



Maintenance Lead

Position Summary

This position is a hands-on member of the maintenance team who has responsibility for overall maintenance, repair and/or replacement of plant manufacturing equipment and the overall facility itself. Engages in and coordinates Maintenance department assignment of work to ensure safety, quality and maximum production efficiencies.

Responsibilities

- Responsible for the maintenance of the plant equipment and infrastructure; Works closely with Operations to achieve optimum plant performance: develops strategies to maximize equipment reliability and efficiency while minimizing costs;
- Establishes maintenance schedules and plans including work orders, procedures, and cost control systems; regularly prepares and reviews reports of maintenance activities; makes regular inspections of facilities.
- Directs maintenance training programs and conducts performance evaluations for maintenance personnel; provides instruction on duties to be performed, establishes good work practices and standards for quality of work, and inspects to ensure compliance.
- Monitors the work order system to ensure responsiveness; establishes, directs, and monitors periodic, predictive and preventive maintenance programs for the plant; manages in-house and contract maintenance related projects to ensure proper performance;
- Orders spare parts, materials and tools supply necessary for plant maintenance.
- Tracks, analyzes and improves the Maintenance department's KPIs.
- Engages employees in problem resolution in order to improve production issues/efficiencies utilizing Lean Manufacturing techniques as needed.
- Fosters a positive working environment and drives Maintenance department to meet set productivity targets and performance standards.
- Ensures regulatory compliance with all various governmental agencies such as city, county, state is met on a consistent basis
- Assists in recruitment process of Maintenance personnel
- Performs other duties as assigned.

Job Requirements

- Possesses 5-7 years of experience in Plastic Injection Molding, Industrial Automation, PLCs, Pneumatics and Hydraulics.
- Management experience in operations, maintenance, engineering and/or process improvement roles including managing people.
- Previous experience working in a Lean environment preferred.
- Exceptional leadership and proven team building skills.
- Excellent analytical thinking and innovative problem-solving skills.
- Ability to multi-task, prioritize in a fast-paced environment.
- Working knowledge of work order, record database and Microsoft Office applications
- Must have a driver's license

Special Position Requirements

- May be required to work overtime
- May be required to work on weekends

Work Requirements

- Frequently lift and carry up to 60 pounds
- Frequently bend, stoop, squat or twist
- Frequently sit, stand, walk or drive
- Frequently grasp, push/pull, or perform other finger and hand manipulations
- Occasionally exposed to wet and/or humid conditions; moving mechanical parts; high, precarious places; fumes or airborne particles; and toxic or caustic chemicals