRMENT	PERA 05/19	\$5,773.61
Chk# 001571	STARION BANK ND PUBLIC EMPLOYEES	Service Charge 2019 May	\$4.00
Chk# 001572	RETIRMENT	PERA 04/19 Q1 JOB SERVICE	\$5,221.90
Chk# 001573	JOB SERVICE OF ND STARION BOND	UNEMPLOYMENT IN 2011 WATER REVENUE BOND	\$25.00
Chk# 001574	SERVICES	INTERE ANNUAL FEE FINANCE	\$6,052.25
Chk# 057416	VISA	CHARGE	\$686.78
Chk# 057417	US POSTAL SERVICE	Utility Bills for May 2019	\$140.00
Chk# 057421	Clouse, Ryder	Bond Ref Re: R.Clouse	\$170.00
Chk# 057422	OLSON, PEGGY	Bond Refund Re: E.Counts Jr	\$190.00
Chk# 057423	ANDERSON, MATTHEW	REISSUE LOST CHECK FOR MATTHEW	\$0.00
Chk# 057424	ANDERSON, MATTHEW	REISSUE LOST CHECK FOR CLOTHIN	\$286.02
Chk# 057425	Clerk of District Court STARION BOND	40-2019-CR-00117	\$1,000.00
Chk# 057313	SERVICES	\$940,000 BOND 2015 PRINCIPAL	(\$92,006.50)
Chk# 001563	VERIZON WIRELESS ND PUBLIC EMPLOYEES	POLICE-JUNE JET PACKS JUNE 2019 NDPERS HEALTH	\$386.90
Chk# 001568	RET. INS NORTHERN PLAINS	INSURA	\$8,542.02
Chk# 001574	ELECTRIC PAYMENT SERVICE	JDA Loan Interest Payment #83	\$145.86
Chk# 001575	NETWORK	PSN GATEWAY FEE MAY 2019	\$94.70

Chk# 001576	INTERNAL REVENUE SERVICE	Fed Tax WHD	\$5,898.57
Chk# 001577	ND CHILD SUPPORT DIVISION	re: ID# W Poitra	\$381.60
Chk# 001578	ND PUB. EMPLOYEE RET. DEF. COM	DEFERRED COMP 0615PR	\$50.00
Chk# 057327	ANDERSON, MATTHEW	REIMBURSEMENT - MATT USED HIS	(\$286.02)
Chk# 057418	STAPLES CREDIT PLAN	POLICE-LABELS,BANKER	\$202.14
Chk# 057419	TURTLE MT. COMMUNICATIONS	BOXES, LA	\$629.35
Chk# 057420	VISA	RECYCLING CENTER	\$187.86
Chk# 057423	ANDERSON, MATTHEW	JDA-LODGING	\$286.02
Chk# 057426	THOMAS, MICHELLE	REISSUE CHECK FOR	\$330.00
Chk# 057427	ADVANCED ENGINEERING & BANK OF NORTH DAKOTA	REIMBURSEMEN Partial Bond Refund Re: M.Thom	\$5,876.80
Chk# 057428	DAKOTA	Performance Coaching Adam Zach	\$30,707.69
Chk# 057429	BILL'S SERVICE	INTEREST	\$387.90
Chk# 057430	CENEX FLEET CARD	SHOP SUPPLIES- 424 FLUID	\$1,238.91
Chk# 057431	CORE & MAIN LP	POLICE - GAS	\$1,286.16
Chk# 057432	CUSIP SERVICE	COUPLING, GASKET, T-HEAD, PVC	\$91.00
Chk# 057433	ECONOMIC DEVEL ASSOC. OF ND	GMEI/LEI ANNUAL FEE	\$150.00
Chk# 057434	FIRST STATE INSURANCE	2019 Summer Conference Registr	\$1,425.00
Chk# 057435	GALL'S LLC	Boiler & Machinery Renewal	\$2,218.21
Chk# 057436	GIBBENS LAW OFFICE	4 SHORT SLEEVE TACLITE SHIRTS	\$180.00
Chk# 057437	GOOSENECK IMPLEMENT	LEGAL FEES- JADE SLATER	\$143.14
Chk# 057438	GRAND FORKS UTILITY BILLING	EMPLOY	\$67.00
Chk# 057439	GUSTAFSON OIL	Water Testing	\$411.87
Chk# 057440	HAWKINS, INC	DUANE UNLEADED	\$1,626.91
Chk# 057441	HR COLLABORATIVE	Freight	\$50.00
Chk# 057442	INFORMATION	HR Summer Conference - Kerry S	\$92.95
Chk# 057443	TECHNOLOGY DEPT	MULTIFACTOR	\$17,890.00
Chk# 057444	LADUCER SANITATION	AUTHENTICATION 6 U	\$2,785.00
Chk# 057445	LARSCO	May 19 Garbage Contract	\$97.37
Chk# 057446	LEEVERS FOODS	Supervision and Training	\$190.52
Chk# 057447	LEGACY COOPERATIVE	WATER PLANT SUPPLIES	\$344.28
Chk# 057448	MALO ELECTRIC	Misc. Merchandise	\$352.48
Chk# 057449	MARC	GANG BOX, RECEPTACLE, COPPER W	\$13.67
Chk# 057450	MEARS AUTO PARTS	GLOVES, HAND CLEANER	\$112.39
Chk# 057451	MEARS IMPLEMENT	Filter, Air Filter	\$340.00
Chk# 057452	MUNICIPAL	Grease	\$268.24
Chk# 057453	GOVERNMENT ACADEMY	2019 MARCH MADNESS	\$15.00
Chk# 057454	MUNRO ACE HARDWARE	REGISTRATIO	\$97.48
Chk# 057455	ND DEPT. OF HEALTH- TRAINING	Sprayer	\$27.60
Chk# 057456	NEAMEYER BODY SHOP	Brad's water license renewal	\$77.56
	NORTH DAKOTA ONE	Door Molding Repair on 2017 Fo	
	CALL	23 TICKETS @ \$1.20	
	NORTHERN PLAINS	LAGOON acct# 3709000	

