

**BOROUGH OF PITMAN
COUNCIL MEETING MNUTES
April 27, 2015
8:00 P.M.**

Call to Order

Time: 8:03 p.m.

Salute to the Flag/Invocation

Mayor Johnson

Open Public Meetings Act Statement - Pursuant to the Open Public Meetings Act, I hereby announce that adequate notice of this meeting has been provided by adopting a schedule of regular meetings for 2015, which was posted on the Borough Hall bulletin board, sent to the "South Jersey Times" and filed with the Municipal Clerk on January 4, 2015.

Roll Call

Councilman Austin: Present
Councilwoman Higbee: Present
Councilman Pierpont: Present
Mayor Johnson: Present
Clerk O'Donnell: Present

Councilman Blass: Present
Council President Kelley: Present
Councilman Razzo: Present
Borough Solicitor Duffield: Present

Proclamation Presentation

Presentation to Wayne Hubert for 45 years of service to Pitman Fire Company No.1.

Approval of Minutes

Work Session Minutes of April 13, 2015

Motion: Blass

Second: Kelley

Roll Call:

Councilman Austin: Abstain
Councilwoman Higbee: Yes
Councilman Pierpont: Yes
Mayor Johnson _____

Councilman Blass: Yes
Council President Kelley: Yes
Councilman Razzo: Yes

Committee Reports

Councilman Austin

Police Department

Det. Sgt. Moore and Ptlm. Carson attended a seminar at Salem County Community College entitled Race and Police Community Relations 2015.

The Police Department participated in the "You Drive, You Text, You Pay" Traffic Safety Program from April 1 through April 21. Thirty summonses were issued to drivers who were observed to be texting while driving.

The Pitman Police Department will host their first Fishing Tournament on Saturday, May 2, from 9:00 a.m. until Noon at Alcyon Lake Park.

On April 21, Captain McAteer taught a class to police recruits at the Gloucester County Police Academy, entitled Police Concepts, and on April 23, a class entitled Equity Theory.

Career Day was held on April 24 at the Pitman Middle School. Chief Zimmerman spoke to students about a career in Law Enforcement.

On April 22, 2015, Corporal Streater and S/O Stefanopoulos administered a dose of NarCan to a Pitman resident. It was the first time this life-saving drug was administered in Pitman.

On May 21, 2015, the Pitman Police Department will host Tri County Joint Insurance Fund sponsored training in Borough Hall

Fire Department

The Fire Department has been very quiet since Councilman Austin's last report four weeks ago. He was not present at the last meeting of Mayor and Council on April 13 because he was attending the National Fire Academy in Maryland. Councilman Austin thanked Wayne Huber for his dedicated service to the Pitman Fire Department, and particularly to the Pitman Fire Police.

The Borough's Office of Emergency Management will conduct a training workshop this Wednesday. A mock emergency drill will be conducted and department supervisors and emergency responders will be in attendance.

Environmental Commission

The Environmental Commission will observe Earth Day on Saturday, May 16 in Ballard Park. The Borough was notified that Pitman would receive the designation of a Tree City USA for 2015.

Councilman Blass

Councilman Blass congratulated Pitman High School student Alex Garofolo. His design was selected for the GRASP Coalition's first Tuxedo Card Contest. Mr. Evans had his computer art classes participate in this contest. GRASP is the Gloucester Regional Addictive Substances Prevention organization.

The Pitman Board of Education will hold a budget hearing this Wednesday night, April 29, at 7:00 p.m. in the Pitman High School library.

March statistics for the McCowan Memorial Library:

Total items in circulation: 3,197 (2,375 direct loans and 822 reciprocal loans)

Seed library withdrawals: 114

Twenty-two groups/organizations used the various meeting rooms

Forty-two programs for children under the age of 11, with an attendance of 385

The Friends of the Library provided a luncheon for the library staff on Wednesday, April 15, in honor of National Library Week.

New Program:

The Friends of the Library is funding a Museum Pass Program. Passes may be checked out of the library by McCowan Library cardholders for free admission to the following: Morris Arboretum, Ground for Sculpture, Academy of Natural Sciences, National Liberty Museum, Wheaton Arts Center, and the Discovery Museum.

