

Commission on Homelessness for Volusia & Flagler Counties

**Contract Application – Emergency Solutions Grant (ESG)
Volusia Flagler County Coalition for the Homeless**

BACKGROUND

The Volusia Flagler County Coalition for the Homeless receives funds from the U.S. Department of Housing and Urban Development via the Department of Children and Families (DCF) to implement activities eligible under the **Emergency Solutions Grant (ESG)** Grant program. The ESG program is designed as the first step in a continuum of assistance that addresses homelessness and enables the homeless population to move steadily towards independent living.

Allowable components include Emergency Shelter, Street Outreach, Rapid Rehousing and Prevention. The ESG program provides funding to: (1) engage homeless individuals and families living on the street; (2) improve the number and quality of emergency shelters for homeless individuals and families; (3) help operate these shelters; (4) provide essential services to shelter residents, (5) rapidly re-house homeless individuals and families, and (6) prevent families/individuals from becoming homeless. **A separate proposal must be submitted for each proposed program within the 4 components: Emergency Shelter, Street Outreach, Rapid Rehousing and Prevention.**

In accordance with the **2016 Emergency Solutions Grant (ESG) Application**, the Department of Children and Families Office on Homelessness has awarded the Volusia County Coalition for the Homeless a 3-year contract for: 11/1/16 through 6/30/17, 7/1/17 through 6/30/18, 7/1/18 through 6/30/19.

This document outlines the solicitation process for agencies to apply for funding during year-three, 7/1/18 to 6/30/19 of the current 3-year contract.

The full DCF TANF Grant Solicitation can be found here:

http://www.myflorida.com/apps/vbs/vbs_www.ad_r2.view_ad?advertisement_key_num=126343
or <http://vbs.dms.state.fl.us/vbs/main-menu> or www.state.fl.us/homelessness or under Notices and Announcements at www.vfcontinuum.org.

2018 TANF GRANT DETAILS	
Solicitation Documents	The 2018 ESG Grant Timeline and Schedule, listing important dates and information relative to this grant competition are available under "Notices and Announcements" at www.vfcontinuum.org .
Application Deadline	The deadline for submitting a local application is April 30, 2018 by 12:00 PM (Noon)
Application Method	All applications must be submitted online through CommunityForce at https://uwvfc.communityforce.com/Login
Eligibility	Only organizations that successfully completed the 2018 Letter of Intent Process will be invited to submit a Full Application.
Available Funds	\$221,715 Note: at a minimum, 40% of this amount must go directly to fund RRH projects

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2018 TANF GRANT DETAILS	
Funding Period	One (1) year beginning July 1, 2018 and ending June 30, 2019. All deliverables must be completed, and all funds must be expended no later than 6/30/19.
Match and Leverage	All TANF proposals must document a 100%, dollar-for-dollar, cash or in-kind leverage set forth in 24 C.F.R. § 576 and the State of Florida.
Eligible Activities and Expenditures	<ol style="list-style-type: none"> 1. Past due rent or mortgage payments, not to exceed four (4) months of rent or mortgage payment. 2. Past due utility bills, not to exceed four (4) months in arrears for electric, gas, water and sewer only. 3. Staff and operating costs for the provision of the required case management services to be provided to the eligible families assisted. 4. Administrative costs for the eligible grant applicant, up to a maximum of three percent (3%) of the total grant award.
Ineligible Costs	<ol style="list-style-type: none"> 1. Any capital improvements of the respondent's owned, leased or licensed property, including remodeling or facility adaptation 2. Vehicle use, purchase, lease, maintenance, or repair 3. Out of state travel 4. Purchase or lease of equipment over \$1,000.00 aggregate; and 5. Funding to support across the board pay raises for respondents' employees 6. Supplanting of funds received through other sources

Proposal Requirements

I. Agency/Organization

A.1. Describe the agency's experience in administering public funds. **NARRATIVE, 500 words**

A.2. Describe your agency's qualifications and experience providing the proposed services, including the number of years your agency has provided same/similar services. **NARRATIVE, 250 words**

II. Agency Competencies and Experience

B.1. Describe the qualifications and experience of all personnel who will work on the proposed program. **NARRATIVE, 250 words**

B.1.a. UPLOAD ATTACHMENTS: Job Descriptions and Resumes for all positions working on the proposed project.