Chk# 057457	ELECTRIC OTTERTAIL POWER CO	SHOP	\$2,402.03
Chk# 057458	PREBLE MEDICAL	PRE-EMPLOYMENT CLINIC FEE- C.	\$40.00
Chk# 057459	ROLETTE COUNTY JAIL ROLLA CHAMBER OF COMMERCE	MAY INVOICE - 13 PERSONS	\$4,900.00
Chk# 057460		Semi-Annual Tax Revenue	\$5,346.16
Chk# 057461	RUGBY LAWN & TREE	10 POTTED PLANTS, 15 HANGING F	\$1,250.00
Chk# 057462	STAPLES CREDIT PLAN	Dep Aud - Manila Folders, Copy SEWED 4 PATCHES ON	\$726.08
Chk# 057463	STITCHES AND STUFF	UNIFORM SHI	\$47.50
Chk# 057464	TM STAR TUOMALA PLUMBING & HEATING	1 Year Subscription	\$293.76
Chk# 057465	VERIZON WIRELESS	Nipple, Coupling	\$11.40
Chk# 057466	VISA	PUBLIC WORKS JUNE INVOICE	\$263.20
Chk# 057467		AMAZON PRIME MONTHLY FEE	\$737.00
Chk# 500197E	Hourly-Semi Month ACH		\$6,975.71
Chk# 500198E	Semi-Monthly- Salary ACH		\$8,582.49
Chk# 500199E	Semi-Monthly- Salary ACH		\$8,312.65
Chk# 500200E	Hourly-Semi Month ACH		\$9,660.28
		Total Checks & EFTs	\$69,220.22

Council Member Mitchell moved, Council Member Gottbreht seconded, to pay bills as submitted. All members on roll call voted "yes". None voted "no". Motion carried.

Old Business:

Tax Abatement Application-Terry Sarkilahti

Council Member Albert moved, Council Member Gottbreht seconded, to reject the tax abatement request by Terry Sarkilahti on 4 properties in Rolla. All members on roll call voted "yes". None voted "no". Motion carried.

Final Reading of City Ordinance 421, an amendment to City Ordinance 411.

Council Member Lange moved, Council Member Mitchell seconded, to accept the final reading of City Ordinance #421, an amendment to City Ordinance 411. All members on roll call voted "yes". None voted "no". Motion carried.

