

**MINUTES OF THE BOARD OF DIRECTORS MEETING  
BRAEBURN VALLEY WEST CIVIC ASSOCIATION, INC.  
August 9, 2018  
10502 ½ Plainfield, Houston, Texas**

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**CALL TO ORDER AND ADOPT AGENDA**

A quorum having been established, Mrs. Dorsey called the meeting to order at 7:17 p.m. Board members in attendance were Pat Dorsey, Vice President, Rodney Clements, Treasurer, Jennifer Dewhirst, Director, Claudia Hernandez, Director, also in attendance, Kari Lemoine representing Sterling ASI.

Absent board members: Karen Dollahan, President; Angel Morin, Secretary; Sally Bercu, Director

The Board reviewed the agenda and all were in favor.

**Constable Report**

Constable came and let homeowner's know that there was a burglary in the community today around noon at 10515 Silkwood. Homeowner did not call the constable, but called HPD. Neighbor called constable later that day however when they showed up to the home the scene had already been cleaned up and no prints were found. Officer Johnson stated to all present homeowners and Board of Directors that if anything happens to please call the constables first as they will usually arrive faster and can do a more detailed investigation. Officer Johnson also advised that any homeowners that back up to the creek to get cameras installed.

**Open Forum**

A homeowner that was present brought up that the owner of 9523 Spellman is letting their dogs loose in the community and in the backyard of neighbors. Constable stated if they see that give them the address it is happening at and they can give them a citation.

Richard a concerned homeowner about deed restrictions brought up that he received a letter to mow and edge his lawn. He took care of the issue then received a second notice and stated it's not the yard it is the pine needles falling from the trees. He cannot keep up with all the pine needles. Kari from Sterling informed him to just keep in contact with the management company or email so that there are notes in his account.

**MINUTES REVIEW**

The Board reviewed the minutes from July 2018 meeting. Mr. Clements made a motion to approve and Mrs. Hernandez second the motion and all were in favor.

**FINANCIAL REVIEW**

The Board reviewed the July 2018 Financials.

**COMMITTEES**

**ARC Committee**

No report at this time

**Newsletter**

Working on getting the next set

**Safety Committee**

Nothing at this time

This concludes the regular session of the monthly Board Meeting at 7:42pm.

**EXECUTIVE SESSION**

The Board convened into executive session at 7:54 pm.

The present Board reviewed the Violation report and asked about the pictures and why pictures are not took on each violation. Kari explained that the violation report was over 100 pages and that it would take forever to upload that many pictures of violations. Kari explained that we only take pictures when a homeowner is about to receive the 209 letter or they request one before that time frame.

The next Meeting will be September 13, 2018, 7:00 pm at 10502 ½ Plainfield, Houston Texas.

With no further business to come before the Board, Mrs. Dorsey moved that the meeting be properly adjourned at 8:33 pm

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Angel Morin, Secretary