

**Castlewood Home Owners Association
Monthly Board Meeting
July 19, 2016
Board Meeting Minutes**

Tony Leone, President
Mike Murphy, V. President
Cris Manning, Secretary
Amber Coddington, Treasurer
Amy Alsaffar, Director

Call to Order

The meeting was called to order 7:01 P.M. by President Tony Leone.

Establish Quorum

Quorum was established with all board members present. Also present were CCMC Community Manager Melissa Verde, and 2 guests.

Approve Minutes of Previous Meeting

The minutes from June 15 board meeting were read from the floor. Mike moved to accept the minutes as written; Amber seconded, and the minutes were approved.

Open Floor

Discussion included trimming the wooded trail and tennis light poles.

President's Report

No report.

Treasurer's Report

Amber presented the financial position for June. Total operating cash was \$149,747.78. Reserves cash was \$158,476.38. There were no capital expenses in June.

Manager's Report

Melissa gave a brief report on facilities, including pending exercise equipment and completion of tennis light posts.

Unfinished Business

No unfinished business.

New Business

Board reviewed Butler Hansen's audited financials for 2015. Mike moved to accept the representation letter. Amber seconded, and the motion carried.

Executive Session Summary

Board adjourned to Executive Session at 8:07 P.M. Board reviewed 2 remaining accounts owing 2016 assessments, approved to move one beyond lien stage.

The meeting was adjourned at 8:33 P.M.

Consent Agenda

7/25/16	Nonresident use of clubhouse for private party; \$100 fee/ \$100 deposit	3Y, 0N, 0A	Approved
8/11/16	Fall Tennis Academy Calendar	5Y, 0N, 0A	Approved

Board President

Date

Secretary

Date