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B.2. Describe your agency's past performance providing same/similar services including formal documentation of success (accreditation, awards and recognition) and a summary of all monitoring by program funders for the last three years. Describe any corrective action you have had to take based on a monitoring report. If you have had negative monitoring findings, describe any loss or suspension of funding. **NARRATIVE, 500 words**

B.2.a. UPLOAD ATTACHMENTS: All monitoring reports for same/similar program for the last 3 years including related corrective action plans and documentation of the resolution of all issues noted.

B.3. Describe the stability of your organization regarding the history and frequency of staff turnover in all staff positions for the last five years. **NARRATIVE, 250 words**

B.3.a. UPLOAD ATTACHMENTS: Documentation of staff positions, turnover and number of years of services for each position.

III. Service Delivery Plan (SDP)

C.1. Provide a detailed narrative that describes the **proposed activities and services** to be provided and how these services shall meet the needs of homeless families with children, homeless individuals and homeless veterans utilizing the Housing First approach. **NARRATIVE, 750 words**

C.2. Describe how the proposed activities contribute to the progress toward one or more goals set out in the Commission on Homelessness 2017-2022 Strategic Plan found at www.vfcontinuum.org and/or the Federal Strategy to Prevent and End Homelessness (<https://www.onecpd.info/resource/1796/opening-doors-federal-strategic-plan-to-prevent-end-homelessness-2010/>). **NARRATIVE, 500 words**

C.3. Describe the identified need of the population and geographic region to be served (unsheltered or street homeless, chronic homeless, homeless veterans, families, or youth, etc.). **NARRATIVE, 250 words**

C.4. Provide the numbers of individuals or households to be served in **the identified category of allowable services**, and the criteria that is used to determine the extent of services to be provided. (reference CoH Written standards found at www.vfcontinuum.org) For Emergency Shelter proposal, describe the entry criteria, how often a household/individual may apply and receive assistance. For Rapid Rehousing proposals, describe the length and amount of assistance that will be provided. For Prevention proposals, describe amount of assistance to be provided and limits on the number of times a family will be assisted. **NARRATIVE, 500 words**

C.5. Provide the specific outcomes and/or performance measures of the program and explain how the measures are the best indicators of success for the population. **NARRATIVE, 250 words**

C.6. Describe how your agency will utilize coordinated entry to assist with the identification and enrollment of eligible participants into the program. **NARRATIVE, 250 words**

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C.7. Provide the maximum level of direct financial assistance to be provided to an eligible household under the grant award, as well as the estimated average cost per family served; **NARRATIVE, 250 words**

C.8. Specify how the agency will maintain documentation for each participant in case files (i.e. documentation of family's eligibility for assistance, progress tracking, updates on participant information etc.). **NARRATIVE, 250 words**

C.9. In the case of the denial of assistance, describe the process by which the family can appeal the decision. **NARRATIVE, 250 words**

C.10. Describe how your organization will track the assisted household's housing status following termination of assistance provided under the grant award. **NARRATIVE, 250 words**

C.11. Describe how the program will connect the family to other services and benefits they may need and be eligible to receive. **NARRATIVE, 250 words**

C.12. Describe the best practices, training, or curriculum implemented by the program in the past year or any that your agency plans to implement in the grant year specified to increase progress toward success. **NARRATIVE, 250 words**

IV. Collaboration

The proposed service delivery plan should include the Coordinated Entry process and a description of the process the Respondent will use to partner with multiple agencies to collaboratively provide homelessness prevention and homeless services.

D.1. Describe your proposed development of a structure that demonstrates experience and/or capacity in working within the coordinated entry system and multiple service delivery agencies. **NARRATIVE, 500 words**

D.2. (Continuum of Care Participation) Describe the participation of your agency's staff in the CoC, including leadership roles with the Commission on Homeless and committee participation. **NARRATIVE, 250 words**

V. HMIS

E.1. Describe the agency's experience with the Homeless Management Information System and/or collecting and using data on services provided to meet outcome and/or performance measures.

E.1.a. UPLOAD ATTACHMENTS:

Provide the most recent CAPER/Client Served Report submission for ESG component executed along with copies of timely drawdown submission and year-end report submitted to DCF.

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OR

If NOT a prior ESG grantee, provide documentation of ability to implement a program and collect outcome measurement data (i.e. documentation of timely financial drawdown, formative and summative evaluation reports, etc.)

