

PORT OF MANCHESTER MINUTES

August 10, 2015

Manchester Library Meeting Room, 8067 E. Main Street

REGULAR MEETING

1.0 Call to Order. Board President Strode called the meeting to order at 6:00 PM. Present were Commissioners Strode, Fallstrom and Pedersen..Also present were Contract Administrator O'Connell, Attorney/Auditor Thompson, and 4 guests.

2.0 Approvals – Consent Agenda

2.1 Regular meeting minutes for July 13, 2015

2.2 All Ports meeting of July 20, 2015

2.3 Vouchers numbered 5298 through 5318 in the total sum of \$14,033.80.

Commissioner Pedersen moved approval of item 2.1. Commissioner Fallstrom seconded the Motion. Passed unanimously.

Commissioner Pedersen outlined events and items from the All-Ports meeting. The Port of Waterman is constructing a new pier that is funded almost entirely by grants. Commissioner Pedersen moved approval of item 2.2. Commissioner Fallstrom seconded the Motion. Passed unanimously.

Contract Administrator O'Connell reported that repairs had to be made to the Ven Tek machine. It was observed that the annual premium for insurance is included in this month's payables. Commissioner Fallstrom moved approval of item 2.3, Commissioner Pedersen seconded the Motion. Passed unanimously.

3.0 Public Comment - A neighbor to our newest parking area was present to report that signs have been put up on a fence entirely on his property regarding parking. After discussion, it was decided that the signs will be moved from the fence.

Another guest wanted to know about the 4 hour parking limit. This was fully explained to the guest's satisfaction.

4.0 Daniels Loop Property Lease Review: Attorney Thompson furnished a copy of the current lease to the Commissioners. A guest questioned what is a reasonable amount of rent for a ground lease of the newly acquired land North and West of the library. There was considerable discussion relative to this question. After discussion, it was moved by Commissioner Fallstrom that the rent be increase from \$200/month to \$250 month for a one year period starting September 12, 2015 with the same conditions as the current

rental agreement. Commissioner Pedersen seconded the Motion. Passed unanimously. Attorney Thompson was directed to prepare the new rental agreement.

- 5.0 Stormwater Improvements - Phase II update.** The new replacement ramp has several issues that need attention. There are several defects present, and it needs resurfacing. The new surface should be a match with the pier surface. There are two grades, A and B. Grade A is ADA compliant. Commissioner Pedersen moved to direct a Grade A matching ramp. Commissioner Fallstrom seconded the Motion. Passed unanimously.

Contract Administrator O'Connell reported that the County is bound by agreement with the Port to restore Port property, including Pomeroy Park to its prior condition. This is contained in the easement agreement with the County.

6.0 Upcoming Events.

6.1 August 22, 2015 - Celebrate Manchester. All is ready for this annual event to occur.

6.2 September 7, 2015. - Crabbing season Closes.

7. Miscellaneous

7.1 Financial Report. All areas of monetary concern are on target with our annual budget thus far. Contract Administrator presented a written and an oral report.

7.2 Commissioner Comments. Commissioner Pedersen stated that he would not be present for the September meeting and asked to be excused.

Commissioner Fallstrom reported that the RCO will be receiving additional funding in the immediate future because of newly passed legislation. This will give them additional funding to work with for grant funding of worthwhile projects.

8.0 Future Meeting Dates

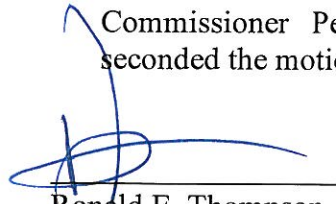
8.1 September 14, 2015, 6:00 PM - Regular meeting and Preliminary budget hearings

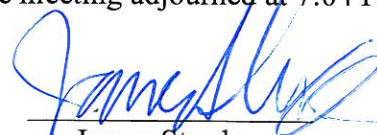
8.2 October 12, 2015, 6:00 PM - Regular meeting and Proposed budget presentation and hearing.

8.3 November 9, 2015, 6:00 PM - Regular meeting and hearing on Adoption of Budget for FY 2016.

9.0 Adjournment.

Commissioner Peterson moved to adjourn the meeting. Commissioner Fallstrom seconded the motion. Passed unanimously. The meeting adjourned at 7:04 PM.


Ronald E. Thompson
Attorney/Auditor


James Strode
President