

**Parkglen West Community Improvement Association
Board of Directors Meeting
November 17, 2020
MASC Austin Properties, Inc.
945 Eldridge Road, Sugar Land, TX 77478
Agenda**

- I. Call Meeting to Order**
- II. Call Open Forum to Order**
 - a. Guests**
 - b. Resident Input**
- III. Call Business Meeting to Order**
- IV. Actions between Meetings**
 - a. Summarize Unannounced Meetings, if any**
 - b. Ratify Actions Approved between Meetings, if any**
- V. Approve Minutes of Previous Meeting**
 - a. October 6, 2020**
- VI. Committee Reports**
 - a. Beautification Committee – Marie Garza**
 - b. Landscaping Committee – Cynthia Young**
 - c. Garage Sales – Marie Garza**
 - d. Communications Committee – Cynthia Young**
 - i. Website – www.parkglenwest.com**
 - e. Park Committee – Marie Garza/ Don Robertson**
 - i. Solar Lights**
 - ii. Trash Can Install**
 - iii. Park Entrance Gate**
 - f. Pool Committee – Don Robertson**

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- g. Security Committee – Cynthia Young**
 - i. Surveillance Monitoring**

- h. Signs Committee – Maria Lopez**
 - i. Patrol Signage for the Community**

- i. Social Committee – Cynthia Young/ Marie Garza**

- j. Alief Super Neighborhood Council #25 – Cynthia Young**

VII. Treasurer’s Report

- a. Cash Balances**
- b. Delinquencies**
- c. Review Financial Reports**
 - i. 2021 Budget & Assessments**

VIII. Management Report

- a. Correspondence received by Association, Directors, Management**
- b. Association Business and Operation**
 - i. Property Manager Transition**

- c. Common Area Maintenance Report**
 - i. New Park Exterior Fence**
 - ii. New Driveway and Parking Lot Concrete Work**

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IX. Executive Session

The Board may convene an Executive Session, as needed, to consider actions involving personnel, litigation, contract negotiations, enforcement actions, attorney communications or other confidential information as allowed under Texas Property Code section 209.0051

a. Collections

- 1. Enforcement Action**
- 2. Owner Requests**

b. Deed Restrictions

- 1. Architectural Control**
- 2. DRV Enforcement Action**
- 3. Owner Requests**

c. Attorney File Review

X. Reconvene in Open Session and Report on Actions Approved During Executive Session

**XI. Set Date, Time and Agenda of Next Meeting/Adjournment
December 15, 2020 @ 6:00 P.M., by Teleconference**