VI. Budget and Budget Narrative

F.1. Provide a detailed proposed budget narrative that clearly describes salaries, operating costs and direct service budgets. **NARRATIVE, 250 words**

F.2. If subcontracting any funds, note the anticipated subcontractors and describe the specific terms of each subcontract. **NARRATIVE, 250 words**

F.3. Describe the amount and sources of required leverage funding. **NARRATIVE, 250 words**

F.4. UPLOAD ATTACHMENTS: Provide a detailed budget on the provided DCF Budget Form

Application responses must be submitted by 12:00 p.m. (Noon) March 23, 2018 via the CommunityForce website: uwvfc.communityforce.org

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Appendices (for reference only)

A. Overview: Emergency Solutions Grant Eligible Activities

1. Street Outreach

Essential services to eligible participants provided on the street or in parks, abandoned buildings, bus stations, campgrounds, and in other such settings where unsheltered persons are staying. Staff salaries related to carrying out street outreach are also eligible. See 24 C.F.R. § 576.101 for complete list of eligible activities.

Eligible Program Participants: Unsheltered individuals and families who qualify as homeless under Category one (1) and Category four (4) of HUD's Definition of Homelessness.

Allowable Activities:

- *Engagement* – Activities to locate, identify, and build relationships with unsheltered homeless persons for the purpose of providing immediate support, intervention, and connections with homeless assistance programs and/or social services and housing programs. Eligible costs include: initial assessment of need and eligibility; providing crisis counseling; addressing urgent physical needs; and actively connecting and providing information and referral. Eligible costs also include the cell phone costs of outreach workers during the performance of these activities.
- *Case Management* – Assessing housing and service needs and coordinating the delivery of individualized services. Eligible costs include: using a Continuum of Care centralized or coordinated assessment system; initial evaluation including verifying and documenting eligibility; counseling; helping to obtain Federal, State and local benefits; providing information and referral to other providers; and developing an individualized housing/service plan.
- *Emergency Health Services* – Outpatient treatment of urgent medical conditions by licensed medical professionals; and providing medication and follow-up services.
- *Emergency Mental Health Services* – Outpatient treatment of urgent mental health conditions by licensed professionals; medication costs; and follow up services.
- *Transportation* – Travel by outreach workers or other service providers during the provision of eligible outreach activities; costs of transportation of clients to emergency shelters or other service providers; and costs of public transportation for clients.
- *Services to Special Populations* – Essential Services that have been tailored to address the needs of **unaccompanied homeless youth, victims of domestic violence and related crimes/threats, or people living with HIV/AIDS** who are literally homeless.

2. Emergency Shelter:

Rehabilitation of an existing shelter or conversion of a building for the purposes of providing emergency shelter, essential services and operational expenses. See 24 C.F.R. § 576.102 for complete list of eligible activities.

Eligible Participants: Individuals and families who qualify as homeless under Categories one (1) through four (4) of HUD's Definition of Homelessness.

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Allowable Activities:

- *Renovation, major rehabilitation or conversion* – Renovation means rehabilitation that involves costs of 75% or less of the value of the building before renovation. Major rehabilitation means rehabilitation that involves costs in excess of 75% of the value of the building before rehabilitation. Conversion means a change in the use of the building to an emergency shelter for the homeless, where the cost of conversion exceeds 75% of the value of the building after conversion.
- *Essential Services*
- *Renovation (includes major rehab and conversion)*
- *Shelter Operations*
- *Assistance required under URA*
 - a. *Assistance required under the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (URA)*. Eligible costs are the costs of providing URA assistance under §576.408, including relocation payments and other assistance to persons displaced by a project assisted with ESG funds. Persons that receive URA assistance are not considered “program participants” for the purposes of this part, and relocation payments and other URA assistance are not considered “rental assistance” or “housing relocation and stabilization services” for the purposes of this part.

3. Prevention Activities:

Activities related to preventing persons from becoming homeless and to assist participants in regaining stability in their current or other permanent housing. See 24 C.F.R. §576.103, 105, and 106 for complete list of eligible activities.

Eligible Participants: Extremely low-income individuals and families with household incomes of at or below 30% of Area Median Income who qualify as homeless under Categories 2, 3 and 4 of HUD’s Definition of Homelessness or any category of HUD’s Definition of “At Risk of Homelessness”.

4. Rapid Re-Housing Activities:

Activities related to help a homeless individual or family to move into permanent housing. See 24 C.F.R. §576.104, 105, and 106 for complete list of eligible activities.

Eligible Participants: Individuals and families who meet the definition of “homeless” who live in an emergency shelter or other place described in the definition provided by HUD.

