

SUMMER VILLAGE OF SILVER SANDS
REGULAR COUNCIL MEETING MINUTES

FRIDAY, JUNE 30, 2023

HELD IN PERSON AT FALLIS HALL AND VIRTUALLY VIA ZOOM

	PRESENT	<p>Mayor: Bernie Poulin Deputy Mayor: Liz Turnbull Councillor: Graeme Horne</p> <p>Administration: Wendy Wildman, Chief Administrative Officer (CAO) Heather Luhtala, Assistant CAO</p> <p>Public Works: Dustin Uhlman, Public Works Supervisor</p> <p>Attendees: n/a</p> <p>Delegation(s): a) 9:20 a.m. – Dan Blackburn, Hylann Ma, Michele Aasgard, AB Munis, to make a presentation on cybersecurity and IT support for municipalities.</p> <p>b) 9:35 a.m. - Shelley Frederick, re 23STOP05-31 issued to 17 Ash Avenue, discussion on completion date being extended to July 2nd, 2023. (Item deleted)</p> <p>c) 9:50 a.m. - Development Officer Tony Sonnleitner to update Council on activities within the Summer Village including enforcement orders issued.</p> <p>Public at Large: 1 (via Zoom) / 4 (in person)</p>
1.	CALL TO ORDER	<p>Mayor Poulin called the meeting to order at 9:00 a.m.</p> <p>The Summer Village of Silver Sands acknowledges that we are meeting on Treaty 6 Territory and on the homelands of the Metis Nation. We acknowledge all indigenous peoples who have walked these lands for centuries. We acknowledge the harms and mistakes of the past, and we dedicate ourselves to move forward in partnership with indigenous communities in a spirit of reconciliation and collaboration.</p>
2.	<p style="text-align: center;">AGENDA</p> <p>94-23</p>	<p>MOVED by Deputy Mayor Turnbull that the June 30, 2023 Regular Council Meeting agenda be approved with the following additions/deletions:</p> <p>Deletion Under Delegations: b) Shelley Frederick – unable to attend</p> <p>Additions Under Business: h) Land Use Bylaw discussion i) Block Captain Recruitment and Retention Initiative</p> <p style="text-align: right;">CARRIED</p>

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3.	MINUTES	
	95-23	MOVED by Councillor Horne that the minutes of the April 28, 2023 Regular Council Meeting be approved as presented. CARRIED
	96-23	MOVED by Deputy Mayor Turnbull that the minutes of the June 15, 2023 Special Council Meeting be approved as presented. CARRIED
4.	DELEGATIONS	
	97-23	<u>Dustin Uhlman – Public Works Supervisor</u> MOVED by Councillor Horne that the Summer Village proceed with putting a gate on the walkway behind Bay Drive. CARRIED
	98-23	MOVED by Deputy Mayor Turnbull that further to previous discussions on the existing Poppy Place fence and a 2023 inspection of same noting deterioration resulting in a re-evaluation whereby due to its current condition, the Summer Village proceed with removal of the Poppy Place fence in its entirety which is located adjacent to Lots 1, 22, 20, 19, 18, 17, 24ER & 23MR. CARRIED
	99-23	<u>9:20 a.m. – Dan Blackburn, Hylann Ma & Michele Aasgard of AB Munis, to make a presentation on cybersecurity and IT support for municipalities.</u> MOVED by Mayor Poulin that Council accept for information the presentation by Dan Blackburn, Hylann Ma & Michele Aasgard of AB Munis with respect to cybersecurity and IT support for municipalities. CARRIED The AB Munis team exited the meeting at 9:52 a.m. The meeting recessed at 9:53 a.m. Dustin exited the meeting at 9:57 a.m. The meeting reconvened at 9:58 a.m.
	100-23	<u>9:58 a.m. - Development Officer Tony Sonnleitner – to update Council on activities within the Summer Village including enforcement orders issued.</u> MOVED by Deputy Mayor Turnbull that a report be created for Council, Administration and the Development Officer with access to a listing of the Development Permit & Enforcement information, and if applicable, additional funding be approved to produce this listing. CARRIED

