

MUNICIPAL AUTHORITY OF THE BOROUGH OF SMITHTON

January 3, 2023, 7:00 PM, Smithton Borough Building

Annual Meeting and Monthly Meeting, AGENDA

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. APPOINTMENT TO BOARD

- ELECTION OF CHAIRMAN
- ELECTION OF VICE CHAIRMAN
- CHAIRMAN COMMITTEE APPOINTMENTS
 - FINANCE
 - BUDGET
 - PLANT LIASON
 - OFFICE LIASON
- APPOINTMENTS: ENGINEER, AUDITOR (CONTRACT WITH OPTS), SOLICITOR

3. ROLL CALL

4. APPROVAL OF MINUTES

5. CORRESPONDENCE/CONCERNS/PUBLIC REPRESENTATIVES

6. TREASURER'S REPORT

7. LIST OF BILLS - verify Cummins billing

8. REPORT OF SECRETARY

- Vacation January 10 – January 14, 2023. Will meet with Mary Ulish prior to leaving to give her any pertinent information, phone and laptop
- Submitted PMRS yearly reporting to DCED
- Worked on setting up a SAMS number
- Quarterly's and W2's will be done upon my return from vacation, prior to 1/31/23
- Advertised meeting dates for 2023

9. REPORT OF ENGINEER

10. REPORT OF COMMITTEES:

- Finance - Dan Barthels – checkbook statement, delinquencies
- Budget - Ron Mariani - budget printout
- Plant Manager – Jason Beck

11. NEW BUSINESS

12. UNFINISHED BUSINESS

13. ADJOURNMENT

The next monthly meeting will be held on **Tuesday, February 14, 2023**, 7:00PM at the Smithton Borough Building