Prohibition against involuntary family separation. The age, of a child under age 18 must not be used as a basis for denying any family's admission to an emergency shelter that uses Emergency Solutions Grant (ESG) funding or services and provides shelter to families with children under age 18.

Allowable Activities for Prevention and Rapid Re-Housing:

- *Financial Assistance* – Rental application fee (excludes pet deposit); moving costs; security

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deposit for rental or utility; payment of rental arrears up to six months; and short-term (up to 3 months) or medium-term (up to 9 months) rental and/or utility assistance.

Short and Medium-Term Rental Assistance Requirements and Restrictions

- i. Compliance with FMR (Fair Market Rents) and Rent Reasonableness;
 - ii. For purposes of calculating rent, the rent must equal the sum of the total rent, any fees required for rental (excluding late fees and pet deposits), and, if the tenant pays separately for utilities (excluding telephone) the monthly allowance for utilities as established by the public housing authority for the area in which the housing is located;
 - iii. Compliance with minimum habitability standards;
 - iv. Tenant based rental assistance means that participants select a housing unit in which to live and receive rental assistance. Project based rental assistance means that grantees identify permanent housing units that meet ESG requirements and enter into a rental assistance agreement with the owner to reserve the unit and subsidize it so that eligible program participants have access to the unit;
 - v. A standard and legal lease must be in place;
 - vi. No rental assistance can be provided to a household receiving assistance from another public source for the same time period (with the exception of rental arrears); and
 - vii. Participants must meet with a case manager at least monthly for the duration of the assistance (participants who are victims of domestic violence are exempt if meeting would increase the risk of danger to client).
 - viii. The Grantee must develop an individualized plan to help the program participant remain in permanent housing after the ESG assistance ends.
- *Housing Relocation and Stabilization Services* – Housing search and placement; assessment of housing barriers and needs; landlord mediation; legal services resolving landlord/tenant matters; assistance with submitting rental applications and leases; assessment of housing for habitability, lead-based paint and rent reasonableness; case management; HMIS data collection and submission; credit repair counseling; budget classes; and monitoring and re-evaluating program participants.

B. Eligible Clients

Persons eligible to receive services being funded by this grant are (See Homeless Definitions in Exhibit 13):

- 1) Homeless persons who meet the definition of homelessness as defined in 24 C.F.R. § 576, for type of service provided;
- 2) Persons at-risk of becoming homeless under 24 C.F.R. § 576, for the type of service provided;
- 3) Applicants must establish written policies and procedures specific to recordkeeping and documenting eligibility assessments at intake and periodic re-evaluation; and
- 4) Program must maintain documentation on all households seeking assistance, even if determined to be ineligible (documentation must reflect why).

HOMELESS DEFINITION / Eligibility by Component

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HOMELESS DEFINITION / Eligibility by Component	
Street Outreach	<p>Individuals defined as Homeless under the following categories are eligible for assistance in SO:</p> <ul style="list-style-type: none"> • Category 1 – Literally Homeless • Category 4 – Fleeing/Attempting to Flee DV (where the individual or family also meets the criteria for Category 1) <p>SO projects have the following additional limitations on eligibility within Category 1:</p> <ul style="list-style-type: none"> • Individuals and families must be living on the streets (or other p[laces not meant for human habitation) and be unwilling or unable to access services in emergency shelter
Emergency Shelter	<p>Individuals and Families defined as Homeless under the following categories are eligible for assistance in ES projects:</p> <ul style="list-style-type: none"> • Category 1 – Literally Homeless • Category 2 – Imminent Risk of Homeless • Category 3 – Homeless Under Other Federal Statutes • Category 4 – Fleeing/Attempting to Flee DV
Rapid Re-Housing	<p>Individuals defined as Homeless under the following categories are eligible for assistance in RRH projects:</p> <ul style="list-style-type: none"> • Category 1 – Literally Homeless • Category 4 – Fleeing/Attempting to Flee DV (where the individual or family also meets the criteria for Category 1)
Homelessness Prevention	<p>Individuals and Families defined as Homeless under the following categories are eligible for assistance in HP projects:</p> <ul style="list-style-type: none"> • Category 2 – Imminent Risk of Homeless • Category 3 – Homeless Under Other Federal Statutes • Category 4 – Fleeing/Attempting to Flee DV <p>Individuals and Families who are defined as At Risk of Homelessness are eligible for assistance in HP projects.</p> <p>HP projects have the following additional limitations on eligibility with homeless and at risk of homeless:</p> <ul style="list-style-type: none"> • Must only serve individuals and families that have an annual income <u>below</u> 30% of AMI