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	101-23	MOVED by Deputy Mayor Turnbull that the Development Officer be directed to provide a report to each Council meeting, and if there has been no activity or updates, that also be reported. CARRIED
	102-23	MOVED by Mayor Poulin that Council accept for information the discussion with Tony Sonnleitner, Development Officer, with respect to development matters in the Summer Village. CARRIED
5.	PUBLIC HEARINGS	n/a
6.	BYLAWS	
	103-23	MOVED by Mayor Poulin that Council accept for information the discussion and review of the Fire Bylaw and Fire Declaration Policy, AND THAT Council provide any additional feedback/input to administration prior to the next Regular Council Meeting. CARRIED
	104-23	<u>Bylaw 334-2023 – A Bylaw for the purpose of cancelling a portion of Plan 223MC</u> MOVED by Deputy Mayor Turnbull that Bylaw 334-2023, being a bylaw for the purpose of cancelling a portion of Plan 223MC, Block 6 to consolidate Lots 24 and 25 into one new titled lot being 24A, in Summer Village of Silver Sands be given first reading. CARRIED
	105-23	MOVED by Councillor Horne that Bylaw 334-2023 be given second reading. CARRIED
	106-23	MOVED by Deputy Mayor Turnbull that Bylaw 334-2023 be considered for third reading. CARRIED UNANIMOUSLY
	107-23	MOVED by Mayor Poulin that Bylaw 334-2023 be given third and final reading. CARRIED
7.	BUSINESS	
	108-23	MOVED by Deputy Mayor Turnbull that the attendance of Mayor Bernie Poulin at the Mayor’s Meeting hosted by Lac Ste. Anne County held on May 16 th , 2023 at the Lac Ste. Anne County Administration office be ratified. CARRIED

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109-23		<p>MOVED by Mayor Poulin that his attendance to the June 22nd, 2023 Municipal Leaders' Caucus in Spruce Grove be ratified.</p> <p style="text-align: right;">CARRIED</p>
110-23		<p>MOVED by Deputy Mayor Turnbull that the attendance of Council, Administration and the Local Director and Deputy Director of Emergency Management to the Association of Summer Villages of Alberta fall conference scheduled for October 19 & 20, 2023 be approved.</p> <p style="text-align: right;">CARRIED</p>
111-23		<p>MOVED by Mayor Poulin that Council and Administration be authorized to attend the 2023 Convention and Trade Show scheduled for September 27 to 29th, 2023 at the Edmonton Convention Centre.</p> <p style="text-align: right;">CARRIED</p>
112-23		<p>MOVED by Deputy Mayor Turnbull that the Summer Village of Silver Sands engage the services of a realtor to offer the following 3 lots for sale under the same or similar terms of sale as the public tender:</p> <ul style="list-style-type: none"> -Tax Roll 1365 – 6 Poppy Place – Lot 6, Block 6, Plan 074 0530 -Tax Roll 1366 – 7 Poppy Place – Lot 7, Block 6, Plan 074 0530 -Tax Roll 1373 – 14 Poppy Place – Lot 14, Block 6 Plan 074 0530 <p>The realtor chosen will be at the discretion of Administration.</p> <p style="text-align: right;">CARRIED</p>
113-23		<p>MOVED by Councillor Horne that approval be ratified for a letter of no objection to the owner of 5 Willow Avenue for a dock to be placed off of MR R6.</p> <p style="text-align: right;">CARRIED</p>
114-23		<p>MOVED by Councillor Horne that Council accept for information the discussion with respect to the ongoing Land Use Bylaw project.</p> <p style="text-align: right;">CARRIED</p>
115-23		<p>MOVED by Mayor Poulin that the Summer Village seek block captain interest during the 2023 family day event.</p> <p style="text-align: right;">CARRIED</p>
116-23		<p>MOVED by Deputy Mayor Turnbull that Council accept for information the discussion with respect to the Block Captain Recruitment & Retention Initiative.</p> <p style="text-align: right;">CARRIED</p>
8.	FINANCIAL	<p>117-23 MOVED by Mayor Poulin that the May 31, 2023 Income and Expense financial report be accepted for information.</p> <p style="text-align: right;">CARRIED</p>