Engineer Report

Council member Gottbreht moved, Council Member Lange seconded, to approve Task Order #1 for General Engineering Services. All members on roll call voted "yes". None voted "no". Motion carried.

Committee Reports

Administrative:

Discussion regarding building permit enforcement.

Discussion regarding equity pay raises. Council Member Wilkie will compare salaries with cities that have a similar population as Rolla.

Public Works Committee:

Director report and committee report submitted

Police:

Council Member Lange moved, Council Member Gottbreht seconded, to approve presented resignation from Sergeant Daryl Cameron. All members on roll call voted "yes". None voted "no". Motion carried.

Discussed police involvement during Music on Main and Ragtop Festival.

Discussed the 2020 budget.

Library:

No report submitted

Forestry:

No report submitted

Cemetery:

No report submitted

Council Member Gottbreht moved, Council Member Mitchell seconded, to approve the committee reports. All members on roll call voted “yes”. None voted “no”. Motion carried.

New Business

Police New Hire

Police Chief Matthew Anderson requested to hire Paul Weigand for the open police officer position. He stated that by hiring Paul as a police officer. This will eliminate the Sergeant position but it will provide the other officers an opportunity for advancement to Sergeant in the future.

Council Member Lange moved, Council Member Mitchell seconded, to hire Paul Weigand with an educational allowance agreement to attend Police Academy to become a certified Police Officer. Paul will be required to sign a 2-year contract stating he will remain working for the Rolla City Police Department for a minimum of 2 years following completion from the Police Academy or will reimburse the City for wages received during training with a starting salary of \$38,000 00 and benefits as defined in the Rolla City Policy Manual. All members on roll call voted “yes”. None voted “no”. Motion Carried.

Gas Bids

Council Member Gottbreht moved, Council Member Lange seconded, to accept Gustafson’s Oil gas bid. All members on roll call voted “yes”. None voted “no”. Motion carried.

Liquor Licenses

Council Member Albert moved, Council Member Wilkie seconded, to approve the renewal of the current liquor licenses (Main Street; Prairie Lanes; Dugan’s; and the American Legion). Motion carried. Council Member Gottbreht abstained.

Council Member Albert moved, Council Member Mitchell seconded, to approve a 3 month extension for the temporary liquor license for the Coffee Shop until Prairie Lanes is ready to open. Motion Carried. Council Member Gottbreht abstained.

Discussion was held on Ordinance #317 Section 12 Taxes Paid.

Council member Mitchell moved, Council Member Albert seconded, to preliminarily approve the Viking Inn’s and Bilmar’s liquor licenses, provided that all of the delinquent taxes are paid in full by Monday, July 1,2019. Motion carried. Council Member Gottbreht abstained.

Green Cat Services LLC Spraying Proposal

Council Member Albert moved, Council member Wilkie seconded, to reject the proposal for Green Cat Services for spraying. All members on roll call voted “yes”. None voted “no”. Motion Carried.

Building Permits

Rebecca Albert, Deck; Dennis Neameyer, Demolition, Council Member Gottbreht moved, Council Member Mitchell seconded, to approve all building permits submitted. Motion Carried. Council Member Albert abstained.

Rolette County Notices of Foreclosure of Tax Lien- notices reviewed by the council.

Council Member Lange moved, Council Member Mitchell seconded, to approve the Notices of Foreclosure of Tax Lien. All members on roll call voted “yes”. None voted “no”. Motion carried.

Rolla Fire Department Budget

Discussion was held on Rolla Fire Department request for an additional 5 mills for capital improvements for the 2020 budget. Mayor Hardy proposed that the Rolla Fire Department present a long term plan in regards to the additional 5 mills for capital improvements. Discussion was tabled until the next city council meeting.

2020 Budget

Discussion was held on the 2020 budget. Mayor Hardy proposed that the 2020 budget discussion be presented to their respective committees until the next city council meeting.

There being no further business, Mayor Hardy adjourned the meeting at 9:45 pm

The next scheduled meeting of the City Council is Wednesday, July 17, 2019.

John Hardy, Mayor

ATTEST:

Carolynn Orey, City Auditor

Dated 06/19/2019