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HUD'S HOMELESS DEFINITION by CATEGORY	
Category 1	<p>(1) Individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning:</p> <ul style="list-style-type: none"> (I) Has a primary nighttime residence that is a public or private place not meant for human Habitation; (II) Is living in a publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state and local government programs); or (III) is exiting an institution where (s)he has resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution
Category 2	<p>(2) Individual of family who will imminently lose their primary nighttime, residence, provided that:</p> <ul style="list-style-type: none"> (I) Residence will be lost within 14 days of the date of application for homeless assistance; (II) No subsequent residence has been identified; and (III) The individual or family lacks the resources or support networks needed to obtain other permanent housing.
Category 3	<p>(3) Unaccompanied youth under 25 years of age, or families with children and youth, who do not otherwise qualify as homeless under this definition, but who:</p> <ul style="list-style-type: none"> (I) Are defined as homeless under the other listed federal statutes; (II) Have not had a lease, ownership interest, or occupancy agreement in permanent Housing during the 60 days prior to the homeless assistance application; (III) Have experienced persistent instability as measured by two moves or more during in the preceding 60; and (IV) Can be expected to continue in such status for an extended period of time due to special needs or barriers
Category 4	<p>(4) Any individual or family who:</p> <ul style="list-style-type: none"> (I) is fleeing, or is attempting to flee domestic violence; (II) Has no other residence; and (III) Lacks the resources or support networks to obtain other permanent housing

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Emergency Solutions Grants (ESG) Program Components Quick Reference

Emergency Solutions Grants (ESG) funds can be used to provide a wide range of services and supports under the five program components: Street Outreach, Emergency Shelter, Rapid Re-housing, Homelessness Prevention, and HMIS. Each component is described in the tables below, accompanied by a list of corresponding ESG activities and eligible costs. Note: Administration is not a component, it is considered an activity. ** This list is NOT exhaustive. Always refer to the program regulations at 24 C.F.R. § 576 for complete information about all eligible costs and program requirements.

Component: Street Outreach. These activities are designed to meet the immediate needs of Unsheltered homeless people by connecting them with emergency shelter, housing and/or critical Health services. 24 C.F.R. §576.101	
Activity type: Essential Services	
Eligible costs:	
<ul style="list-style-type: none"> • Engagement • Case Management • Transportation 	<ul style="list-style-type: none"> • Emergency Mental Health Services • Emergency Health Services • Services for Special Populations

Component: Emergency Shelter. These activities are designed to increase the quantity and quality of temporary shelters provided to homeless people, through the renovation of existing shelters or conversion of buildings to shelters, paying for the operation costs of shelters, and providing essential services. 24 C.F.R. §576.102			
Activity types:			
Essential Services	Renovation (also includes Major Rehab and Conversion)	Shelter Operations	Assistance Required Under the Uniform Relocation and Real Property Acquisition Act of 1970 (URA)
Eligible costs: <ul style="list-style-type: none"> • Case management • Child Care • Education Services • Employment Assistance and Job Training • Outpatient Health Services • Legal Services • Life Skills Training • Mental Health Services • Substance Abuse Treatment Services • Transportation • Services for Special Populations 	Eligible costs: <ul style="list-style-type: none"> • Labor • Materials • Tools • Other costs for renovation (including rehab or conversion) 	Eligible costs: <ul style="list-style-type: none"> • Maintenance • Rent • Security • Fuel • Equipment • Insurance • Utilities • Food • Furnishings • Supplies necessary for shelter operation • Hotel/Motel Vouchers 	Eligible costs: <ul style="list-style-type: none"> • Relocation payments • Other assistance to displaced persons

