



## Facility Rental Capacities & Rental Prices

### **Reading Art Works (RAW)** (715 Clinton Street, Reading PA 19601)

- \*Events @ Reading Art Works – 6,600 square feet of loft style space on second floor
- Banquet/Seated Dinner w dancing 250
- Loft Ceremony 175

Loft Upstairs Rental Reception only 0 to 100 Guests Cost: \$3,500  
 Loft Upstairs Rental Reception only 101 to 150 Guests Cost: \$4,300  
 Loft Upstairs Rental Reception only 151 to 200 Guests Cost: \$5,000  
 Loft Upstairs Rental Reception only 201 to 250 Guests Cost: \$5,625

Ceremony Add \$1,000  
 Rehearsal Add \$500  
 Day before Setup Add \$500

(Additional rentals apply for over 150 guests) ie tables & chairs

Included in the Loft Rental Package:

- \*4 hours of event time plus 3 hours set up, 1 hour tear down
- \*use of entire upstairs space (\$800.00 per additional hour)
- \*tables & chairs for up to 150 people included in rental package
- \*white sheers on all upstairs windows
- \*lighting (several paper lanterns and Café lights over dance floor only)
- \*ample and secure parking lot on site
- \*one (1) security guard onsite during events with alcohol.

To use First Floor Hallways & Gallery Space, add \$2,000 for cocktails. \*Holidays and/or Holiday week ends: Add an additional \$750.00 fee to rental rates above. Inquire about Sunday afternoon weddings at lower rates. (Noon to 4:00 pm) Ask about our full day meeting packages, photo shoot rates and other rental space options.

Deposit Schedule: At signing: 50% Non refundable rental deposit to hold the date and a separate \$1,000.00 refundable Security Deposit is due 60 business days prior to event. Late fees apply as per signed agreement. RAW also requires liability insurance of \$1,000,000.00 from clients & all vendors. Host liquor liability insurance is an additional fee of \$175.00 if any alcohol is served. \*No elevator. RAW reserves the right to change, add, and remove any onsite Décor, art work, and lighting in the building without notice.