

**PHOENIX PARK BOARD MEETING**

**DECEMBER 19, 2013**

**7:10 P.M.**

**PRESENT: SHARMIN BARTHOLOMEW, MILDRED GARCIA, LORI HAGLER – WE HAVE A QUORUM. ABSENT – ROOSEVELT THOMAS, ELAINE BOBO**

**ADOPTION OF THE AGENDA: MOTION BY HAGLER, SECOND BY BARTHOLOMEW. 3 YEAS 2 ABSENT MOTION CARRIED**

**MINUTES OF THE LAST MEETING: MOTION TO ACCEPT BY BARTHOLOMEW, SECOND BY HAGLER. 3 YEAS, 2 ABSENT MOTION CARRIED**

**FINANCIAL REPORT: BILLS TOTALING APPROXIMATELY \$945 PAID FROM SECONDARY ACCOUNT. THAT ACCOUNT HAS TO BE REIMBURSED. FINANCIAL REPORTS FROM September – OCTOBER AND OCTOBER – NOVEMBER WERE REVIEWED AND THERE WERE QUESTIONS ABOUT THESE REPORTS. FINANCIAL REPORTS FROM NOVEMBER – DECEMBER WERE TABLED.**

**UNFINISHED BUSINESS: ANNUAL FINANCIAL REPORT WAS FILED. THE 941/944 WAS COMPLETED AND FILED**

**NEW BUSINESS:**

1. 2013 – 2014 LEVY ORDINANCE REPORT WAS REVIEWED AND PASSED ON 11/30/2013. REPORT WILL BE FILED WITH COUNTY CLERK ON 12/30/2013.
2. UNCLAIMED PROPERTY REPORT FILED
3. TRUTH IN TAXATION CERTIFICATE FINISHED AND WILL BE FILED ON 12/30/2013
4. CHEERLEADING CLINIC WILL BE HELD FROM 12/23/2013 – 01/03/2014 FROM 9:30 AM- 12:30 PM FOR AGES 7 – 11 YEARS OLD. COST - \$25
5. RISK ASSESSMENT FROM IPARKS ABOUT CHIPS FOR PLAYGROUND. VILLAGE WILL SUPPLY THE CHIPS IN THE SPRING.
6. FIELDHOUSE RENOVATED ON THE INSIDE AND THE ELECTRICITY UPGRADED.
7. NICOLE APPLIED FOR A GRANT FROM **LOWE'S** TO REMODEL THE RESTROOMS. THE GRANT WAS AWARDED IN THE AMOUNT OF \$500.
8. A POLICE REPORT WAS FILED ON 12/02/2013 ABOUT THE DAMAGE DONE TO THE FIELDHOUSE ON THE **NW & SW** CORNERS OF THE BUILDING.
9. WE HAVE TO UPLOAD OUR FINANCIAL DOCUMENTS TO THE COOK COUNTY TREASURER'S WEBSITE.
10. A CHECK WAS SENT TO THE **IL DEPT OF NATURAL RESOURCES** IN THE AMOUNT OF **\$61,414.50**. IT WAS RECEIVED ON 11/14/2013. ON 11/18/2013 AN EMAIL WAS SENT

FROM DAVE SELLMAN STATING THAT AFTER HE REVIEWED THE PAPERWORK THE AMOUNT WAS SHORT BY \$6 AND HE NEEDED A CHECK FOR THAT AMOUNT. THE CHECK WAS SENT.

11. A CHECK WAS SENT TO THE IL DEPT OF REVENUE IN THE AMOUNT OF \$3,384.14 AND A CHECK WAS SENT TO THE U. S. TREASURY IN THE AMOUNT OF \$11,166.19.
12. WINTERIZATION OF THE PAVILION WAS DONE IN OCTOBER, 2013 – FURNACE WAS SERVICED; TOILETS & DRAINS WERE WINTERIZED. THE OUTDOOR FOUNTAIN AND FAUCET WERE REMOVED FROM THE FIELDHOUSE.

**CORRESPONDENCE:**

1. INVITATION WAS RECEIVED TO THE STERLING LUMBER OPEN HOUSE.
2. IAPD RENEWAL - \$435.42
3. IAPD ANNUAL BUSINESS MEETIN PACKAGE
4. MONEY WAS TRANSFERRED FROM THE MB BANK PRIMARY ACCOUNT TO THE MB BANK SECONDARY ACCOUNT.
5. LETTER ABOUT USING PIN# INSTEAD OF CREDIT WHEN PURCHASING PRODUCT FROM MB BANK.
6. ANNUAL TAX EXEMPT STATUS REPORT

**BILLS & EXPENSES:** MOTION BY HAGLER FOR BILLS & EXPENSES TO BE PAID, SECOND BY GARCIA, 3 YEAS, 2 ABSENT MOTIN CARRIED.

**CITIZEN INPUT:** NONE

**ADJOURNMENT:** MOTION BY HAGLER, SECOND BY BARTHOLOMEW, 3 YEAS, 2 ABSENT MOTION CARRIED.

**TIME:** 7:50 PM

**NEXT MEETING:** JANUARY 16, 2014