

South Point High School  
Band Boosters Association, Incorporated

Article I - NAME

This organization shall be known as the SOUTH POINT HIGH SCHOOL BAND BOOSTERS ASSOCIATION, INCORPORATED.

Article II - OBJECT

1. To assist the South Point Band Director and band faculty in the conduct of an adequate band program at South Point High School.
2. To provide financial assistance toward the purchase cost, maintenance cost, and care of band uniforms, instruments, music, travel, and miscellaneous equipment.
3. To provide chaperones and transportation service when requested by the Band Director.
4. Particular attention shall be taken toward cooperating with the Band Director and band faculty.
5. All executive decisions regarding operation of the Band(s) shall be left to the South Point Band Director and band faculty.

Article III - Meetings

1. Two meetings shall be held annually. One in the Spring and one in the Fall with called meetings as determined by the Board of Directors.
2. Meetings shall be held in the South Point High School Band Room, or at such other locations as determined by the Board of Directors.
3. A quorum shall consist of a minimum of twelve (12) members present.

Article IV - Officers

1. The officers shall consist of President, Vice-President, Secretary, and Treasurer.
2. Term of office: Officers shall be elected for a period of one year, and no member shall hold the same office for more than two consecutive years. Elected officials shall assume office on June 1.
3. The Board of Directors shall be comprised of the present officers:

- A. The South Point High School Band Director
- B. One member appointed at-large by the President
- C. The immediate Past President of the SOUTH POINT HIGH SCHOOL BAND BOOSTERS ASSOCIATION, INC.
- D. The student Band President shall be an advisor to the Board.

#### Article V - Membership

The membership shall consist of individuals and organizations interested in the promotion of the Band(s) who have paid the annual membership fee as set by the Board of Directors.

#### Article VI - Duties of Officers

##### Section 1 - President

1. To preside at all meetings
2. To appoint all committees including the nominating committee
3. To preside at the Board of Directors meetings
4. To serve as ex-officio at all meetings

##### Section II - Vice-President

1. To perform the duties of the President in the event of the President's inability to serve.
2. To serve on the Board of Directors

##### Section III - Secretary

1. To keep the minutes of all meetings in a permanent book of ledger form. This book shall be the property of the Organization and shall be available for inspection of members upon request.
2. To keep an accurate record of attendance at all meetings and Board of Directors meetings.

##### Section IV - Treasurer

1. To be the custodian of all sponsored money received from any source. He/She shall pay out money only as directed by the President or on the requisition of the South Point High School Band Director. He shall keep full and accurate books of account which shall be the property of the organization and available for the inspection of members upon request.
2. To prepare a financial statement at the close of the fiscal year.
3. To prepare and submit account books to the President for audit approximately thirty (30) days after fiscal year-end closing.

##### Section V - Procedure for Board of Directors and General Meetings

1. The recommendations of the Board of Directors shall be placed on the agenda for the general meetings.
2. The formal actions of the Board of Directors shall appear as an item of business prepared and read by the Secretary as:
  - a. The Board of Directors recommends ...
  - b. The Board of Directors recommends ... etc.

#### Article VII - Elections

##### Section I - Elections shall be held at the Spring Meeting

1. Nominations shall be submitted by the nominating committee and further nominations may be made from the floor.

##### Section II - Voting may be by voice vote.

#### Article VIII - Parliamentary Actions

The rules contained in Robert's Rules of Order, revised edition, shall govern the organization in all cases in which they are applicable and in which they are not inconsistent with the by-laws, or special rules, of their organization.

#### Article IX - Amendments

These by-laws may be amended at either of the meetings by a two-thirds vote of the members present.