Councilman Razze

Councilman Razze reminded everyone that Youth Council will take place on May 3 at 7:00 p.m.

Applications to participate in the Fourth of July parade are due in to the Parade Committee by June 12. Nominations for Grand Marshal are due by the end of May, and all entries can be submitted at Borough Hall or online at pitmanparade@gmail.com.

The Economic Development Committee met and discussed the Theatre Avenue project. They presently have about \$10,000.00 in donations in their project account. Available spaces on the informational sign for local businesses are filling up quickly, and the EDC has found a new assistant to help with promoting their projects.

On May 19, the Travel Channel will be in Pitman to film a promotional piece on the Theatre Avenue project.

Councilman Razze stated that he attended meetings in Washington D.C. for small business owners. Senator Frank LoBiondo was present at the meetings, and asked about his favorite little town, Pitman.

Councilman Pierpont read the following report:

Mulch is now available free of charge to all Borough residents. Currently three varieties are available for delivery while supplies last. Please order on line at www.pitman.org, tab Public Works, and then tab Free Mulch Delivery, or call 589-1040 and schedule a delivery of free mulch for your gardens and flower beds.

Spring leaf collection is ongoing, please place only leaves in the curb for collection. No limbs, twigs, stones, or other debris should be in the leaf piles.

The preliminary work on the Highland Terrace resurfacing project is underway, new water connections and handicapped accessible ramps and curbs are being installed with the anticipated project completion date of mid-May. I thank the residents of Highland Terrace for their patience during this much-anticipated repair and resurface.

The Public Works section of the Borough website is being upgraded and updated. Please feel free to go online and check it out. Any comments or concerns may be directed to Mr. Alexander at 589-1040.

The Water and Sewer Division of Public Works was busy fixing three water leaks, one on Vassar Avenue, one on West Avenue, and on First Avenue.

The Greater Pitman Chamber of Commerce held its monthly meeting on April 21 at 7:00 p.m. in the Pitman Manor. Chief Zimmerman was the guest speaker and covered many topics including dedicated foot patrols and parking. Also discussed by the members was the Theater Avenue pocket park, tile sales fundraising, and the "pop up" park planned for uptown, which is on tonight's agenda for Event Permits. As always, the Chamber of Commerce invites everyone to Stroll, Dine, Stay, and Shop local. Please consider a cup of coffee at Endgrain Coffee, which is the newest shop to open uptown. It is located on Second Avenue behind Lori's Loft.

The Friends of the Grove are having their annual Spring Clean-up, which is scheduled for May 2 at 8:00 a.m. Anyone who would like to volunteer to help please meet at the Grove Auditorium, and all are welcome.

Finally, I'd like to offer my personal thanks and congratulations to Mr. Wayne Huber for his dedicated service to the Pitman Fire Department and to the residents of our fine community. Whether it be the Hero Scholarship Fund, The Knights of Columbus, The St Vincent de Paul Food Bank, or a Pierpont family gathering, Wayne was always there to help. I wish him and Pat well as they start their next chapter in South Carolina.

Councilwoman Higbee

Councilwoman Higbee reported that on, or before, May 1 of each year, a delinquent tax list is compiled by our tax collector to show taxes that are uncollectable. Though there are delinquent taxes that may be subject to tax sale, the Borough has no outstanding taxes that are considered to be uncollectable.

Councilwoman Higbee reported that the 2015 Municipal Budget will be introduced at tonight's meeting. The second reading and public hearing will be at the regular meeting of Mayor and Council on May 26, 2015.

The fifth grade students from Memorial School will participate in the last Community Clean up for 2014.

Council President Kelley

where they approved the changes to the Wind and Solar Energy Ordinance and sent it back to Council President Kelley reported that the Planning and Zoning Board met on April 20, Council for the final reading and adoption.

The Planning and Zoning Board's Engineer gave an update on the new Affordable Housing in New Jersey guidelines. It is his recommendation that the Mayor, Solicitor, and Planning Board Chairman meet to discuss this.

