

**MINUTES OF THE SPECIAL MEETING OF THE EL PASO COUNTY EMERGENCY SERVICES DISTRICT NO. 2 HELD AT THE WEST VALLEY FIRE DEPARTMENT HELD MONDAY 22 OCTOBER 2012.**

**1. CALL MEETING TO ORDER.**

Meeting was called to order by Vice President Bill Adler at 7:00 P.M.

**PLEDGE OF ALIGIANCE**

**2. ESTABLISHMENT OF QUORUM**

Present were the following Commissioners: Vice President Bill Adler, Commissioner Jerry Knotts, Commissioner Pamela Padilla and President Carlos Sandoval arriving at 7:15 P. M., therefore a quorum was established. Also present was CPA Joann Nugent, CPA Sammy Johnson, the ESD #2's Attorney Richard Contreras and the ESD #2's District Administrator Rebecca Terrazas.

**3. PUBLIC COMMENTS, MUST NOTIFY THE BOARD TO SPEAK ON CERTAIN AGENDA ITEMS. (5 minutes) sign-in sheet provided**

**NOTICE TO THE PUBLIC: All matters listed under the Consent agenda below will be considered by the Board of Commissioners to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Commissioner requests specific items to be removed from the Consent agenda. If an item or items are removed from the Consent agenda they will be placed upon the regular agenda for discussion and action prior to the time the board votes on the motion to approve and adopt the Consent agenda.**

**CONSENT AGENDA**

**REGULAR AGENDA**

**1. DISCUSS AND APPROVE THE MANAGERMENTS RESPONSE TO THE FINDINGS AND QUESTIONED COSTS IN THE FY 2011 AUDIT.**

The Board met to finish structuring the presentation of the answers to the findings and questionable cost included in the FY 2011 Audit.

Commissioner Pamela Padilla and Commissioner Jerry Knotts will appear before the El Paso County Commissioners' Court on the 5<sup>th</sup> of November 2012.

The responses to these findings will be implemented into the Accounting & Financial Policies and Procedures Manuel that will be brought to the board on 11/14/12 for approval.

Discussion only no action was taken.

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**President Carlos Sandoval**

**(approved at a Special Meeting 10-22-12)**