

**Bexar County
Emergency Services District No. 10
Meeting Minutes
December 8, 2016
7:00 P.M.**

Bexar County Emergency Services District No. 10 conducted a meeting at the Bexar County ESD Station #1 located at 6658 E. Houston on December 8, 2016 beginning at 7:00 P.M. The following was discussed;

1. **Call the Bexar County Emergency Services District No. 10 Meeting to Order and establish a Quorum.** President Kelley called the meeting to order at 7:32 PM and established a quorum, Commissioner Lazar, Kelley and Gray were present. Commissioner Yates was unable to attend.
2. **Citizens to be heard. (3 minute time limit per person)** No citizens were present during this segment.
3. **Approval of the meeting minutes from the November 10, 2016 meeting.** Commissioner Lazar made a motion to accept the minutes, second was made by Commissioner Gray, motion carried 3/0.
4. **Discussion, updates and/or action on the following items;**
 - a. **Command Staff Report – Given by Fire Chief Robert Hogan**
 - **Update on hiring of firefighters-** Chief Hogan informed 5 of the 9 full-time firefighters had been hired and started orientation. January 14 the testing for the remaining 4 full-time and 6 part-time was scheduled.
 - **Discussion and appropriate action on replacing the front door at Station 1.** Chief Hogan requested approval to replace the metal front door at Station 1, Commissioner Lazar made a motion to approve the replacement, second was made by Commissioner Gray. Motion carried 3/0.
 - **Discussion and appropriate action on setting a firearm policy for ESD 10 staff.** Chief Hogan presented 2 option to the board for a firearms policy. 1 we would need to provide lockboxes in each vehicle at \$250 per vehicle for firefighters licensed to carry firearms, to secure weapons on calls where law does not allow firearms inside. 2. Require firefighters to leave their firearms in their vehicles and not allow to carry on calls, property or department vehicles. After discussion of cost and liability, Commissioner Gray motioned to adopt option #2 as policy, second was made by Commissioner Lazar. Motion carried 3/0.
 - b. **Run Report –** Chief Hogan provide the YTD run report and no questions we asked by the Commissioners.
5. **Financial Report.**
 - a. **Review of Tax Revenues received to date.**
 - b. **Review and appropriate action for the payroll of the district.** Commissioner Lazar made a motion to approve the Payroll for the district, second by Commissioner Gray. Motion carried 3/0.
 - c. **Review and appropriate action to pay the bills for the District.** Commissioner Lazar made a motion to pay the bills for the district, second was made by Commissioner Gray. Motion carried 3/0.
6. **Determine date, time and possible agenda items for next meeting. The next tentatively scheduled meeting will be on January 12, 2017.** Commissioners agreed to the date listed.
7. **Adjourn.** Commissioner Lazar made a motion to adjourn the meeting with no further business at hand, second was made by Commissioner Gray. Meeting adjourned 7:54 PM.

Attest _____