The Green Team last met on April 23, where they discussed their participation in Earth Day activities, and their continued work toward obtaining certification from Sustainable Jersey. Their next meeting will be on May 28, 2015.

The revenue in the Registrar's Office for the month of March totaled \$1,009.00.

Councilman Razze stated that votes will be tallied by tomorrow to determine who will represent members of Council for the Youth Council Meeting.

Unfinished Business

Ordinance No. 4, 2015 – An Ordinance of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Amending Chapter XXXV Entitled “Zoning” and to Create a New §35-33A Entitled “Wind and Solar Energy Systems” of the Code of the Borough of Pitman

Second Reading – Public Hearing

Motion: Kelley

Second: Higbee

Motion to open to the public: Razze

Second: Kelley

Time 8:30 p.m.

No public comment.

Motion to close public portion: Razze
Time: 8:31p.m.

Second: Kelley

Roll Call:

Councilman Austin: Yes
Councilwoman Higbee: Yes
Councilman Pierpont: Yes
Mayor Johnson _____

Councilman Blass: Yes
Council President Kelley: Yes
Councilman Razze: Yes

Ordinance No. 5, 2015 – An Ordinance of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Amending Ordinance No. 1, 2014 and Chapter VII Entitled “Vehicles and Traffic” of the Code of the Borough of Pitman

Second Reading – Public Hearing

Motion: Austin

Second: Blass

Motion to open to the public: Razze
Time: 8:33 p.m.

Second: Kelley

No public comment.

Motion to close public portion: Razze
Time: 8:34 p.m.

Second: Kelley

Roll Call:

Councilman Austin: Yes
Councilwoman Higbee: Yes
Councilman Pierpont: Yes
Mayor Johnson _____

Councilman Blass: Yes
Council President Kelley: Yes
Councilman Razze: Yes

New Business

Ordinance No. 6, 2015 – Ordinance of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank

First Reading

Motion: Higbee

Second: Kelley

Roll Call:

Councilman Austin: Yes
Councilwoman Higbee: Yes
Councilman Pierpont: Yes
Mayor Johnson _____

Councilman Blass: Yes
Council President Kelley: Yes
Councilman Razze: Yes

Motion to Introduce 2015 Municipal Budget Ordinance

First Reading (Second Reading and Public Hearing; May 26, 2015 at 8:00 p.m.)

Copies available for public inspection at the McCowan Memorial Library and at Borough Hall, during normal business hours.

Motion: Higbee

Second: Kelley

Roll Call:

Councilman Austin: No
Councilwoman Higbee: Yes
Councilman Pierpont: No
Mayor Johnson _____

Councilman Blass: Yes
Council President Kelley: Yes
Councilman Razze: Yes

Resolution No. 65, 2015 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Supporting, Recognizing, and Honoring the Service of Law Enforcement Officers

Motion: Austin

Second: Pierpont

Roll Call:

Councilman Austin: Yes

Councilman Blass: Yes

Councilwoman Higbee: Yes

Council President Kelley: Yes

Councilman Pierpont: Yes

Councilman Razze: Yes

Mayor Johnson _____

Resolution No. 73, 2015 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Supporting the Gloucester County Minority Recruitment Advisory Committee to Increase the Diversity of Law Enforcement Agencies In Gloucester County

Motion: Austin

Second: Blass

Roll Call:

Councilman Austin: Yes

Councilman Blass: Yes

Councilwoman Higbee: Yes

Council President Kelley: Yes

Councilman Pierpont: Yes

Councilman Razze: Yes

Mayor Johnson _____

Resolution No. 75, 2015 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Awarding Contract to Schaefer Pyrotechnics, Inc. for Fourth of July Fireworks Display

Motion: Razze

Second: Blass

Roll Call:

Councilman Austin: Yes

Councilman Blass: Yes

Councilwoman Higbee: Yes

Council President Kelley: Yes

Councilman Pierpont: Yes

Councilman Razze: Yes

Mayor Johnson _____

Resolution No. 76, 2015 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing an Amendment to the Shared Service Agreement Between the Township of Mantua, the Borough of Pitman, the Borough of Wenonah, and the Borough of Woodbury Heights to Establish the Mantua Joint Municipal Court