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9.	COUNCIL REPORTS 118-23 119-23	<p>MOVED by Councillor Horne that the Summer Village proceed with implementation and placement of the emergency management signage and related costs for emergency purposes for evacuation route signage on the east end of the Summer Village with funding to come from the unrestricted operating reserve to a maximum of \$4,000.00.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Deputy Mayor Turnbull that the Council reports be accepted for information as presented.</p> <p style="text-align: right;">CARRIED</p>
10.	ADMINISTRATION & PUBLIC WORKS REPORTS 120-23	<p>MOVED by Deputy Mayor Turnbull that the Administration and Public Works reports be accepted for information as presented.</p> <p style="text-align: right;">CARRIED</p>
11.	CORRESPONDENCE 121-23	<p>MOVED by Deputy Mayor Turnbull that the following correspondence be accepted for information:</p> <ul style="list-style-type: none"> a) 23DP02-31, for construction of a single detached dwelling (89.2 sq m), installation of a water supply and of a septic system, at 22 Alder Avenue b) 23DP03-31, for construction of an accessory building (13.9 sq m) at 10 Aspen Avenue c) Alberta Beach Snowmobile Club – letter of support for their grant application for a new trail groomer d) Town of Mayerthorpe – Community Peace Officer reports for April 2023 e) Alberta Municipal Affairs – June 20th, 2023 letter from Hon. Rick McIver on his return as Minister of AMA f) Town of Onoway – April 26th, 2023 email with attached approved budget g) FortisAlberta – May 25th, 2023 email advising our flowering rush abatement application was not selected h) ABMunis – April 17th, 2023 email from President Cathy Heron providing an update on RCMP retroactive pay for municipalities under 5,000 population <p style="text-align: right;">CARRIED</p>
12.	OPEN GALLERY 122-23	<p>MOVED by Councillor Horne that Council accept for information the discussion with the open gallery.</p> <p style="text-align: right;">CARRIED</p>

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13.	CLOSED MEETING	
	123-23	<p>MOVED by Deputy Mayor Turnbull that pursuant to section 197(2) of the Municipal Government Act, Council go into a closed meeting session at 11:45 a.m. to discuss the following items:</p> <p>-Third party business interests – Land Development - (FOIPP Act Section 16) -Intergovernmental relations – Municipal Services Package – Lac Ste. Anne County – (FOIPP Act Sections 21, 22, 23 and 24)</p> <p style="text-align: right;">CARRIED</p> <p>The meeting recessed at 11:45 a.m.</p> <p>The meeting reconvened at 11:50 a.m.</p> <p>The following individuals were present at the Closed Meeting: Bernie Poulin Liz Turnbull Graeme Horne Wendy Wildman Heather Luhtala Ron Roberts – Silver Sands RV & Golf Resort Tony Sonnleitner – Development Officer</p> <p>Ron Roberts exited the meeting at 12:12 p.m.</p> <p>Wendy Wildman exited the meeting at 12:15 p.m.</p> <p>Tony Sonnleitner exited the meeting at 12:35 p.m.</p>
	124-23	<p>MOVED by Councillor Horne that Council return to an open meeting at 12:45 p.m.</p> <p style="text-align: right;">CARRIED</p> <p>The meeting recessed at 12:45 p.m.</p> <p>The meeting reconvened at 12:50 p.m.</p>
	125-23	<p>MOVED by Mayor Poulin that Council approve and authorize execution of the Consent to Register a Plan form and Utility Right of Way agreement between the Summer Village of Silver Sands & 1847371 Alberta Ltd.</p> <p style="text-align: right;">CARRIED</p>
	126-23	<p>MOVED by Deputy Mayor Turnbull that further to motion 86-23, respecting interim compensation to the Summer Village for the Silver Sands Golf Resort RV district lots that are currently leased, the Summer Village accepts compensation to the Summer Village in the amount of \$200/lot/year for the 2023 year.</p> <p style="text-align: right;">CARRIED</p>

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	127-23	MOVED by Mayor Poulin that Council accept for information the Municipal Services Package information as provided by Lac Ste. Anne County. CARRIED
14.	NEXT MEETING(S)	The next regular Council meeting is scheduled for Friday, July 21, 2023 at 9:00 a.m. at Fallis Hall.
15.	ADJOURNMENT	The meeting adjourned at 12:55 p.m.

Mayor, Bernie Poulin

Chief Administrative Officer, Wendy Wildman