



## Grant All-Detail Report One Watershed One Plan 2021

**Grant Title** - 2021 - One Watershed One Plan (Lac qui Parle-Yellow Bank WD)

**Grant ID** - P21-4281

**Organization** - Lac qui Parle-Yellow Bank WD

<b>Original Awarded Amount</b>	<b>\$231,391.00</b>	<b>Grant Execution Date</b>	<b>3/31/2021</b>
<b>Required Match Amount</b>	\$0.00	<b>Original Grant End Date</b>	6/30/2023
<b>Required Match %</b>	0%	<b>Grant Day To Day Contact</b>	Mitchell Enderson
<b>Current Awarded Amount</b>	\$231,391.00	<b>Current End Date</b>	6/30/2023

### Budget Summary

	Budgeted	Spent	Balance Remaining*
Total Grant Amount	\$231,391.00	\$28,172.89	\$203,218.11
Total Match Amount	\$0.00	\$0.00	\$0.00
Total Other Funds	\$0.00	\$0.00	\$0.00
<b>Total</b>	<b>\$231,391.00</b>	<b>\$28,172.89</b>	<b>\$203,218.11</b>

*\*Grant balance remaining is the difference between the Awarded Amount and the Spent Amount. Other values compare budgeted and spent amounts.*

### Budget Details

Activity Name	Activity Category	Source Type	Source Description	Budgeted	Spent	Last Transaction Date	Matching Fund
Administration Contingency	Administration /Coordination	Current State Grant	2021 - One Watershed One Plan (Lac qui Parle-Yellow Bank WD..	\$21,036.00			N
Pre-Planning, Drafting, and Plan Review/Submission	Planning and Assessment	Current State Grant	2021 - One Watershed One Plan (Lac qui Parle-Yellow Bank WD)	\$168,500.00	\$26,657.89	12/31/2021	N

Activity Name	Activity Category	Source Type	Source Description	Budgeted	Spent	Last Transaction Date	Matching Fund
Reporting and Administration	Administration /Coordination	Current State Grant	2021 - One Watershed One Plan (Lac qui Parle-Yellow Bank WD..	\$41,855.00	\$1,515.00	12/31/2021	N

### Activity Details Summary

Activity Details	Total Action Count	Total Activity Mapped	Proposed Size / Unit	Actual Size / Unit
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### Proposed Activity Indicators

Activity Name	Indicator Name	Value & Units	Waterbody	Calculation Tool	Comments
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### Final Indicators Summary

Indicator Name	Total Value	Unit
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### Grant Activity

Grant Activity - Administration Contingency	
Description	1W1P Contingency funds to be used as necessary to cover plan development costs.
Category	ADMINISTRATION/COORDINATION
Start Date	End Date
Has Rates and Hours?	No
Actual Results	

**Grant Activity - Pre-Planning, Drafting, and Plan Review/Submission**

**Description**

The steering team will assist consultant with aggregating watershed data, issues, goals, strategies, and actions from existing plans and studies. Identify data gaps. Complete outline for public use. Send notification of intent to review authorities. Invite input in a 60-day comment period. Obtain public input. Host public kickoff and compile input. Determine consultant tasks and develop a RFQ. Manage consultant review. Select and negotiate contract with consultant. Create land and water resources narrative to communicate watershed story. Identify and prioritize resources and issues by reviewing existing plans, studies, and feedback. Engage public for input. Draft issue statements. Document methods. Identify priority subwatersheds and establish measurable goals. Determine tools to estimate progress and select indicators to describe. Develop implementation schedule. Determine actions to implement and identify tools to target. Estimate future funding and create 10-year implementation schedule. Describe current implementation programs and identify collaboration opportunities. Describe the programs needed to achieve plan goals who will carry out. Determine final plan administration. Write draft for review. Manage internal review and approve for formal 60-day review. Receive comments, prepare responses, and incorporate changes. Hold hearings and post minutes. Write final plan with final revisions. Get approval of each local government and policy committee and submit for BWSR review. Present at BWSR meetings as required. Manage appeals and disputes. Adopt plan locally within 120 days of BWSR approval. Send resolutions to BWSR for plan implementation grants eligibility.

**Category**

PLANNING AND ASSESSMENT

**Start Date**

2-Nov-20

**End Date**

30-Jun-23

**Has Rates and Hours?**

No

**Actual Results**

12/31/21:

Houston Engineering (HEI) was lone consultant candidate after additional application was withdrawn. HEI was hired as consultant and scope of services contract agreed upon by planning group. Steering team has gathered appropriate data and forwarded to HEI for use in plan development. Plan has begun to be drafted by HEI, utilizing input gathered from Steering & Advisory committees and public kickoff meeting. Public survey was used to gather additional input. Public kickoff meeting was a great source of input for HEI as it was well attended and attendees had significant participation. HEI has significantly progressed with Land & Water Resource Narrative, Priority Issues, and priority subwatersheds. Additional progress being made on measurable goals, implementation schedule, and targeting sections of plan.

## Grant Activity - Reporting and Administration

<b>Description</b>	Staff will develop partnership and steering committee to guide project, including meeting coordination and preparation of notices, agendas, and records. Steering committee will draft a memorandum of agreement and guide policy and advisory committee creation. Develop work plan, timeline, and budget with project leads. Populate work plan in eLINK. Complete annual reporting by February 1st and post grant reporting. Submit required reports in eLINK. Prepare and submit audit as described in Memorandum of Agreement. Provide updates to policy committee. Submit final grant report in all required formats, including eLINK. Provide fiscal coordination with committee reimbursements and consultant expenses throughout grant. Provide fiscal coordination for meeting expenses such as facility rental, materials, and refreshments. Provide fiscal coordination for publication expenses such as meeting notices and invitations.		
<b>Category</b>	ADMINISTRATION/COORDINATION		
<b>Start Date</b>	1-Feb-21	<b>End Date</b>	31-Jul-23
<b>Has Rates and Hours?</b>	Yes		
<b>Actual Results</b>	<p>12/31/21:</p> <p>Grant budget spreadsheet development and tracking, bill payment, scope of services contract execution with consultant, and reporting.</p> <p>- Mitch 25.25 hours @ \$60/hr = \$1,515.00</p>		

## Grant Attachments

Document Name	Document Type	Description
<b>2021 One Watershed One Plan</b>	Grant Agreement	2021 One Watershed One Plan - Lac qui Parle-Yellow Bank WD
<b>2021 One Watershed One Plan EXECUTED</b>	Grant Agreement	2021 One Watershed One Plan - Lac qui Parle-Yellow Bank WD
<b>Budget as of 12-31-21</b>	Progress	Progress Dated - 01/24/2022
<b>MOA For Plan Development</b>	Grant	2021 - One Watershed One Plan (Lac qui Parle-Yellow Bank WD)
<b>Work Plan</b>	Grant	2021 - One Watershed One Plan (Lac qui Parle-Yellow Bank WD)
<b>Work Plan</b>	Workflow Generated	Workflow Generated - Work Plan - 02/05/2021
<b>Work Plan</b>	Workflow Generated	Workflow Generated - Work Plan - 03/18/2021