Motion: Austin

Second: Blass

Roll Call:

Councilman Austin: Yes

Councilman Blass: Yes

Councilwoman Higbee: Yes

Council President Kelley: Yes

Councilman Pierpont: Yes

Councilman Razze: Yes

Mayor Johnson _____

Resolution No. 77, 2015 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Appointing Mark Adams to the Full-Time Position of Utility Person With the Pitman Public Works Water and Sewer Division

Motion: Pierpont

Second: Higbee

Roll Call:

Councilman Austin: Yes

Councilman Blass: Yes

Councilwoman Higbee: Yes

Council President Kelley: Yes

Councilman Pierpont: Yes

Councilman Razze: Yes

Mayor Johnson _____

Resolution No. 78, 2015 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Promoting Daniel Cancglin From Part-Time Public Works Employee to Full-Time Public Works Employee

Motion: Pierpont

Second: Higbee

Roll Call:

Councilman Austin: Yes

Councilman Blass: Yes

Councilwoman Higbee: Yes

Council President Kelley: Yes

Councilman Pierpont: Yes

Councilman Razze: Yes

Mayor Johnson _____

Resolution No. 79, 2015 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Appointing Thomas S. Pierson, III to the Position of Part-Time Laborer in the Pitman Public Works Highway Division

Motion: Pierpont

Second: Higbee

Roll Call:

Councilman Austin: Yes

Councilman Blass: Yes

Councilwoman Higbee: Yes

Council President Kelley: Yes

Councilman Pierpont: Yes

Councilman Razze: Yes

Mayor Johnson _____

Resolution No. 80, 2015 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Approving an “Outdoor Eating Facilities With BYO” Permit For Sweet Lula’s Restaurant at 28 South Broadway in the Borough of Pitman, County of Gloucester, New Jersey

Motion: Kelley

Second: Razze

Roll Call:

Councilman Austin: Yes

Councilman Blass: Yes

Councilwoman Higbee: Yes

Council President Kelley: Yes

Councilman Pierpont: Yes

Councilman Razze: Yes

Mayor Johnson _____

Resolution No. 81, 2015 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Approving an “Outdoor Eating Facilities With BYO” Permit For Mannino’s Cucina Italiano at 126 South Broadway in the Borough of Pitman, County of Gloucester, New Jersey

Motion: Kelley

Second: Razze

Roll Call:

Councilman Austin: Yes

Councilman Blass: Yes

Councilwoman Higbee: Yes

Council President Kelley: Yes

Councilman Pierpont: Yes

Councilman Razze: Yes

Mayor Johnson _____

Resolution No. 82, 2015 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing a Closed Meeting

The topic to be discussed at said meeting shall be:

New Personnel Policy: Payroll Designation of Full-Time Borough Employees

Action may be taken upon returning to an open meeting.

Motion: Blass

Second: Higbee

Roll Call:

Councilman Austin: Yes
Councilwoman Higbee: Yes
Councilman Pierpont: Yes
Mayor Johnson _____

Councilman Blass: Yes
Council President Kelley: Yes
Councilman Razze: Yes

Resolution No. 83, 2015 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Promoting Patrolman Erik Beschen to the Rank of Corporal, Effective May 12, 2015

Motion: Austin

Second: Higbee

Roll Call:

Councilman Austin: Yes
Councilwoman Higbee: Yes
Councilman Pierpont: Yes
Mayor Johnson _____

Councilman Blass: Yes
Council President Kelley: Yes
Councilman Razze: Yes

Payment of Bills

Motion: Higbee

Second: Kelley

Roll Call:

Councilman Austin: Yes
Councilwoman Higbee: Yes
Councilman Pierpont: Yes
Mayor Johnson _____

Councilman Blass: Yes
Council President Kelley: Yes
Councilman Razze: Yes

Event Permit Applications

Applicant: Greater Pitman Chamber of Commerce

*Event: Park Decorations (See attached)

Date: June 6, 2015 through Sept. 12, 2015

Time: Dusk – 11:00 p.m.

