



510 E. Main Street ♦ Macungie, PA 18062
 PHONE: (610) 966-7830 ♦ FAX: (610) 966-0573
www.macungieinstitute.com

2023 Private Family Party Rates

Private Family Parties: (or non-profit volunteer – NO staff organizations)

Auditorium

24'x36' room with hardwood floors - includes chairs, tables, kitchen facilities, stage, 15' screen and podium. *Stage is 15' wide at curtain, 23' wide at rear and 15' deep.*

Day or Evening Rental	\$200.00	<i>Capacity per set-up:</i>		
		<i>Theater</i>	<i>Classroom</i>	<i>Board Room</i>
		<i>100 people</i>	<i>64 people</i>	<i>36 people</i>

Conference Room

18'x30' room with wall-to-wall carpet – includes chairs, tables, pull down screen, blackboards, whiteboard and easel. No kitchen facilities access.

Full Day Rental	\$100.00	<i>Capacity per set-up:</i>		
½ Day (4 hours or less)*	\$ 50.00*	<i>Board Room Style accommodating 20 people</i>		

**This rental category is already discounted – the residency discount does not apply to this rental.*

Classroom

22'x30' room with wall-to-wall carpet – includes chairs, tables, pull down screen, blackboards, whiteboard and markers, easel. No kitchen facilities access.

Full Rental	\$100.00	<i>Capacity per set-up:</i>		
½ Day (4 hours or less)*	\$ 50.00*	<i>Theater</i>	<i>Classroom</i>	<i>Board Room</i>
		<i>40 people</i>	<i>24 people</i>	<i>20 people</i>

**This rental category is already discounted – the residency discount does not apply to this rental.*

- Access to Video Projection/Audio System/Microphones is an additional \$55.00 fee
- The serving of alcohol is an additional \$75.00 fee & A Certificate of Insurance is required
- Macungie Borough residents will receive a \$25 discount on room rates
- All rentals require a \$75.00 refundable security deposit.



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2023 Business Room Rental Rates

Business / For Profit: (meetings, seminars, training workshops for ANY organization with paid staff; classes with registration fee; any sales events)

Auditorium

24'x36' room with hardwood floors - includes chairs, tables, kitchen facilities, stage, 15' screen and podium. *Stage is 15' wide at curtain, 23' wide at rear and 15' deep.*

Full Day (more than 4 hours)	\$325.00	<i>Capacity per set-up:</i>		
½ Day (4 hours or less)	\$225.00	<i>Theater</i>	<i>Classroom</i>	<i>Board Room</i>
		<i>100 people</i>	<i>64 people</i>	<i>36 people</i>

Conference Room

18'x30' room with wall-to-wall carpet – includes chairs, tables, pull down screen, blackboards, whiteboard and easel. No kitchen facilities access.

Full Day (more than 4 hours)	\$175.00	<i>Capacity per set-up:</i>		
½ Day (4 hours or less)	\$125.00	<i>Board Room Style accommodating 20 people</i>		

Classroom

22'x30' room with wall-to-wall carpet – includes chairs, tables, pull down screen, blackboards, whiteboard and markers, easel. No kitchen facilities access.

Full Day (more than 4 hours)	\$175.00	<i>Capacity per set-up:</i>		
½ Day (4 hours or less)	\$125.00	<i>Theater</i>	<i>Classroom</i>	<i>Board Room</i>
		<i>40 people</i>	<i>24 people</i>	<i>20 people</i>

- Access to Video Projection/Audio System/Microphones is an additional \$55.00 fee
- The serving of alcohol is an additional \$75.00 fee & A Certificate of Insurance is required
- Macungie Borough businesses will receive a 10% discount on room rates
- All rentals require a \$75.00 refundable security deposit.