

WEST BRANDYWINE TOWNSHIP MUNICIPAL AUTHORITY

Incorporated 1995

198 Lafayette Road, West Brandywine, PA 19320-1230

Joseph S. Sawicki, *Chairman*
William S. Clark, *Secretary*
Kent D. Nation, *Treasurer*

Joseph S. Boldaz, *Vice-Chairman*
Francesca J. Crane, *Asst. Secretary/Treasurer*
Anita M. Ferenz, *Administrator*

Meeting Agenda – June 10, 2021

Call to Order (time: _____)

Roll Call of Board Members

Joe Boldaz (JSB) _____, Will Clark (WSC) _____, Francesca Crane (FJC) _____, Kent Nation (KDN) _____ and Joe Sawicki (JSS) _____.

Others Present

Engineer _____, Operator _____, Solicitor _____ and Administrator _____

Public Notification: The Board held an Executive Session on May 25, 2021 to discuss potential litigation, and will be holding an Executive Session prior to this meeting on June 10, 2021 to discuss personnel.

Action on Minutes of Previous Meeting(s)

- May 13, 2021 regular meeting

Public Comment:

Reports:

1. Operator
 - a. Monthly Report.
 - i. Grinders at FVPS and RRPS
 - ii. Motor at CRPS
 - iii. Replacement bubblers and flappers
 - iv. Block heater at CRPS
2. Engineer
 - a. 3-way valves at RRPS and CRPS
 - b. SES Reporting Form
 - c. Ashberry PS project status – operations and reconstruction
 - d. Pump Station operations – louvers
 - e. TOA 2 East Reeceville (Baldwin) – options regarding inability to provide 100% gravity sewers
 - f. Grant Funding for control system replacement – follow up after visits to FVPS, BCPS & CRPS
3. Solicitor
 - a. Policies – Recording of minutes, record retention and collection of delinquencies.

4. Administrator
 - a. Tree Service at CRPS and Ashberry – quotes (3) attached.
 - b. PR mailer re wipes.
 - c. Monthly informational report.

New Business:

Finances:

As of May 28, 2021:

1. Mid Penn DSRF - \$569,171.34
2. Mid Penn Operating - \$169,592.10
3. Mid Penn Debt Service - \$129,689.01
4. Mid Penn Capital Reserve - \$771,355.84
5. Mid Penn Grant Funding - \$177,843.88

6. Bills paid and to be ratified - \$_____
7. Payroll for regular meeting for May 2021- \$4,836.21

Dates of Upcoming Meetings

1. Board of Supervisors on June 17, 2021 and July 1, 2021 at 7:30 p.m.
2. Municipal Authority, on Thursday, July 8, 2021 at 7:00 p.m.

Adjournment (time: _____)