Location: Ballard Park

Contact Person: Yvonne Giovannitti

Motion: Razze

Second: Pierpont

Roll Call:

Councilman Austin: Yes
Councilwoman Higbee: Yes
Councilman Pierpont: Yes
Mayor Johnson _____

Councilman Blass: Yes
Council President Kelley: Yes
Councilman Razze: Yes

*Event Permit Application approved pending the submission of a Certificate of Liability Insurance naming the Borough of Pitman as Additional Insured.

Applicant: Jennifer Gorman

*Event: Wedding

Date: May 15, 2015

Time: 4:00 p.m.

Location: Grove Auditorium

Contact Person: Jennifer Gorman

Motion: Razze

Second: Blass

Roll Call:

Councilman Austin: Yes
Councilwoman Higbee: Yes
Councilman Pierpont: Yes

Councilman Blass: Yes
Council President Kelley: Yes
Councilman Razze: Yes

Mayor Johnson _____

Applicant: Kindle Elementary School

*Event: Spring Concert

Date: May 28, 2015 (Rain date May 29, 2015)

Time: 9:00 a.m. – Noon

Location: Washington Avenue and front steps of school

Contact Person: Fran Yearwood

Motion: Razze

Second: Blass

Roll Call:

Councilman Austin: Yes

Councilman Blass: Yes

Councilwoman Higbee: Yes

Council President Kelley: Yes

Councilman Pierpont: Yes

Councilman Razze: Yes

Mayor Johnson _____

*Event Permit Application approved pending the submission of a Certificate of Liability Insurance naming the Borough of Pitman as Additional Insured.

Applicant: ZK Group Fitness

Event: Zumba Fundraiser

Date: May 16, 2015

Time: 4:00 p.m. – 6:30 p.m.

Location: Sunset Auditorium

Contact Person: Kathy Streck

Motion: Razze

Second: Blass

Roll Call:

Councilman Austin: Yes

Councilman Blass: Yes

Councilwoman Higbee: Yes

Council President Kelley: Yes

Councilman Pierpont: Yes

Councilman Razze: Yes

Mayor Johnson _____

*Event Permit Application approved pending the submission of a Certificate of Liability Insurance naming the Borough of Pitman as Additional Insured.

Signage Application

Event: Direct Sales Darlings

Dates: May 6, 2015 – June 8, 2015

Locations: See attached application

Contact Person: Christy Munyon – Amend motion receipt of Insurance.

Motion: Razze

Second: Blass

Roll Call:

Councilman Austin: Yes

Councilman Blass: Yes

Councilwoman Higbee: Yes

Council President Kelley: Yes

Councilman Pierpont: Yes

Councilman Razze: Yes

Mayor Johnson _____

*Event Permit Application approved pending the submission of a Certificate of Liability Insurance naming the Borough of Pitman as Additional Insured, and on the approval of the Borough Zoning Officer.

Public Portion

Motion to open to the public: Razze

Second: Austin

Time: 9:10 p.m.

Mr. Lou Granato, 500 Wildwood Avenue – Mr. Granato thanked Councilman Pierpont for arranging to have the excess brine that had accumulated in front of his daughter’s home over the winter cleaned up and removed.

Motion to close the public portion: Razze
Time: 9:11 p.m.

Second: Austin

Closed Session

Motion to enter into a closed meeting: Razze
Time: 9:11 p.m.

Second: Austin

Motion to return to an open meeting: Razze
Time: 9:20 p.m.

Second: Austin

The following action was taken upon returning to an open meeting as a result of discussion in the closed meeting.

Resolution No. 74, 2015 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Designating All Full-Time, Non-Contractual Employees of the Borough of Pitman as Salaried Employees

Motion: Higbee

Second: Razze

Roll Call:

Councilman Austin: Yes

Councilman Blass: Yes

Councilwoman Higbee: Yes

Council President Kelley: Yes

Councilman Pierpont: Yes

Councilman Razze: Yes

Mayor Johnson _____

Adjournment

Motion: Razze

Second: Austin

Time: 9:23 p.m.

Respectfully Submitted,

Judith O’Donnell
Borough Clerk/Administrator