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Component: Rapid Re-Housing. These activities are designed to move homeless people quickly to permanent housing through housing relocation and stabilization services and short-and/or medium-term rental assistance. 24 C.F.R. §576.104		
Activity types:		
Rental Assistance **	Housing Relocation and Stabilization Services	
Eligible costs: <ul style="list-style-type: none"> Short-term rental assistance Medium-term rental assistance Rental arrears **Rental assistance can be project-based or tenant-based.	Financial Assistance Eligible costs: <ul style="list-style-type: none"> Rental Application Fees Security Deposits Last Month’s Rent Utility Deposits Utility Payments Moving Costs 	Service Costs Eligible costs: <ul style="list-style-type: none"> Housing Search and Placement Housing Stability Case Management Mediation Legal Services Credit Repair
Component: Homelessness Prevention. These activities are designed to prevent an individual or family from moving into an emergency shelter or living in a public or private place not meant for humans through housing relocation and stabilization services and short-and/or medium-term rental assistance. 24 C.F.R. §576.103		
Activity types:		
Rental Assistance **	Housing Relocation and Stabilization Services	
Eligible costs: <ul style="list-style-type: none"> Short-term rental assistance Medium-term rental assistance Rental arrears **Rental assistance can be project-based or tenant-based.	Financial Assistance Eligible costs: <ul style="list-style-type: none"> Rental Application Fees Security Deposits Last Month’s Rent Utility Deposits Utility Payments Moving Costs 	Service Costs Eligible costs: <ul style="list-style-type: none"> Housing Search and Placement Housing Stability Case Management Mediation Legal Services Credit Repair

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HMIS Component. These activities are designed to fund ESG recipients' and subrecipients' participation in the HMIS collection and analyses of data on individuals and families who are homeless and at risk of homelessness. 24 C.F.R. § 576.107
Activity type: HMIS
Eligible costs: <ul style="list-style-type: none"> • Contributing data to the HMIS designated by the CoC for the area; • HMIS Lead (as designated by the CoC) costs for managing the HMIS system; • Victim services or legal services provider costs to establish and operate a comparable database.
*Administrative Activities. 24 C.F.R. §576.108
Eligible costs are broadly categorized as follows: <ul style="list-style-type: none"> • General management, oversight, and coordination • Training on ESG requirements • Consolidated Plan • Environmental review

FORMULA JURISDICTION EXCEPTIONS

Following are the cities and counties receiving direct federal ESG allocations from HUD, and with Consolidation Plan requirements. These areas will receive second priority funding for the 2016 ESG through the Florida Department of Children and Families. Exceptions are noted.

BROWARD COUNTY

Exceptions – May provide services in the following cities: Ft. Lauderdale, Coconut Creek, Coral Springs, Davie, Deerfield Beach, Hollywood, Lauderhill, Margate, Miramar, Pembroke Pines, Plantation, Pompano Beach, Sunrise, and Tamarac.

COLLIER COUNTY

Exceptions – – May provide services in the following cities: Marco Island and Naples.

ESCAMBIA COUNTY

Exceptions – – May provide services in the following: Pensacola

CITY OF HIALEAH HILLSBOROUGH COUNTY JACKSONVILLE-DUVAL COUNTY LEE COUNTY

Exceptions — May provide services in the following cities: Cape Coral and Ft. Myers.

MANATEE COUNTY

Exception – May provide services in the following: Bradenton

MARION COUNTY

Exception – – May provide services in the following city: Ocala

CITY OF MIAMI MIAMI-DADE COUNTY

Exceptions – – May provide services in the following cities: Homestead City, Miami Beach, Miami Gardens City and North Miami.

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ORANGE COUNTY

CITY OF ORLANDO PALM BEACH COUNTY

Exceptions – – May provide services in the following cities: Boca Raton, Boynton Beach, Delray Beach and West Palm Beach.

PASCO COUNTY

Exceptions -- May provide services in the following cities: City of Dade City, Zephyrhills

PINELLAS COUNTY

Exceptions – May provide services in the following cities: Clearwater and Largo.

POLK COUNTY

Exceptions – May provide services in the following cities: Lakeland and Winter Haven.

SARASOTA COUNTY

Exceptions: - May provide services in the following cities: Sarasota, North Port, and Venice.

SEMINOLE COUNTY

CITY OF ST. PETERSBURG CITY OF TALLAHASSEE CITY OF TAMPA

VOLUSIA COUNTY

Exceptions -- **May provide services in the following cities: Daytona Beach, Deltona and Port Orange.**

DCF Contractual Requirements:

VFCCH is subject to contractual requirements as set forth by DCF which are passed through the sub-recipients of all DCF grants to include but not limited to:

1. 100% cash match for ESG and Challenge Grants
2. 100% leverage for ESG
3. Monthly Reimbursement Request required by the 5th of the month
4. Annual Monitoring
5. Records retention 6 years
6. HIPPA Compliant
7. Public Records Requirement
8. Financial penalties for non-compliance with deliverables/ Corrective action Plans
9. Termination
10. Civil Rights requirements
11. Department of economic and Workplace Florida requirements
12. Whistleblower requirements
13. Drug free Workplace
14. Emergency Support to Deaf and Hard of hearing.