



**BOARD OF DIRECTORS MEETING MINUTES
November 19th, 2020**

DIRECTORS PRESENT:

Larry Orlov, President	Member at Large arrived at 3:25pm
Shirley Iodice, Secretary	Coventry
Joe Lightowler, Director	Solera at Anthem
Alan Dees, Director	Anthem Country Club
Arthur Schuetz, Treasurer	Sun City Anthem
Sheryl Cordero, Director	Terra Bella
Pennie Mossett-Puhek, Director	Anthem Highlands

DIRECTORS ABSENT: None

OTHERS PRESENT:

Rechelle Bogle, FirstService Residential, LLC
Mellissa Scott, FirstService Residential, LLC
Mark Bower, Brightview
David Nelson, Brightview
Kevin Mefford, Brightview

LOCATION

Via zoom virtual conferencing due to Covid-19 restrictions

1. CALL TO ORDER

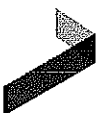
The meeting was called the meeting to order at 3:05 P.M.

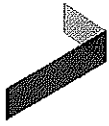
2. COUNCIL DIRECTOR UPDATES

- A. Acknowledge Director Appointments for 2-year terms from February 2021 until February 2023
 - 1. Anthem Highlands: Pennie Mossett-Puhek
 - 2. Coventry at Anthem: Shirley Iodice
 - 3. Solera at Anthem: Joe Lightowler

3. INTERIM BOARD POSITIONS

- A. Acknowledge Resignation of Mark West from Office of the President
- B. Appointment of Interim Officers, serving until 2021 Reorganization Meeting
 - 1. Larry Orlov, Interim President
Joe Lightowler made the motion for Larry Orlov to be President for the interim period. Sheryl Cordero seconded the motion. There was no further discussion, motion carried with all in favor.
 - 2. Art Schuetz, Interim Treasurer
Joe Lightowler made the motion for Arthur Schuetz to be Treasurer for the interim period. Shirley Iodice seconded the motion. There was no further discussion, motion carried with all in favor.





4. APPROVAL OF MINUTES

- A. Arthur Schuetz made a motion to approve the minutes of August 20, 2020 as written. Joe Lightowler seconded the motion. There was no further discussion, motion carried with all in favor. Penny Mossett-Puhek abstained.

5. FINANCIAL REVIEW

- A. July, August and September 2020 Financials
Arthur Schuetz made a motion to acknowledge review of the financials subject to the audit which were previously emailed. Joe Lightowler seconded the motion. There was no further discussion, motion carried unanimously.

6. MANAGEMENT REPORTS

- A. Action List
Management advised of the current action. No further action was taken.
- B. Legal Update
Legal, Larry Orlov provided an update of the pending litigation of Miller vs Mittman. Management provided the most recent court filing for Board review.
- C. Delinquency reports – the board reviewed the provided reports. No action taken.

7. LANDSCAPING

- A. Report from BrightView Landscape Services
 - 1. Monthly Reports
Brightview provided their quarterly report and discussed the details.
 - 2. Water Waste Mitigation Activities
Brightview provided their evaluation of the water use by month comparing from last year.
- B. Update on improvement projects for 2020
 - 1. Xeriscaping Project Phase II
Brightview advise that the renderings are not completed and will be presented once completed.
 - 2. Tree Trimming
Management presented 2 proposals from Tree Solutions \$22,817 excluding pines, \$27,950 including pine tree trimming. Arthur Schuetz made the motion to approve the proposal for \$22,817. Joe Lightowler seconded the motion. After further discussion, Penny Mossett-Puhek amended the motion to request supervision of an Arborist. Arthur Schuetz and Joe Lightowler approved the amendment. There was no further discussion, motion carried with all in favor.
- C. Volunteer Landscape Advisory Committee - Presentation and Recommendations
Arthur Schuetz provided a report for review and discuss.

8. UNFINISHED BUSINESS

- A. Management Services contract -- FirstService Residential
Arthur Schuetz made the motion approve the management agreement as presented. Sheryl Cordero seconded the motion. After further discussion, Alan Dees amended the motion to approve with review of the contact with legal counsel to review mitigation or arbitrations in case of a discrepancy and to confirm insurance coverage is adequate for FirstService Residential. Arthur Schuetz and Sheryl Cordero approved the amendment. There was no further discussion, the motion was carried with all in favor.





9. NEW BUSINESS

A. Landscaping Maintenance Services Contract

Joe Lightowler made the motion to approve Par 3 as the landscaping vendor. Sheryl Cordero seconded the motion. After further discussion, Alan Dees requested a review of contact details and transition be completed with management oversight. Larry Orlov requested management to send a termination notice to Brightview for effective January 1st 2021. The motion carried with Larry Orlov, Shirley Iodice, Arthur Schuetz are in favor. Penny Mossett-Puhek opposed.

B. Lighting Repair Proposal

TBM Electric presented a proposal for \$2,676 for replacement of 12 broken lights fixtures. Joe Lightowler motioned to approve the proposal as presented. Shirley Iodice seconded the motion. After further discussion, the motion was amended by Penny Mossett-Puhek to request warranty, type of fixture, and separate material and labor. Motion carried with all in favor.

C. 2018 & 2019 Audit Review

Arthur Schuetz made a motion to approve the audits as presented. Joe Lightowler seconded the motion. There was no further discussion, motion carried with all in favor.

10. PUBLIC COMMENT

The floor was opened to the public for comments. Homeowners were present and the following items were discussed:

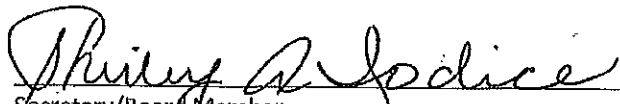
- There are larger light poles being installed with 5g setup.
- Are comparison bids solicited when proposals are submitted.

NEXT MEETING: February 11, 2021 at 3:00 P.M. – location to be determined

ADJOURNMENT

Larry Orlov made a motion to adjourn the meeting at 5:20 p.m. Shirley Iodice seconded the motion to adjourn. Motion carried with all in favor.

RESPECTFULLY SUBMITTED:


Secretary/Board Member

